**AFSP Public Policy Internship**

**Position Summary**

Public Policy Interns assist in the AFSP Public Policy Office’s daily operations to develop and implement the organization’s legislative agenda and advocacy presence, linking national and state efforts to prevent suicide and improve mental health. Intern responsibilities include a variety of short- and long-term projects and routine assignments, including policy research and writing projects.

This internship is currently 9 months in duration (Fall 2023 – Spring 2024), may extend to summer months for interested and qualifying interns. Interns are expected to work 24 hours / week but may work more if academic program requires. Candidates must be enrolled students receiving academic credit for the duration of the internship term. This internship is unpaid; however, interns will receive an $1,000 monthly stipend.

This position is currently in hybrid format and located in Washington, D.C.

Application Deadline: August 19, 2023

**Position Duties and Responsibilities**

* Assist the policy team with legislative, regulatory, and advocacy goals as advocates for suicide prevention and mental health.
* Track and research relevant federal and state policy issues, legislation, and regulation; provide memos as needed.
* Attend relevant Congressional hearings for assigned Committees and write summary reports.
* Attend and report on meetings, events held with national partners and coalitions.
* Assist with the execution of public policy and advocacy events, including the [Advocacy Forum](https://afsp.org/public-policy-events#13-sup-th--sup--annual-advocacy-forum--june-6-7--2022), [State Capitol Day events](https://afsp.org/public-policy-events#state-capitol-days), and Congressional briefings.
* Support AFSP staff regarding federal, state, and local policy development, communications, and administrative duties as assigned.
* Complete at least one special project as determined by Public Policy Office staff.
* Additional responsibilities as assigned by Public Policy Office staff.

**Benefits**

AFSP Public Policy Interns will:

* Acquire practical work experience and training in legislative tracking, writing summaries for hearings, and more.
* Learn about the legislative process, laws and policy affecting suicide prevention and mental health, and advocacy campaigns at grasstops and grassroots levels.
* Develop knowledge and insights on key health policy issues, including challenges and opportunities related to reducing the rate of suicide and increasing access to mental healthcare at a system-wide level.
* Gain significant understanding of the responsibilities of public policy and advocacy at a national public health nonprofit.

**Qualifications**

* Excellent organizational, verbal, written, and interpersonal skills
* Proficiency in Microsoft Office programs
* Ability to anticipate project needs, discern work priorities
* Ability to work independently, as well as part of a team
* Motivated and passionate
* Familiarity with and interest in healthcare issues a plus

**Application Instructions**

Applications for Fall 2023 – Spring 2024 are now open. Please submit a cover letter, resume, college or university transcript, 1-2 letters of recommendation, and a writing sample between 500 – 1,000 words to [advocacy@afsp.org](mailto:advocacy@afsp.org).