


Farm to School Education Specialist (Cornell Cooperative Extension); New York State



Apply



About Us

Cornell University is an innovative Ivy League university and a great place to work. Our inclusive community of scholars, students and staff impart an uncommon sense of larger purpose and contribute creative ideas to further the university's mission of teaching

[Read More](#)

-  Hybrid Remote

 Full time
-  New York State (Other)

 Posted 4 Days Ago
-  WDR-00043774

Farm-to-School Education Specialist
Extension Support Specialist II

Band F - Exempt

Cornell Cooperative Extension

College of Agriculture and Life Sciences (CALS)

New York State

Who We Are

The College of Agriculture and Life Sciences (CALS) is a pioneer of purpose-driven science and Cornell University's second largest college. We work across disciplines to tackle the challenges of our time through world-renowned research, education, and outreach. The questions we probe and the answers we seek focus on three overlapping concerns: We believe that achieving next-generation scientific breakthroughs requires an understanding of the world's complex, interlocking systems. We believe that access to nutritious food and a healthy environment is a fundamental human right. We believe that ensuring a prosperous global future depends on the ability to support local people and communities everywhere. By working in and across multiple scientific areas, CALS can address challenges and opportunities of the greatest relevance, here in New York, across the nation, and around the world.

Cornell Cooperative Extension (CCE) provides the educational outreach functions for Cornell University's role as New York State's Land Grant University. Harvest New York is an innovative Cornell Cooperative Extension team that focuses on workforce development and business expansion projects that increase profitability and investment in key sectors of New York's agriculture industry. More information on the team can be found at <https://harvestny.cce.cornell.edu/>.

What You Will Do

The Harvest New York Farm to Institution Program strives to strengthen New York's food and farming industry and to increase school and institutional knowledge of New York's agriculture, food systems, and nutrition. You will deliver high-quality educational programs, workshops, and events on the benefits of healthy eating. Additionally, you will identify model farm-to-school education programs that align with Harvest New York's goals. Specific duties include:

- Developing and delivering statewide education and marketing campaigns highlighting New York products.
- Creating an evaluation framework for all farm-to-school educational efforts.
- Managing Harvest New York subcontracts to ensure farm-to-school educational activities adhere to goals.
- Analyzing and evaluating collected program data.
- Creating innovative educational programs to meet changing local needs.
- Supporting efforts in communication with stakeholders and partners through newsletters, quarterly reports, news releases, etc.
- Establishing a social media presence highlighting Farm to School activities and events.
- Developing a competitive request that will identify organizations for Harvest New York to partner with in delivering farm-to-school education opportunities.

What We Need

We are looking for a talented individual that excels at building and maintaining effective relationships with multiple stakeholders. We need someone who appreciates agriculture and wants to increase the use of local farm products within New York State schools. In this role, you will work across New York State and contribute to multiple teams while developing your unique program. Additionally, we need someone who has:

- Bachelor's Degree in Agriculture, Education, Nutrition, Food Studies, or closely related field and 3+ years of relevant work experience in educational program development, or the equivalent combination of education and experience.
- Ability to initiate, plan, organize, implement, teach, and evaluate informal educational programs.
- Proficiency with Windows-based software, including the Internet and Microsoft Office Suite, including Outlook, Word, PowerPoint, and Excel.
- Effective written and verbal communication skills.
- Strong interpersonal skills with proven ability to work with diverse audiences in group and one-on-one settings.
- Ability to work effectively with advisory boards and committees, community-based organizations, and funding partners.
- Strong leadership and teamwork skills.
- Proven organizational and time-management skills.
- Ability to lift up to 20 pounds.
- Ability to work flexible hours, including evenings and/or weekends, as appropriate.
- Must be able to meet the travel requirements of the position, including having reliable transportation or having and maintaining a valid New York State driver's license.
- Must exercise sound and ethical judgment when acting on behalf of the University.
- Experience in and/or demonstrated commitment to supporting diversity, equity, access, inclusion, and well-being.
- Ability to cultivate and develop inclusive and equitable working relationships with students, faculty, staff, and community members.

If you possess these experiences and skills, this may be the role for you! There are a few other qualifications that we would view as incredibly helpful in this role, including:

- Master's Degree in Agriculture, Education, Nutrition, Food Studies, or closely related field and 5+ years of relevant work experience in educational program development, or the equivalent combination of education and experience.
- Knowledge of Farm to School programs.
- Experience working with experiential learning programs.
- Demonstrated ability to plan, teach and evaluate informal educational programs through various delivery methods to reach individuals and groups.
- Experience working with community-based organizations, K-12 schools, and educating children in multiple settings.
- Demonstrated ability to function as a team member working with volunteers, staff, and community partners.
- Successful experience obtaining new funding, including grants and industry support.
- Appreciation of agriculture as a business and as a lifestyle.
- Ability to learn the philosophy, objectives, and operation of an informal education system such as Cornell Cooperative Extension.

This position is full-time (40 hours/week) and will be in New York State; the exact location is negotiable. This is a one-year appointment with possible extension depending on funding and performance. Moderate travel (about 25%) will be required throughout New York State.

There is the opportunity to work remotely within New York State for most of the work week; an onsite presence is required a minimum of one day per week.

Rewards and Benefits

We hope you appreciate great benefits. Cornell receives national recognition as an award-winning workplace for our health, well-being, sustainability, and diversity initiatives.

- Salary is based upon experience/qualifications and is within the range of \$66,500 to \$68,000.
- You can also view additional information regarding [job competencies and staff skills for success](#).
- Cornell has a comprehensive total rewards program that offers several benefits options to meet your needs. More information on our wonderful programs can be found at <https://hr.cornell.edu/jobs/your-total-rewards>.

College of Agriculture and Life Sciences

Life. Changing.

No relocation assistance is provided for this position. Visa sponsorship is not available for this position.

How to Apply

You must submit both a resume/CV and a cover letter.

When applying through our system, please attach your application materials (resume/CV and cover letter). You can upload documents either by "dragging and dropping" them into the dropbox or by using the "upload" icon on the application page. For more detailed instructions on how to apply to a job at Cornell, visit [How We Hire](#) on the HR website. If you are an internal employee, please log in to [Workday](#).

EEO Statement

Diversity and Inclusion are a part of Cornell University's heritage. We are a recognized employer and educator valuing AA/EEO, and we do not tolerate discrimination based on any protected characteristic, including race, ethnic or national origin, citizenship and immigration status, color, sex/gender, pregnancy or pregnancy-related conditions, age, creed, religion, actual or perceived disability (including persons associated with such a person), arrest and/or conviction record, military or veteran status, sexual orientation, gender expression and/or identity, an individual's genetic information, domestic violence victim status, familial status, marital status, or any other characteristic protected by applicable federal, state, or local law. We also recognize a lawful preference in employment practices for Native Americans living on or near Indian reservations in accordance with applicable law.

Cornell University embraces diversity and seeks candidates who will contribute to a climate that supports students, faculty, and staff to all identities and backgrounds. We strongly encourage individuals from underrepresented and/or marginalized identities to apply.

Familiarize yourself with Cornell's [COVID-19 workplace guidance](#) as well as the university's [COVID-19 services and information](#).

University Job Title:

Extension Supp Spec II

Job Family:

Academic Support

Level:

F

Pay Rate Type:

Salary

Pay Range:

\$64,265.00 - \$71,587.00

Remote Option Availability:

Hybrid Remote

Company:

Contract College

Contact Name:

Janet Camilli

Job Titles and Pay Ranges:

Non-Union Positions

Noted pay ranges reflect the potential pay opportunity for each job profile. The hiring rate of pay for the successful candidate will be determined considering the following criteria:

- Prior relevant work or industry experience
- Education level to the extent education is relevant to the position
- Unique applicable skills
- Academic Discipline (faculty pay ranges reflects 9-month annual salary)

To learn more about Cornell's non-union staff job titles and pay ranges, see [Career Navigator](#).

Union Positions

The hiring rate of pay for the successful candidate will be determined in accordance with the rates in the respective collective bargaining agreement. To learn more about Cornell's union wages, see [Union Pay Rates](#).

Current Employees:

If you currently work at Cornell University, please exit this website and log in to [Workday](#) using your Net ID and password. Select the Career icon on your [Home](#) dashboard to view jobs at Cornell.

Online Submission Guidelines:

Most positions at Cornell will require you to apply online and submit both a resume/CV and cover letter. You can upload documents either by "dragging and dropping" them into the dropbox or by using the "upload" icon on the application page. For more detailed instructions on how to apply to a job at Cornell, visit [How We Hire](#) on the HR website.

Employment Assistance:

For general questions about the position or the application process, please contact the Recruiter listed in the job posting or email mycareer@cornell.edu.

If you require an accommodation for a disability in order to complete an employment application or to participate in the recruiting process, you are encouraged to contact Cornell University's Office of Institutional Equity and Title IX at voice (607) 255-2242, or email at equity@cornell.edu.

Applicants that do not have internet access are encouraged to visit your local library, or local Department of Labor. You may also request an appointment to use a dedicated workstation in the Office of Talent Attraction and Recruitment, at the Ithaca campus, by emailing mycareer@cornell.edu.

Notice to Applicants:

Please read the required Notice to Applicants statement by [clicking here](#). This notice contains important information about applying for a position at Cornell as well as some of your rights and responsibilities as an applicant.

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2024-02-29