

## **PERSOL Group Human Rights Policy**

At the PERSOL Group, our mission is to create a future where anyone in the world can “Work and Smile.”

We also define “Work Well-being” as the happiness and satisfaction that people feel through their work, and we support the work of individuals with diverse values.

Lifestyles and workstyles are different from person to person. We believe it is important that all people can freely choose their own work, work comfortably, and challenge their own potential, without suffering discrimination. We also believe that this will lead to the realization of a richer and happier life. For that purpose, we value equality of opportunity and diversity, do not tolerate any forms of discrimination or harassment, and protect the dignity and respect the rights of all people.

We have established the PERSOL Group Human Rights Policy in line with our aspirations for a society where work is linked to smiles, and are advancing initiatives for the respect of human rights.

### **1. Commitment**

At the PERSOL Group (PERSOL HOLDINGS CO., LTD. and its consolidated subsidiaries, hereafter, “the Group”), we respect the human rights of all people concerned with the Group’s business activities commencing with the Group’s officers and employees (including temporary staff, etc.) and individuals who utilize the Group’s services (including registered temporary staff, job seekers, etc.).

We endeavor not only not to be directly involved with any violations of human rights, but also not to be complicit indirectly in the Group’s business activities. We are committed to the application of internationally recognized human rights contained below and implement initiatives in accordance with the UN Guiding Principles on Business and Human Rights.

- The International Bill of Human Rights (“the Universal Declaration of Human Rights,” “the International Covenant on Civil and Political Rights,” and “the
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International Covenant on Economic, Social and Cultural Rights”).

- “The ILO Declaration on Fundamental Principles and Rights at Work” of the International Labour Organization (ILO).

Across the Group’s operations we have refined our human rights approaches and frameworks to observe the related laws and regulations of each country and region where we operate. We aspire to ensure the conduct of our business activities is undertaken in a fair and sincere manner in accordance with social norms. In cases where internationally recognized human rights standards and the related laws of each country and region conflict, we seek to adopt the higher standard.

## **2. Scope of Application**

This human rights policy applies to all officers and employees of the Group (including temporary staff, etc.). We expect business partners involved with the Group’s business activities (client companies, contractors, service and equipment suppliers, etc.) to understand and observe this policy.

## **3. Human Rights Issues of the PERSOL Group**

### **• Equality of opportunity and prohibition of discrimination and harassment**

We respect the rights of individuals to ensure that equal opportunities are provided to all, including the Group’s officers and employees (including temporary staff, etc.) as well as individuals who utilize the Group’s services (including registered temporary staff, job seekers, etc.).

We do not tolerate any form of discrimination based on gender, sexual orientation, age, race, nationality, creed, religion, disabilities, etc., and we do not tolerate behavior or harassment deemed to be inappropriate in the workplace such as socially unacceptable verbal or physical conduct or communications.

### **• Protection of privacy and considerations when using algorithms**

We give consideration to the protection of privacy concerning the handling of personal data and work to prevent and mitigate the negative effects that may emerge from privacy violation risk.\*

Also, when implementing data analyses and predictions using algorithms, we give

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sufficient consideration so that individuals do not suffer unfair discrimination and diversity is not lost.

\*Risk that problems concerning the privacy of individuals (including discrimination and other violations of human rights) may manifest in society.

- **Ensuring health and safety**

Health and safety are an integral part of our daily operations. We strive to continuously improve our workplace health, safety, and environmental performance. We think it is most important for both the company and its workers to always strive to act safely, and we work to ensure health and safety.

- **Prohibition of forced labor, child labor, and human trafficking**

We have a zero-tolerance policy against all forms of forced labor, child labor, human trafficking, and other modern slavery and related activities.

- **Appropriate payment of wages and appropriate working hours management**

We adhere to the applicable laws and regulations associated with fair payment of wages and working hours management.

- **Respect of freedom of expression, freedom of association, and collective bargaining rights**

We respect expression, forming associations, and membership in organizations in accordance with the free will of the individual, as well as freedom of the exercise of collective bargaining rights.

In addressing the above-stated issues, we pay special attention to the rights of people who may be vulnerable, such as women, foreign workers, persons with disabilities, LGBTQ+, indigenous and first nation peoples, racial and ethnic groups, etc.

Also, to prevent and mitigate the adverse impacts regarding the above-stated issues, as a prerequisite, we believe that the presence and efforts of individuals who can understand the feelings, ways of thinking, and perspectives of many people is essential. To those ends, we not only do not tolerate discrimination, harassment, and other actions that cause a loss of diversity, but also strive to foster a corporate culture that can understand and respect diversity, and work toward the promotion of diversity (diversity, inclusion and

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equality [DI&E]) in order to provide these values to society toward achieving the Group vision "Work and Smile."

#### **4. Governance**

The supervisory responsibility regarding the respect of human rights is borne by the officer in charge of compliance, and the division responsible for compliance coordinates with the concerned divisions at each Group company as the core and advances initiatives for the respect of human rights.

The division responsible for compliance compiles information on a scheduled basis and provides updates on the status of application of this Policy to the Headquarters Management Committee (HMC) via the Sustainability Committee and the Risk Management Committee respectively. The Representative Director, President and CEO reports these to the Board of Directors, which periodically oversees this process and issues directives for action as necessary.

#### **5. Human Rights Due Diligence**

We identify any potential and/or actual salient human rights impacts and are committed to implement the necessary actions to prevent and mitigate them. In cases where it becomes clear that we have caused or contributed to an adverse impact on human rights, we provide appropriate remedial and corrective measures.

#### **6. Grievance Management**

We have established grievance escalation frameworks across the Group so that all stakeholders including employees, temporary staff, job seekers, etc. can escalate any identified human rights issues.

On receipt of any Human Rights grievance, we take immediate action to confirm the facts, consider measures to remediate the issue and prevent its recurrence. We also ensure that those who have adversely suffered are provided with the necessary support and leadership

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## **7. Stakeholder Consultation**

We conduct dialog and consultations with both internal and external stakeholders on our approach and commitments to human rights and strive to promote our respect for human rights.

## **8. Communication**

Information regarding the status of initiatives for the respect of human rights is disclosed on the Group's website, Integrated Report, etc.

## **9. Human Rights Policy Dissemination and Education**

We implement education and measures to raise awareness regarding activities on our approach to human rights management to promote understanding and firm establishment of the human rights policy among officers and employees.

December 20, 2022

Takao Wada  
Representative Director, President and CEO  
PERSOL HOLDINGS CO., LTD.

This policy was approved at the December 16, 2022 meeting of the Board of Directors of PERSOL HOLDINGS CO., LTD.

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