

# Driving *professional performance* forward.

Continuing Professional  
Development courses.



# Build skills, stay ahead.

CPD training for a future-proof workforce.  
Drive growth and commercial success with BPP's high-quality CPD courses for professionals.

## BPP's CPD training will help your business

- ✓ Continuously improve employee competency and efficiency
- ✓ Retain talent by demonstrating your investment in their development
- ✓ Tailor courses to fit your specific requirements, including in-house training
- ✓ Develop leaders with established skill sets across multiple disciplines including leadership, technology, data, and more

## BPP's CPD training will help learners

- ✓ Fulfil regulatory requirements for evidenced CPD
- ✓ Keep their technical skills and regulatory qualifications up to date
- ✓ Fill important knowledge gaps and build new, effective skills
- ✓ Improve their ability to deal with ever-evolving issues confidently and efficiently
- ✓ Stay informed on current topics and industry changes
- ✓ Keep their professional approach up to date with changes in the market



Currently **over 55%** of all our courses delivered globally **are tailored** to our clients' specific needs.

# Your performance is our business.



Coach professionals in **6 of the 10 leading global banks**



We train professionals from all the **Big 4 accountancy firms**



We are the skills partner to **7,000 businesses across industry**, many working with us on an exclusive basis



We address capability gaps in **9 of the top 10 professional services firms**



Our learning materials are used in **170 countries worldwide**



We upskill employees from **9 of the top 10 banks**



Educate learners from **over 110 countries** across the globe



Exclusively train professionals in all **5 Magic Circle law firms**



Leading the professional training landscape for **almost 50 years**



We educate professionals from **19 of the top 20 global law firms**



# ***Our CPD courses.***

Ensure your workforce stays ahead with expertly delivered CPD courses, designed to develop technical skills and enhance professional knowledge.

Our trainers are sector experts, who deliver high-quality learning experiences that align with your business needs.

Our CPD portfolio is constantly evolving to meet the workforce skills challenges of today and the future. Covering a wide variety of professional fields and sectors, choose from courses that build role-specific expert understanding and practical application to support career progression.

## **Our areas of expertise include:**

- Accountancy and Tax
- Data and Technology
- Financial Services
- Law
- Leadership and Management

Tailored  
CPD courses  
that fit your  
business  
needs.

You know what skills your business needs – and we know how to help you develop them. That's why we work with you to identify knowledge and skills gaps and then create engaging training programmes, tailored to your specific requirements, timescales and budget. Contact our Training Solutions team for more information:  
**[inhouse@bpp.com](mailto:inhouse@bpp.com)**

**To book a CPD course  
contact us today**

✉ [PDoperations@bpp.com](mailto:PDoperations@bpp.com)

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## Accountancy and Tax.

<b>Audit</b>	Hours	Price*
Audits of Group Financial Statements – ISA (UK) 600	3	365
Audit Technical Update for Audit Teams	3	365
Auditing Standards – Update and Issues	3	152
One Stop Guide to Small Company Reporting	3	152
Quality Management in an Audit Engagement	3	152

<b>ESG</b>	Hours	Price*
ESG – Pricing Carbon Through Taxation in the UK	1	125
ESG – Decision-Making and Management Reporting	6	735
Environmental, Social and Governance (ESG) – An Awareness	3	380
ESG – Sustainability Reporting	1.5	145

<b>Excel</b>	Hours	Price*
Excel VBA for Creative Problem Solving	6	735

<b>Financial Reporting</b>	Hours	Price*
Charities SORP (FRS 102) – Accounting and Reporting by Charities	3	365
Group Accounting – Fundamentals	6	735
Group Accounting – Advanced	6	735

<b>Financial Statements</b>	Hours	Price*
Company Accounts – Introduction	6	755
Understanding Tax in Company Accounts	3	365
FRS 102 Update and Refresher	3	152
FRS 102 – A Comprehensive Refresher Programme	15	1500
IFRS – A Comprehensive Refresher	12	1220
IFRS Refresher Modular Programme	18	1800
IFRS Developments – An Essential Guide	2	125
FRS 102 Second Review: An Essential Half-Day Guide to 2026	3	365
Mastering the FRS 102 Second Review: Your 2026 Roadmap	6	735
Pension Scheme Accounts following FRS 102 and SORP	3	152
Technical Update for Accountants in Business	6	353
Charity Financial Reporting Update	3	152

<b>Forecasting and Budgeting</b>	Hours	Price*
Better Forecasting and Budgeting	6	735

<b>Funds and Investments</b>	Hours	Price*
Fund Accounting	12	1495

<b>Leadership and Management</b>	Hours	Price*
CFO of the Future 1 – Finance Leadership	6	735
CFO of the Future 2 – Strategic Management	6	735
CFO of the Future 3 – Cost and Profitability Analysis	6	735
CFO of the Future 4 – Flexible Planning and Rolling Forecasts	6	735
CFO of the Future 5 – Best Practice Measurement and Reporting	6	735
Management Accountant to Finance Director – Module 1: The Journey to Finance Director	6	735
Management Accountant to Finance Director – Module 2: Communication and Presentation Skills	6	735
Management Accountant to Finance Director – Module 3: Leadership and Management Skills	6	735
Management Accountant to Finance Director – Module 4: Influencing, Persuading and Negotiating Skills	6	735
Management Accountant to Finance Director – Module 5: Project and Stakeholder Management	6	735

<b>Management Accounting</b>	Hours	Price*
Adding Value Beyond the Numbers: Management Accounting Update	6	735
Technical Update for Busy Accountants	6	500
LLP Accounts – Current Issues and Refresher	3	152
Accounting and Financial Analysis – Introduction	18	2200
Communicating Financial Information with Impact	6	735
The Strategically Focused Accountant	6	735

<b>Taxation</b>	Hours	Price*
Essential Tax Update for the Accountant in Practice or Employment	6	735
VAT Refresher and Update	6	735
Corporation Tax Refresher and Update	6	735
UK Taxation of Groups	6	735
Cradle to Grave – Tax Planning for Individuals and Families	6	353
Farming, Diversification and Renewables	3	152
Income Tax Refresher and Update	6	735
International Tax	6	735
International VAT and Customs Duties – An update	6	735
Taxation of Doctors and Dentists	3	152
Solicitors' Accounts Rules	3	152
Payroll Refresher and Update	6	735
<b>Transfer Pricing</b>	Hours	Price*
Transfer Pricing Module 1 – Fundamentals	6	735
Transfer Pricing Module 2 – Planning and Control	6	735
Transfer Pricing Module 3 – Operational Effectiveness	6	735

## Financial Services.

<b>Accounting and Financial Reporting</b>	Hours	Price*
An Introduction to the Audit of Pension Schemes	3	152
Introduction to Accounting	24	1400
Finance Directors' Update	3	183
<b>AI and Technology</b>	Hours	Price*
Navigating AI in Finance – Opportunities, Risks and the Regulatory Landscape	6	755
Navigating the Future of Finance: A Comprehensive Introduction to Blockchain and Digital Assets	6	755
<b>Capital Markets and the City</b>	Hours	Price*
Venture Capital and Private Equity – Introduction	12	1495
Debt Modelling (with LBO)	6	845
Stock Markets and Flotations – Introduction	6	755
The City and Financial Markets	6	755
<b>Communication</b>	Hours	Price*
Enhance Your Finance Business Partner Skills	6	379
<b>Corporate</b>	Hours	Price*
Corporate Governance – Introduction	6	379
<b>Corporate Valuation and Modelling</b>	Hours	Price*
Valuation Techniques (with Valuation Modelling)	12	1495
Debt Modelling (with LBO)	6	845
<b>ESG</b>	Hours	Price*
ESG – An Awareness	3	380
ESG – Decision-Making and Management Reporting	6	735
ESG – Fundamentals for Investment Management	3	380
ESG – Sustainability Reporting	1.5	145

<b>Financial Instruments</b>	Hours	Price*
Bond Markets – Introduction	6	755
Introduction to Derivatives (including Futures, Forwards, Options and Swaps)	6	755
Treasury – Introduction	12	1495
<b>Finance for Non-Finance</b>	Hours	Price*
Finance for Non-Finance Managers – Essentials	6	615
Finance for Non-Finance Managers – Advanced	6	615
Finance for Non-Finance Managers Module 1 – The Statements	3	310
Finance for Non-Finance Managers Module 2 – The Principles	3	310
Finance for Non-Finance Managers Module 3 – Company Accounts and the Annual Report	3	310
Finance for Non-Finance Managers Module 4 – Introduction to Control and Audit	3	310
Finance for Non-Finance Managers Module 5 – Introduction to Strategy and the Business Case	3	310
Finance for Non-Finance Managers Module 6 – Introduction to Investment Appraisal	3	310
Finance for Non-Finance Managers Module 7 – Introduction to Budgeting	3	310
Finance for Non-Finance Managers Module 8 – Introduction to Forecasting and Reporting	3	310
<b>Investments</b>	Hours	Price*
Investment Appraisal – Building on the Basics	6	735
<b>Mergers and Acquisitions</b>	Hours	Price*
Mergers and Acquisitions	12	1495
The Essential Guide to Takeover Regulation: Principles, Process and the UK Takeover Code	6	755
Corporate Finance – Sources of Capital	6	755
<b>Modelling</b>	Hours	Price*
Financial Modelling – Advanced (and Introduction to VBA)	12	1680
Financial Modelling – Comprehensive	12	1680

<b>Regulatory Compliance and Governance</b>	Hours	Price*
Client Money and Assets (the CASS Regime) – Identify, Assess and Reduce Risks	6	755
Fraud, Money Laundering and Bribery	3	152
Financial Services Regulation – Introduction	12	1495
Managing Risk in the Financial Services Industry	6	755



<b>Advocacy</b>	Hours	Price*
Advocacy and Communication	12	530
<b>Business Development</b>	Hours	Price*
Managing the Client Relationship	6	615
<b>Commercial</b>	Hours	Price*
Competition Law – What You Need to Know	6	615
Consumer Law – The Essential Guide	6	615
Commercial Contracts – An Introduction	3	340
Commercial Contracts – The International Perspective	6	615
Commercial Contracts – The Next Step	6	615
Commercial Law Update	6	615
Contract Law – Effective Boilerplate Clauses	3	340
Modern Slavery and Human Trafficking in the Supply Chain: An Essential Guide	3	340
Contracts for Non-Lawyers – Advanced	6	615
Understanding Contracts – An Overview for Non-Lawyers	6	615
<b>Corporate and Banking</b>	Hours	Price*
Company Law – Essential Overview	6	615
Group Reorganisations – An Essential Guide to the Law	3	340
Private Equity – A Practical Guide	6	615
Private Company Acquisitions	6	615
Directors' Duties and Liabilities: What You Need to Know	3	340
Understanding the City	6	615
Company Secretary – The Essential Guide	6	735
Economic Crime and Corporate Transparency Act 2023 – Essential Update	3	340
Loan Agreements – Law and Practice	6	615
An Introduction to Tax for the Corporate Lawyer	6	615
Stock Markets and Flotations	6	755
UK Taxation of Groups	6	735
Taking Security – A Practical Guide	6	615

<b>Criminal</b>	Hours	Price*
Essential Criminal Law	6	525
Criminal Law Update	6	525
Criminal Advocacy – Bail and Mitigation	6	525
Criminal Advocacy – Magistrates' Court Trials	6	525
Criminal Advocacy – The Youth Court	6	525
Practice and Procedure in The Magistrates' Court	6	525
Road Traffic Law – A Practical Guide	6	525
Advising at the Police Station – Core Knowledge and Skills	6	525
The Billing of Criminal Legal Aid	6	525

<b>Employment</b>	Hours	Price*
Employment Law an Introduction – Discrimination Law and Practice	6	615
Employment Law an Introduction – Rights and Obligations	6	615
Employment Law: TUPE – Transfer of Undertakings	6	615
Employment Law Update	6	615

<b>Family</b>	Hours	Price*
Children Proceedings: A Comprehensive Account of the Law, Advocacy and Drafting	12	1050
Children Law Accreditation – The Mandatory Course	18	1485
Core Knowledge for New Family Practitioners	6	525
Court of Protection Practice	6	525
Divorce, Dissolution, Nullity and Separation	6	525
Domestic Abuse Legislation in Light of the Domestic Abuse Act 2021	6	525
Family Law – The Complete Practice and Procedure	12	1050
Pensions on Divorce – The Essential Guide for Family Lawyers	6	525
Pre-nuptial Agreements and Financial Consent Orders – Law and Drafting	6	525
Private Children Law – In Practice	6	525
Public Law Children's Work – Introduction	6	525
Special Guardianship and Adoption Issues – The Essentials	6	525
Family Advocacy – An Introduction to Public Child Care Proceedings	6	525
TOLATA for Family Lawyers	6	525
Local Authority Children Lawyer – The Essentials	6	525
Family Advocacy – The Key Principles	6	525
Financial Orders on Divorce from First Instruction to Final Order	6	525

<b>Finance</b>	Hours	Price*
Finance Fundamentals for Lawyers	6	615
Solicitors and Financial Services	12	1050
Company Accounts – Introduction	6	755
<b>GDPR</b>	Hours	Price*
GDPR – A Comprehensive Introduction	6	735
GDPR – The Next Steps	6	615
<b>Immigration</b>	Hours	Price*
Business Immigration	3	340
<b>Intellectual Property</b>	Hours	Price*
Intellectual Property Rights – Licensing and Utilising IP	6	615
Copyright – A Comprehensive Introduction	6	615
<b>Leadership and Management</b>	Hours	Price*
Solicitors' Professional Standards and Liability	6	300
Associate Solicitors – Preparing for Partnership	6	525
Psychological Survival Skills for Lawyers	6	615
Solicitors and Financial Services	12	530
The Law Firm as a Commercial Enterprise	6	525
<b>Legal Skills</b>	Hours	Price*
Negotiating Skills – An Introduction	6	735
Negotiation Mastery – Two Day Workshop	12	1220
Writing and Presenting Legal Advice To Your Clients	6	615
Clear Legal Writing	6	615
<b>Legal Technology</b>	Hours	Price*
Legal Tech – Risks and Opportunities	3	340
Legal Technology – The Practical Aspects	6	735
Cyber Security	6	735

<b>Litigation</b>	Hours	Price*
10 Essential Skills for Litigators	6	525
Effective Negotiating Skills for Litigators	6	525
Judicial Review for Litigators	6	525
Litigation Costs – A Comprehensive Overview	6	525
Litigation Training Course	30	1875
Civil Litigation Overview: All You Need to Know About the Civil Procedure Rules	6	525
Civil Litigation Skills: ADR and Mediation – The Way Forward!	6	525
Civil Litigation Skills: Drafting Effective Statements of Case	6	525
Civil Litigation Skills: Effective Evidence Gathering for Civil Litigators	6	525
Personal Injury Litigation: Tactics for Success in Interim Applications	6	525
Running a Successful Personal Injury Action	6	525
Clinical Negligence Litigation – Introduction	6	525
Remedies for Breach of Contract and Tort Claims	6	525
How to Run a Successful Commercial Litigation Claim: Tips and Tactics	6	525
<b>Private Client, Wills and Probate</b>	Hours	Price*
Probate Workshop	6	525
Will Writing Workshop	6	525
Wills – Introduction	6	525
Key Aspects of Wills and Estate Planning	6	525
Elderly Client Practice	6	525
Trusts – An Essential Guide	6	525
An Introduction to Tax Issues for Wealthy Private Clients	6	615
An Introduction to Inheritance Tax and Capital Gains Tax for the Private Client Lawyer	6	615
<b>Real Estate and Construction</b>	Hours	Price*
Understanding Commercial Leases	12	1050
Construction and Infrastructure Law	6	525
Introducing Residential Conveyancing (including Residential Leases)	6	525
Introducing Commercial Property in Practice (Freehold and Leasehold)	6	525
An Introduction to Property Tax for Lawyers and Accountants	6	615



## Leadership and Management.

### Business Development

	Hours	Price*
How to Win New Business and Develop Relationships	6	735
Pricing Strategies and Tactics	6	735

### Communication

	Hours	Price*
How to Create and Develop your Personal Professional Brand	6	735
Assertiveness – An Introduction	6	735
Communication Skills – An Introduction	6	735
Confident Decision-Making and Strategic Thinking	6	735
Writing Skills for Professionals	6	735
Time Management – An Introduction	6	735
Handling Difficult Conversations with Ease and Confidence	6	735
How to be More Confident	6	735
Practical Networking	6	735
Stress Management – An Introduction	6	735
Influencing Skills	6	735
Improving your Performance with Emotional Intelligence	6	735

### Data and Analytics

	Hours	Price*
Data Analysis with Excel – Intermediate	6	735
Data Analysis with Excel – Advanced	6	735
Power BI – An Essential Toolkit	6	735
Excel Essentials for Modelling and Analysis	6	615
i3BAR – Integrated, Interactive and Intelligent Excel Models for Business Analytics and Reporting	18	1935

### Leadership and Management

	Hours	Price*
Introduction to Management and Leadership	12	1220
Management and Leadership – The Next Steps	12	1220
Leading Change for Managers	12	1220



To book a CPD course  
contact us today

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# ***Flexible learning*** **to suit your talent.**

Our CPD training is built for your business and designed for learner flexibility – with accessible and engaging content to maximise success and ensure immediate impact.



## **Study face-to-face**

Perfect for learners who prefer the structure and discipline of a physical classroom setting; choose the face-to-face study option.



## **Online Classroom Live**

Flexible and convenient, our premium online study mode offers a virtual classroom with interactive features that replicate a real-life classroom to keep learners fully engaged.



## **In-house training**

We can deliver expert training either at your premises or in a BPP location, at a time that suits you.

# Meet the *Training Solutions* team.

Caroline and the team have been working with clients for over 25 years across the corporate and public sectors to create tailored learning and development solutions to develop talent.



**Caroline Patterson**  
Head of Training Solutions

Caroline has 35 years of experience in developing and maintaining long-term customer relationships in the corporate and public sectors. Her strong understanding of business needs and commercial awareness helps her match learning needs with innovative solutions, adding value to clients' businesses with a consultative and collaborative approach.



**Elisabetta Cassano**  
Training Solutions Manager

Elisabetta is a corporate and law firm specialist within the Professional Development Team. She is passionate about professional growth and skills development, supporting clients in unlocking potential and enhancing engagement, driving business performance through impactful and relevant learning initiatives.



**Tracey Plante**  
Training Solutions Manager

Tracey helps her clients to unlock hidden talent in their employees, discovering potential and driving organisational performance by offering effective and relevant training. She has extensive experience in the learning and development sector and works with clients in a range of industries.



**Michael Rockson**  
Training Solutions Manager

Having worked at BPP for over 15 years, Michael uses his extensive knowledge of BPP Education Group to support organisations with talent development, from early careers to C-suite executives. He works closely with clients to explore how BPP is able to support, driving performance through targeted training programmes.



# Meet the *Programme* team.



**Liz Roberts**

**Director of Programmes**

A senior lecturer and Fellow of the Higher Education Academy, Liz brings a wealth of academic and professional expertise to her role. She is a non-practising solicitor, and uses her industry experience to lead the strategic planning, development and delivery of programmes within the Professional Development team.



**Vicky Walden**

**Head of Professional Qualifications and Law**

After eight years as an employment lawyer at DAC Beachcroft where she advised public and private clients on complex legal matters, Vicky transitioned into legal training in 2014. Vicky focuses on the training and development of trainees, professionals and future leaders, creating high-impact training initiatives for all career stages.



**Jo Lee**

**Head of Leadership, Management and Personal Effectiveness Programmes**

Jo has extensive professional experience across industries, from financial services, public sector, aerospace and retail, and has designed impactful learning solutions to organisations globally. Whether she's working with executive boards, sales teams, HR directors or emerging managers, Jo ensures maximum relevance and effectiveness at all levels.



**Terry Rickeard**

**Head of Audit Programmes**

Terry's professional experience ranges over 18 years in Big 4, challenger and public sector audit firms, where he worked in both methodology technical teams and training teams. Terry works with both qualified and unqualified auditors, and delivers relevant trainee training to support accounting qualifications.



**Sue Parvis**

**Head of Financial Reporting Training Programmes**

Sue is a seasoned financial reporting expert, and Head of Financial Reporting at BPP. Having worked in audit at KPMG, she has led engagements across a range of industries, from technology and energy to media and pharmaceuticals. Her deep technical knowledge spans IFRS, UK GAAP, US GAAP, and public sector accounting, and she is a trusted adviser to FTSE 100 and 350 companies. She is currently at the forefront of ISSB implementation and AI integration in financial reporting and business models.



**Andy Wilkes**

**Programme Manager for Business and Finance Programmes**

Andy is a qualified trainer and CIMA accredited management accountant. He is our management accounting lead, and specialises in teaching finance to managers to help improve financial efficiency within organisations. With a wide range of experience across sectors, Andy brings unique professional perspectives and invaluable real-world insights to his courses.



**Claire Glover**

**Programme Manager – Tax**

Claire brings a wealth of knowledge with over 15 years in the finance sector, from qualifying with a Big 4 firm to serving as finance director at a successful SME. She has spent over seven years dedicated to professional training, developing and delivering a comprehensive suite of accountancy, tax, and insolvency programmes aimed at all career levels.



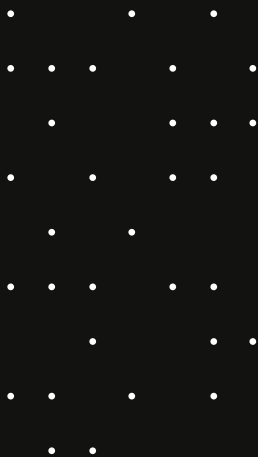
**Dave Marlow**

**Programme Manager – Financial Modelling**

Dave is an accomplished financial training consultant, experienced at designing, developing, and delivering blended accounting, financial analysis, and financial modelling training programmes. His career has spanned roles at PwC, BG Consulting Ltd, and CTG/ILX.

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In addition to our profiled experts, we have an extended network of over 200 associate trainers that enable us to scale up and deliver at pace where needed.



If you have any questions,  
or require any more  
information email  
**[PDoperations@bpp.com](mailto:PDoperations@bpp.com),**  
or call **03300 603 331.**

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