Grantee Checklist

This document is for your records. It is a guide for required reporting to AFSP about your grant. Materials and questions should be directed to jdozier-ezell@afsp.org.

Submissions required prior to your first payment:			Start of Grant Letter:	Final Budget:
			Updated Timeline:	
			Confirmation of Readiness:	
IRB Approval: (AFSP requires a copy of current IRB approval or notice of exemption)			Date Submitted to AFSP:	
			Expiration Date:	
•		•	orts: Due every 6 months finform our donors and constituents of ou	O ,
		We want to hear fro	om you about your findings!	
		-	eports are received. Use this form track you	
Report 1 of 3 Due: 04/01/2013 Report 2 of 3 Due: 10/01/2013			Report 3 of 3 Due: <u>04/01/2014</u>	Final Report Due: <u>12/01/2014</u>
Financial Reports	Date Due	Date Submitted	Research Reports Date D	ue Date Submitted
Report 1 of 3			Report 1 of 3	
Report 2 of 3			Report 2 of 3	
Report 3 of 3			Report 3 of 3	
Final Financial			Final Research	
Grant Payments Scheduled Received 2-year grants receive 8 payments; 1-year grants, 4)		Notes/Correspondence (Use lines below for notes of corre	Notes/Correspondence (Use lines below for notes of correspondence with AFSP)	
Payment 1 of 8 (4)		(Start Date		
Payment 2 of 8 (4)				
Payment 3 of 8 (4)				
Payment 4 of 8 (4)				
Payment 5 of 8				
Payment 6 of 8				
Payment 7 of 8				
Payment 8 of 8		(End Date)		