

ACCESSIBILITY GUIDE

Visitor, accommodation, conference and event planning information

How to use this guide

This guide provides practical accessibility information to help guests, delegates and event organisers plan their visit. Because Willinga Park is a large private property with different event formats, accommodation allocations and outdoor routes, guests with access requirements are encouraged to contact the team before arrival so the most suitable arrangements can be discussed.

Contact Details

Enquiry type	Contact details
Address	Willinga Park 134 Forster Drive, Bawley Point NSW 2539
Office	Willinga Park Office: 9.00am to 4.00pm Mon to Fri phone +61 2 4405 5666
General enquiries	info@willinga.com.au
Conferences	conferences@willinga.com.au
Accommodation	bookings@willinga.com.au mobile 0439 055 666
Website	willingapark.com.au

Public access

Willinga Park is a private property and is open to the public during Open Days and events. Visitors should check the Willinga Park website for upcoming dates and event-specific access information before travelling. Accommodation, conference and private event guests should follow the arrival instructions provided with their booking.

If you have access requirements

Please let us know before your visit if you require mobility assistance, reduced walking distances, accessible parking guidance, seating considerations, dietary support, sensory considerations, assistance animal arrangements, communication support or any other assistance. Sharing this information early helps the team plan the most suitable arrival point, route, space and event setup.

Arrival and parking

Event and accommodation confirmation details will provide the most relevant arrival point for your visit.

Need	What is available	Recommended action
Accessible parking	Accessible parking is identified on a Willinga Park map.	Contact the team before arrival for a map to confirm the closest parking and drop-off point for your event, stay or activity.
Drop-off point	Arrival points can vary depending on the venue, event format or accommodation booking.	Ask for the recommended drop-off location and whether staff can meet you on arrival.
Toilets and amenities	Toilets and an amenities block are shown on the published map.	Confirm the closest amenities to your event space, viewing area, restaurant or accommodation.
Private property access	Some areas of the property are marked as private or no public access.	Follow event signage, staff directions and booking instructions while on the property.

Moving around the property

Willinga Park is a large destination property set across natural landscapes, gardens, conference areas, accommodation and equestrian facilities. Walking distances, surfaces and terrain may vary depending on the event, accommodation allocation and outdoor route. Guests who need reduced walking distances or step-free route advice should contact the team before arrival.

Pathways and outdoor areas

Outdoor routes may include gardens, sculpture areas, event spaces and natural unpathed settings. Comfortable footwear and weather-appropriate clothing are recommended.

Weather considerations

For outdoor events and experiences, guests should plan for sun, rain, wind and cooler evening conditions. Event-specific information may include shaded areas, seating locations and guest facilities.

Seating and rest breaks

If you need seating close to an event space, rest opportunities along a route or a quieter place to pause, please contact the team before arrival.

Conference and event facilities

Willinga Park offers conference, event and dining spaces including the Conference Hall, The Boardroom, The Stables Restaurant and Bar and the Grand Prix Lounge. Event spaces can be configured for different event styles and group sizes.

Space or support	Details	Accessibility planning notes
Conference Hall	350 sqm, with theatre, cocktail, banquet and cabaret configurations. Features include Wi-Fi, a 10m x 3.5m LED screen, two secondary side screens, wireless presentation capabilities, adjustable stage, lectern, roaming and lapel microphones, touch-control lighting and sound system.	Ask the team to consider seating location, stage access, microphone use, screen visibility, lighting, sound levels and the closest amenities.
The Boardroom	Capacity for 20 people. Features include Wi-Fi, 100-inch LED TV, HD video camera and audio-visual equipment.	Suitable planning questions include screen visibility, table layout, hearing support, video connection needs and room access.

Space or support	Details	Accessibility planning notes
The Stables Restaurant and Bar	Located near the Conference Hall and Boardroom and used for catered experiences.	Discuss table spacing, seating needs, lighting, noise levels, dietary requirements and access to nearby amenities.
Hybrid and remote participation	Conference packages refer to Wi-Fi, audio visual technology and video conferencing technology.	If delegates need to join remotely, discuss this during event planning so the room setup can be prepared.

Accommodation

The Pavilions at Willinga Park are freestanding, self-contained accommodation options set within the property. Public listings describe the pavilions as offering open-plan living, north-facing views, fully equipped kitchens, laundry facilities, complimentary Wi-Fi and two private parking spaces. Willinga Park conference material also notes 2-bedroom and 4-bedroom pavilion options, with pavilions including kitchen and laundry facilities and parking.

Accommodation feature	Details	Before booking, please discuss
Pavilion layout	Published materials describe open-plan living, private balconies or decks, kitchens and laundry facilities.	Entry route, thresholds, internal circulation, bathroom layout and bedroom suitability for your needs.
Parking	Public accommodation listings refer to two private parking spaces.	Distance from parking to the pavilion entry and whether the allocated pavilion location suits reduced walking needs.
Bathrooms	Conference material describes the 2-bedroom pavilion with two bathrooms and the 4-bedroom pavilion with three bathrooms. The 4-bedroom floor plan notes an accessible WC.	Confirm bathroom layout, shower type, grab rails, toilet access, transfer space and whether the allocated pavilion meets your individual requirements.
Connectivity and comfort	Published materials refer to complimentary Wi-Fi, air conditioning, kitchen and laundry facilities.	Any additional needs such as quiet location, bedding configuration, support person arrangements or medical equipment requirements.

Dining and dietary requirements

Willinga Park provides catering and hospitality for conferences and events. Culinary experiences can be tailored across private function spaces, the restaurant and bar, Conference Hall, Grand Prix Lounge or within the property grounds. Special dietary requests should be discussed before the event or stay.

Guests and organisers should provide dietary requirements, allergies and medical food considerations as early as possible. For events, requirements should be captured during planning and reconfirmed with final guest numbers.

Outdoor experiences

Visitors and guests may be able to enjoy the gardens, sculpture walks and other outdoor experiences, depending on the event or booking. Materials refer to self-guided botanic gardens and sculpture walks, a heated swimming pool, alfresco dining and BBQ areas, gym access and large-scale sculptures placed throughout the property.

- Ask about walking distance, surface type and route conditions before joining a garden or sculpture experience.
- Check whether seating, shade, toilets and water are available along the route.
- For large events, check the event map and ask about accessible viewing locations or lower walking options.
- Plan for outdoor conditions including heat, glare, rain, uneven surfaces and evening temperature changes.

Communication, sensory and hidden disability support

Accessibility needs are not always visible. Guests may need support due to sensory sensitivity, fatigue, illness, temporary injury, hearing loss, vision impairment, neurodivergence, anxiety or other access needs. Willinga Park encourages guests and organisers to share relevant requirements before arrival so suitable planning can occur.

Support area	Planning options to discuss
Clear pre-arrival information	Arrival instructions, parking, venue location, contact person, schedule and what to expect.
Hearing and communication	Microphone use, written instructions, seating near speakers, video conferencing and event technology needs.
Vision support	Clear directions, verbal arrival support, large-print information or guided assistance.
Sensory considerations	Quieter seating, lower-stimulation break areas, predictable schedules and staff briefing.

Support area	Planning options to discuss
Fatigue or medical needs	Shorter routes, planned rest breaks, seating locations, access to water and timing of activities.
Assistance animals and support people	Please contact the team before arrival so practical arrangements can be discussed for the specific event or stay.

Event organiser checklist

For conferences, weddings, community events and private functions, accessibility works best when it is included from the start of planning.

Stage	Action	Complete
Enquiry	Ask guests, speakers, suppliers and staff whether they have access requirements.	☐
Proposal and booking	Discuss parking, drop-off, venue layout, toilet access, dining access and accommodation requirements.	☐
Site visit	Walk the guest route from parking or drop-off to the venue, dining area, toilets and accommodation.	☐
Event setup	Confirm room layout, seating, stage, screens, microphones, lighting, noise levels and hybrid participation needs.	☐
Catering	Collect dietary, allergy and medical food requirements early.	☐
Pre-arrival	Send clear arrival instructions, event map, contact person, timings and what to expect.	☐
Event day	Brief staff on access	☐

Stage	Action	Complete
	requirements, guest support, accessible routes and any quiet or support areas.	
Review	Ask for feedback after the event and use it to improve future access information.	☐

Before you travel checklist

- Check the Willinga Park website or your booking confirmation for event-specific information.
- Contact the team if you need accessibility, mobility, dietary, sensory or communication support.
- Confirm the best parking or drop-off point for your booking or event.
- Ask about walking distances, route conditions and accessible amenities for your planned activity.
- If staying overnight, ask for pavilion access details that are relevant to your needs.
- Bring any essential medication, mobility aids, chargers or personal support items you may need during your visit.

We are here to help

If you are unsure whether a venue, route, pavilion or event experience will suit your needs, please contact Willinga Park before your visit. Our team will discuss your requirements and provide the most relevant information for your booking or event.