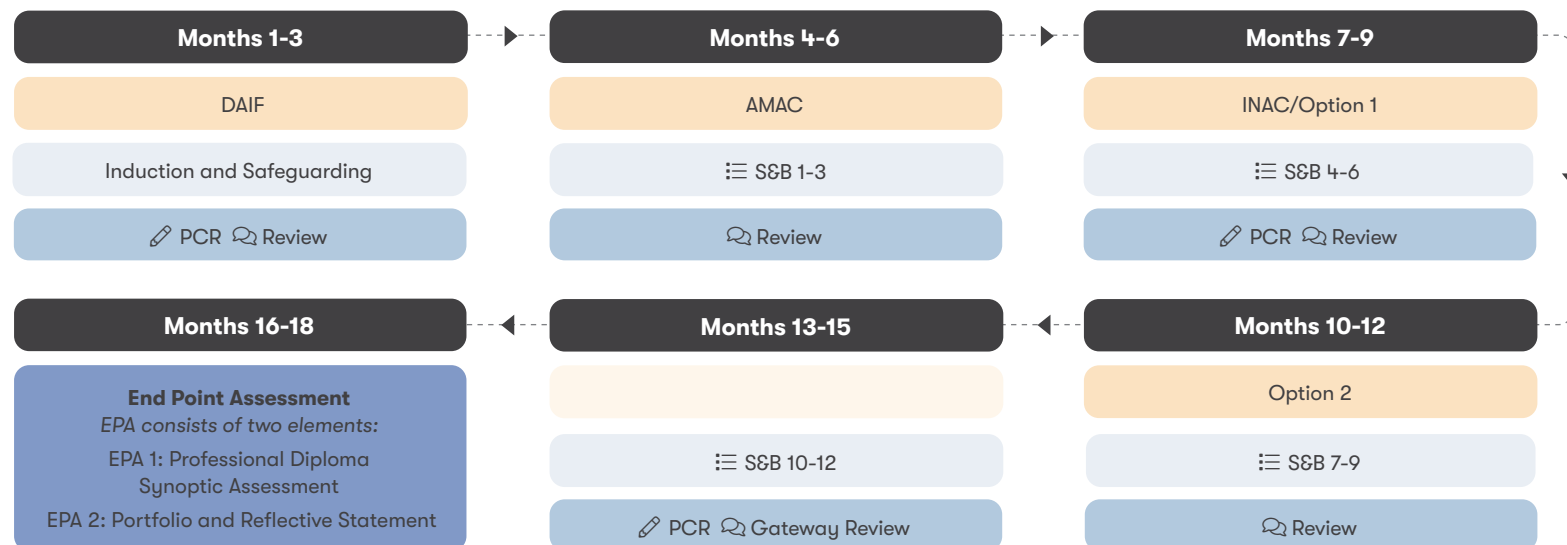


# Level 4 Professional Accounting/Tax Technician

Our apprenticeship programmes are designed to equip you with the knowledge to become technically qualified by passing professional exams, as well as developing complementary skills and behaviours to succeed in your career. At the end of the Apprenticeship, you will have completed the AAT Diploma in Professional Accounting, assuming that you have completed all the on-programme exams as part of the apprenticeship.

To apply for this programme you must be employed in a relevant role, entry requirements are set by individual employers but typically would include five GCSEs. If you choose to study the Level 4 AAT we strongly advise that you complete the Level 3 AAT qualification or apprenticeship first.

## AAT – 18-month example programme\*\*



### Support and commitment

#### Coaching

Three monthly review calls, including target setting and recorded minutes, with a professionally qualified Accountancy and Tax Coach.

#### BPP Momentum

Prepares you for your exams through a series of individual Achievement Ladder steps to measure performance, test knowledge and focus on personal areas of improvement.

#### Skills and Behaviours (S&B)

Reflective statements to complete that allow you to demonstrate your skills and behaviours development and help you prepare for the End Point Assessment.

#### Personal Competency Reflection (PCR)

Regularly evaluate your competency using a set of behavioural indicators and descriptions.

### Professional Qualification Key

DAIF – Drafting and Interpreting Financial Statements

AMAC – Applied Management Accounting

INAC – Internal Accounting Systems and Controls

Options (choose two):

BNTA – Business Tax

PNTA – Personal Tax

AUDT – Audit and Assurance

CSFT – Cash and Financial Management

CRDM – Credit and Debt Management

### Additional benefits

- ✓ Access learning materials 24/7 from The Hub – your online learning environment
- ✓ Learning on the go, with an app for Android and iOS
- ✓ Digital Literacy embedded in the programme
- ✓ Courses underpinned by core competencies to support career development
- ✓ 20% more likely to pass if you complete Achievement Ladder steps
- ✓ Access to Skills and Behaviours resources on The Hub to help you understand and demonstrate your development
- ✓ Join the BPP Virtual Campus to benefit from mentoring, networking and social groups

\*Applicants will be asked to provide evidence of current English and maths qualifications during the application process.

\*\*Shorter durations available dependent on prior experience.