

Our Fees

Leasing Fees

5% of the annual rent plus GST

- Professional showcasing of your property
- Proactive marketing to prospective Renters
- Personal inspections in conjunction with open for inspections
- Twice weekly updates on the leasing progress
- Quality assessment of prospective Renters including reference checks and National Tenancy Data base check
- Preparation of Leasing Documentation in line with current legislation
- Completion of a thorough ingoing condition report with supporting photographs
- Collection of the first month's rent in advance
- Collection and lodgement with RTBA of the Security Deposit of 6 weeks rent (not applicable to properties under \$350pw)
- Renters will be provided with Rights and Duties of Residential Rental
- Providers and Renters will sign for all keys provided and a copy of such kept in our office
- Assistance to the Renter with connection of utilities through Utility Connection Company

Management and Rent Collection

8% of the monthly rent plus GST

- Arrangement of all maintenance and monitoring of progress
- Annual inspection and a written report to you with photos via email
- Recommendations on market rental
- Prompt payment of accounts on your behalf
- Negotiation and preparation of further fixedterm leases, where possible
- Timely advice of rental reviews and preparation of notices in accordance with legislation
- Legislative and practical advice
- Ongoing communication with your Renter to ensure a smooth tenancy
- Income and Expenditure Statement provided at EFY
- Renters will be provided with a Direct Debit form for easy payment of future rent
- Daily arrears control
- Efficient and timely accounting of rental monies via electronic transfer
- A detailed monthly statement of income and expenditure via email

Marketing and other professional costs

Internet Advertising

— realestate.com.au (premiere listing)	
— domain.com.au (priority placement)	
— realestateview.com.au (premium listing)	
— marshallwhite.com.au	\$368.00 inc. GST
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— For Lease Board Professional	\$145.00 inc. GST
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— Photography (12 photos, including basic floorplan)	\$395.00 inc. GST
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— Lease renewal 1.1%	
— National Tenancies Database Search	\$19.00 inc. GST
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— Monthly Account Processing Fee	\$4.95 inc. GST
