BPP
LYCEUM EDUCATION GROUP

# AI for Project Managers

Use AI to plan and deliver, **and own every decision.**

**Designed by project experts. Delivered by AI experts.**

## Apply AI to the work you already know

- Live, instructor-led training
- Applied to real project work
- Foundational and Practitioner levels
- From single tasks to a workflow
- Guided practice and expert review

# See what could move delivery off course

Use AI to connect project information, surface dependencies and make plans and updates more useful to the people acting on them.

### Why this matters now

Delivery information rarely arrives in one neat place. Dates shift, updates conflict and risks or dependencies can sit across several documents and conversations. Learn how AI can help you bring that information together, identify questions and create a clearer view of progress. You'll apply it to practical project workflows while keeping live plans, stakeholder commitments and agreed decisions as the source of truth.

Course 1

## Foundational

Use AI more effectively in individual tasks

**Work you'll recognise:** assembling a project update from several sources; testing AI conclusions against schedule and risk information.

### You'll leave able to

1. **Use AI to support project plans, documents, updates and stakeholder communication**
2. **Test AI-generated conclusions against schedule, risk and performance information**
3. **Challenge AI outputs and keep project decisions with the people accountable for them**

Course 2

## Practitioner

Use AI to connect multiple tasks into a workflow

**Work you'll recognise:** making weekly project reporting repeatable; validating inputs and decision hand-offs.

### You'll leave able to

1. **Select a useful AI step and map the process, inputs and human decisions**
2. **Build and test a guided prototype using approved sources, including errors and exceptions**
3. **Explain permissions, review, escalation and the evidence needed before a workplace pilot**

## At a glance

### Learn

**10 hours over two days**
Live online and instructor-led

### Apply

**Within two weeks**
In the workplace
One approved task based on real project work
Instructor feedback

### Review in group

**1 hour group clinic**
Live online and instructor-led
Shared peer learnings

### Ongoing support

Templates, checklists and case examples available from day one, plus 90 days of support.

### Ways to join

**Courses run in cohorts of 15 learners.**

Have enough people for a full cohort? Train your team together, on your own project work and review standards. We can even explore tailoring.

Not quite enough people, or want to test it first? Talk to us about your team's needs.

**£7,000**
Full closed cohort

Cost is per course. Prices exclude VAT.

# What you'll learn

Practical skills to bring AI into your role, whatever your starting point.

## Course 1: Foundational

You'll learn to use AI on the task in front of you, and check the answer before you rely on it.

### 1. Gain confidence with AI in project management

See where AI supports planning, documentation and delivery, spot early warning signs in project data, and prompt for dependable reports.

### 2. Use AI for everyday project work

Build a first project agent, speed up planning, reporting and stakeholder messages, and structure steering packs for senior audiences.

### 3. Use AI tools with project data

Tell schedule, risk and performance data apart, apply analytics across the lifecycle, and frame focused questions for reviews.

### 4. Use AI responsibly in project management

Protect confidential project and client information, validate outputs, resist deception and social engineering, and keep governance clear.

## Course 2: Practitioner

You'll learn to design, build and test AI-supported project management workflows, assistants and agents, with human approval before anything is released.

### 1. Design AI-enhanced project workflows

Pick the right project tasks for AI, review how work is sequenced, and decide what to stop, keep or redesign before automating.

### 2. Build and monitor project AI workflows

Ground outputs in plans, RAID logs and delivery systems, standardise status reporting, and prove reliability with tests and ROI.

### 3. Deploy AI assistants and agents

Design a status-reporting agent, ground assistants in approved methodology and coordinate multi-step workflows with human review.

### 4. Run multi-agent systems

Set up multi-agent PMO reporting, keep baselines and dependencies aligned across hand-offs and stop errors reaching sponsor reports.

## Who it's for

**Roles**

Project management professionals, including project managers, coordinators, and delivery managers, regardless of seniority or time in role.

**Starting knowledge**

Complete an AI skills diagnostic before the course begins to benchmark your current capability.

Foundational requires no previous AI experience. Practitioner is for people who already use and check AI on individual tasks.

**Not sure which course?**

**Course 1: Foundational**
"I want to use AI better on the task in front of me."

**Course 2: Practitioner**
"I already use AI confidently on tasks, and now want it to create AI-driven processes and workflows."

Choose by your AI experience, not your seniority.

Time and support

**Learn live for 10 hours**

Training, guided labs and feedback take place over two days. Materials available from day one; no advance study is required.

**Apply one task**

Within two weeks, try a suitable task using an approved tool and permitted information, or use a supplied case. Keep your reviewed work and a question for the instructor.

**Return with your questions**

Join a one-hour group clinic around day 30. Use the templates, checklists, worked cases and feedback for 90 days.

## See your progress

Ongoing capability diagnostics show where your skills and confidence are growing, and where to explore and practise next.

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## Not sure where AI fits in your work?

Here's what you could learn to do.

### Foundational

**Assemble a project update from several sources**

- Synthesise project information and surface questions
- Make conflicting dates and the decision owner visible
- Keep delivery decisions with you

### Practitioner

**Prototype AI support for weekly project reporting**

- Make AI synthesis repeatable within reporting
- Validate the inputs
- Set the decision hand-offs

## Why learn this with BPP?

**Lecture**
See an example explained

**Lab**
Try it in practice

**Review**
Review your result with an expert

Our accelerated learning framework moves learners between focused instruction, hands-on application and structured reviews. Built on practice, feedback and repetition, it turns knowledge into reliable, in-role performance.

Partnering with more than 500 employers to develop management and leadership capability.

Delivering leadership and management training to over 19,000 learners every year.

Supporting organisations to build the skills needed to lead teams, drive change and deliver strategic outcomes.

**Is AI adoption a whole workforce priority?**

From everyday work to building AI tools and leading AI decisions, our training covers every level. Connect pathways across apprenticeships, degrees, certifications and short courses, so your people strategy keeps pace with your AI strategy.

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