

## TERMS OF REFERENCE

July 2024

### Farmer Focus Group for AgriZero<sup>NZ</sup>

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#### Purpose

The Farmer Focus Group (Group) is an appointed body of farmers established to provide their views and feedback to AgriZero<sup>NZ</sup> regarding implementation of emissions mitigation tools across the different livestock systems in New Zealand.

#### Objective

The Group will provide AgriZero<sup>NZ</sup> with a 'farmer voice' to help ensure emissions mitigation tools are fit-for-purpose to support on-farm adoption.

#### Scope

The Group will advise AgriZero<sup>NZ</sup> on a range of matters including:

- use of different types of new mitigation technologies e.g. inhibitors
- customer-driven incentives including processor and/or end-customer
- farm adoption and uptake, including support for farmers transitioning to lower emissions production.

#### Membership

The Farmer Focus Group will be made up of 12 farmers. It will be chaired by AgriZero<sup>NZ</sup> or AgriZero<sup>NZ</sup> may choose to appoint a member of the group to Chair.

AgriZero<sup>NZ</sup> will select the members from nominations received during the initial sign-up period (June-August 2024) and will include members from Māori agribusiness.

Members are expected to be actively involved in a farming business.

Effort will be made to ensure a diverse mix of New Zealand farmers make up the Group to ensure a range of views are represented, with a focus on diversity across variables such as:

- type of ruminant livestock
- region
- farm system (extensive, intensive, etc.)
- personal experience
- age and gender.

#### Member duties

Members will be initially appointed for a term of up to two years. On appointment, each member of the Group is required to agree in writing to comply with these Terms of Reference.

Members are expected to:

- attend two in-person meetings per year, and additional online meetings as required (AgriZero<sup>NZ</sup> will make travel arrangements, and time away from work to attend meetings will be reimbursed on a per diem rate)
- have their profile promoted by AgriZero<sup>NZ</sup> where appropriate
- act honestly, ethically and diligently while undertaking their duties
- be a team player with an openness to differing views and opinions
- not make improper use of information gained through the position of being a member of the Group and not take improper advantage of the position
- keep all information discussed at meetings confidential during and after membership, unless it is publicly known
- disclose any actual or potential conflicts of interest (a register will be compiled and updated at each meeting).

A member may resign from the Group by notice in writing to the Chair. In this instance, a new member will be sought by AgriZero<sup>NZ</sup> consistent with the above.

AgriZero<sup>NZ</sup> may terminate a member's appointment at any time by notice in writing.

### **Review**

There will be a review after 12-18 months to check in on the Group's purpose, progress against the objective and other feedback, including how members consider the Group is functioning. Changes to the Terms of Reference and/or the Group and its functions may be implemented following this review.

### **AgriZero<sup>NZ</sup> owners**

Ruth Leary (Head of Strategy and Engagement) and Deborah Roche (Head of Catalyst).