

Washington
STATE FAIR
EVENT CENTER

Job Title: Creative Arts Superintendent

Reports to: Competitive Exhibits Department

Terms: Part-time (May- September); Non-exempt, Non-benefited

Wage Range: \$20.00 - \$20.00 per hour

Hours/Week: Up 400 hours per year

Department: Creative Arts

Revision Date: March 2026

Summary: The Washington State Fair Event Center is seeking an organized and knowledgeable individual to serve as the Creative Arts Superintendent at the Washington State Fair. This seasonal position oversees non-food creative disciplines, including textiles, fiber arts, quilting, needle arts, basketry, and other handcrafted exhibits. The ideal candidate will bring experience in exhibit coordination, judging processes, and creative presentation, with a strong appreciation for craftsmanship and artistic standards.

Responsibilities:

- Act as a collaborative liaison between the Creative Arts Department and WSFEC Administration (Competitive Exhibits Department).
- Submit all departmental documentation in a timely manner, including work orders, supply requests, schedules, and required reports in the red book.
- Coordinate intake, judging, display, and release of all Creative Arts exhibits.
- Oversee judge recruitment, selection, scheduling, and accompanying documentation for all Creative Arts divisions and contests.
- Ensure creative exhibits are safely, attractively, and accurately displayed throughout Fairtime.
- Recruit, train, and supervise seasonal and demonstration staff supporting Creative Arts operations.
- Provide leadership and direction to the coordinators.
- Assist with department setup, demonstrations, special contests, and teardown including case and display placement.
- Provide feedback and recommendations for Creative Arts competition guide revisions and departmental improvements.
- Immediately report incidents, safety concerns, or exhibit issues to Fair Administration.
- Maintain accurate records of entries, judging results, awards, and participation.
- Foster community relationships to support future exhibits, demonstrations, and partnerships.
- Maintain a thorough understanding of Creative Arts competition guide divisions, classes, rules, and timelines.

Competency:

Strong interpersonal skills are necessary. Ability to work with a variety of people from varying backgrounds and experience. Must have the ability to meet deadlines, be organized in record keeping, and maintain flexibility adapting to address unforeseen changes.

Education/Experience:

A background in visual arts, textiles, fiber arts, design, fine arts, or a related field is preferred. Candidates should have 2–4 years of experience coordinating creative exhibits, competitions, galleries, or similar fair, show, or arts-based programs. Experience working with judging standards, exhibit presentation, and artist relations is highly desirable.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

Physical Demands:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must occasionally lift and/or move up to 25 pounds. While performing the duties of this job, the employee is regularly required to stand, walk, reach with hands and arms and stoop, kneel, crouch, or crawl.

During peak activity times, extra daily hours and periods with no days off may be required.

How to Apply

Please email cover letter and resume to paiger@thefair.com. Job posting will remain open until the position is filled.