PERSOLKELLY

PF FAQs

Navigating Your PF: step by step process

www.persolkelly.co.in

How to activate UAN Online

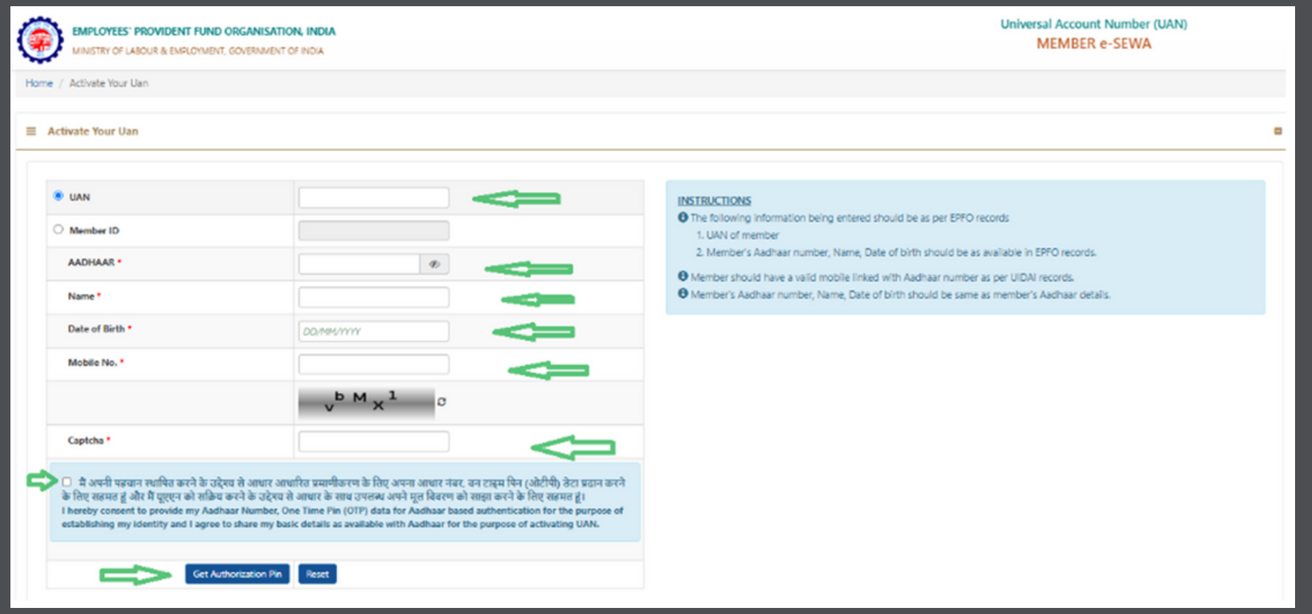
Visit this link - epfindia portal

Click on Activation UAN

Fill the below fields:

Click on Activation UAN

1. UAN: Enter your Universal Account Number.
2. Aadhaar: Enter your Aadhaar number.
3. Name: Enter as per your Aadhaar card.
4. Date of Birth: Enter as per your Aadhaar card.
5. Mobile Number: Registered mobile number linked to your Aadhaar card.
6. Captcha: Enter the characters displayed on the screen.
7. Submit: Click "Get Authorization PIN" after agreeing to the consent.



After completion of the above process, you will receive a password on your mobile number.

How to Update KYC Online

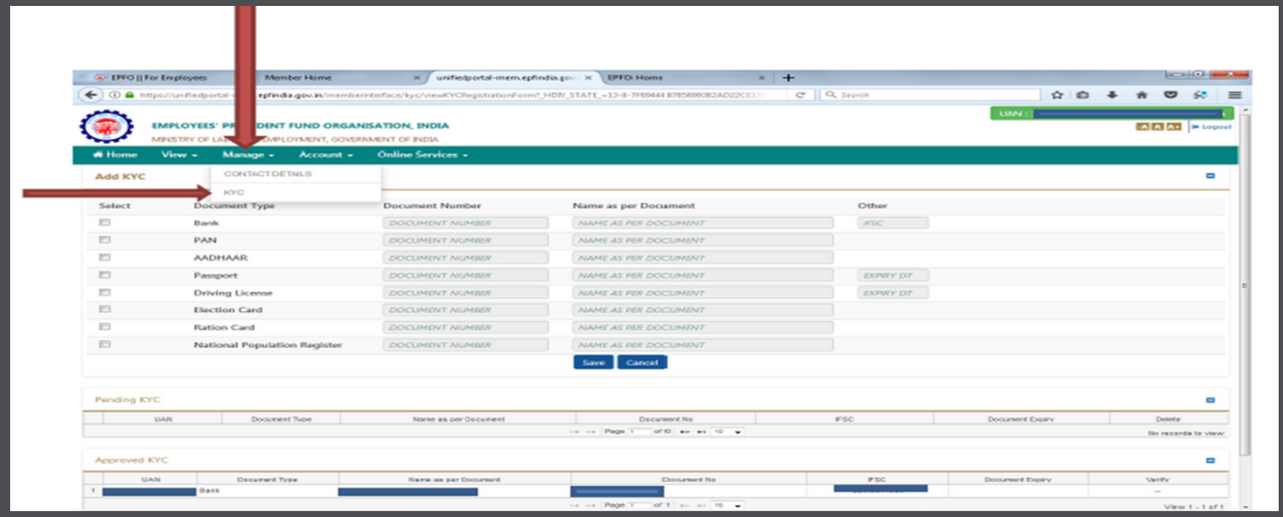
Visit this link - epfindia portal

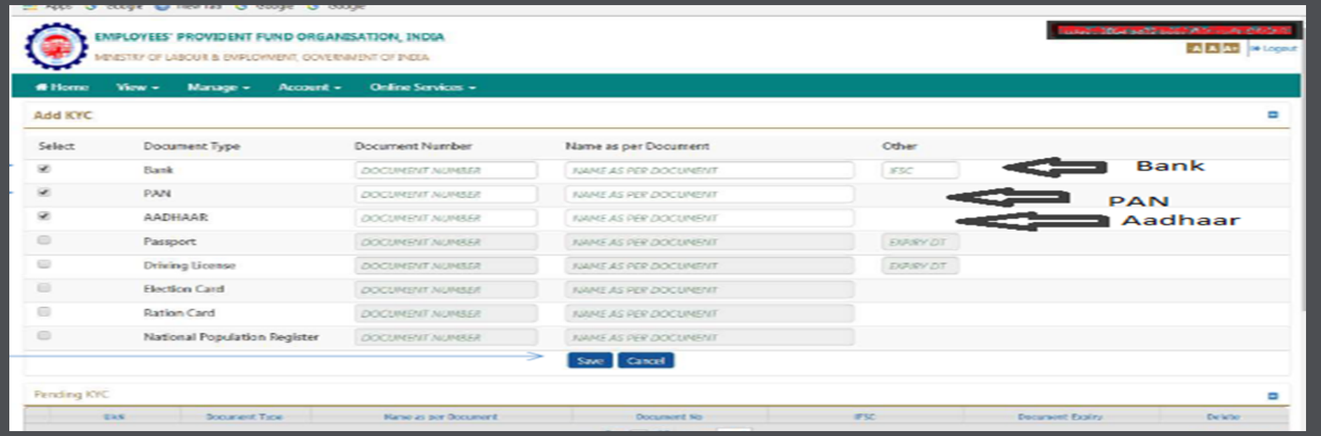
1. Enter your UAN number & password and login into member portal.

How to Update KYC Online

Visit this link - epfindia portal

1. Go to Manage section.
2. Select KYC from the dropdown menu.
3. Review and update your Bank Details, PAN, and Aadhaar information.
4. Submit the form for approval.





How to Check Member Passbook and all claim status

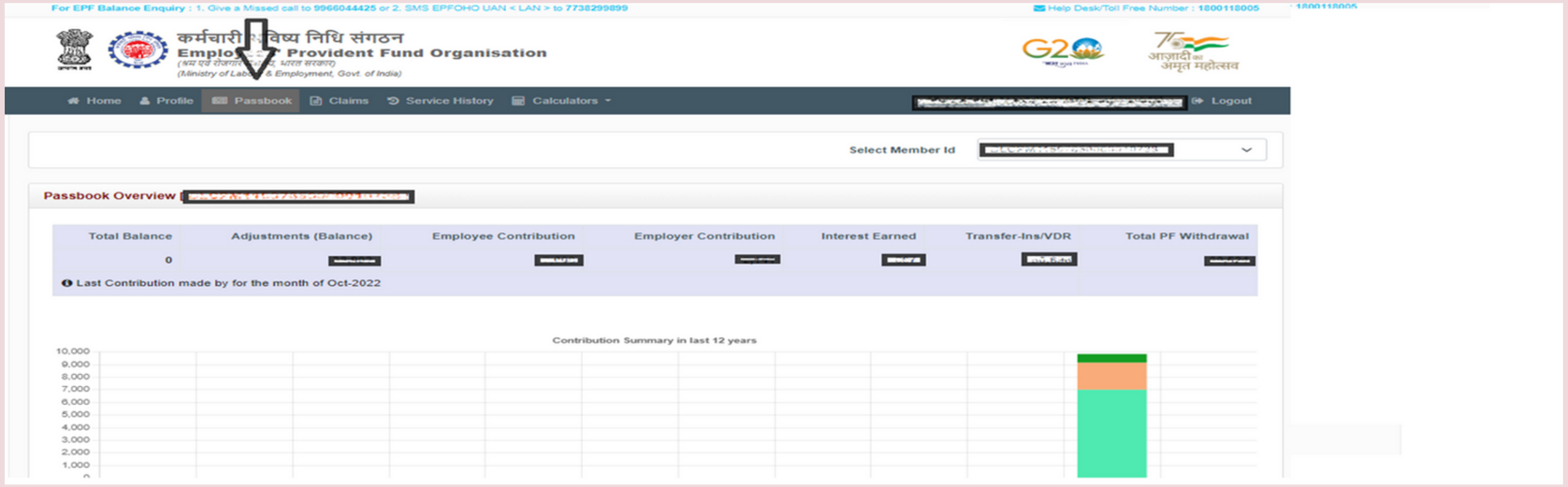
Visit this link

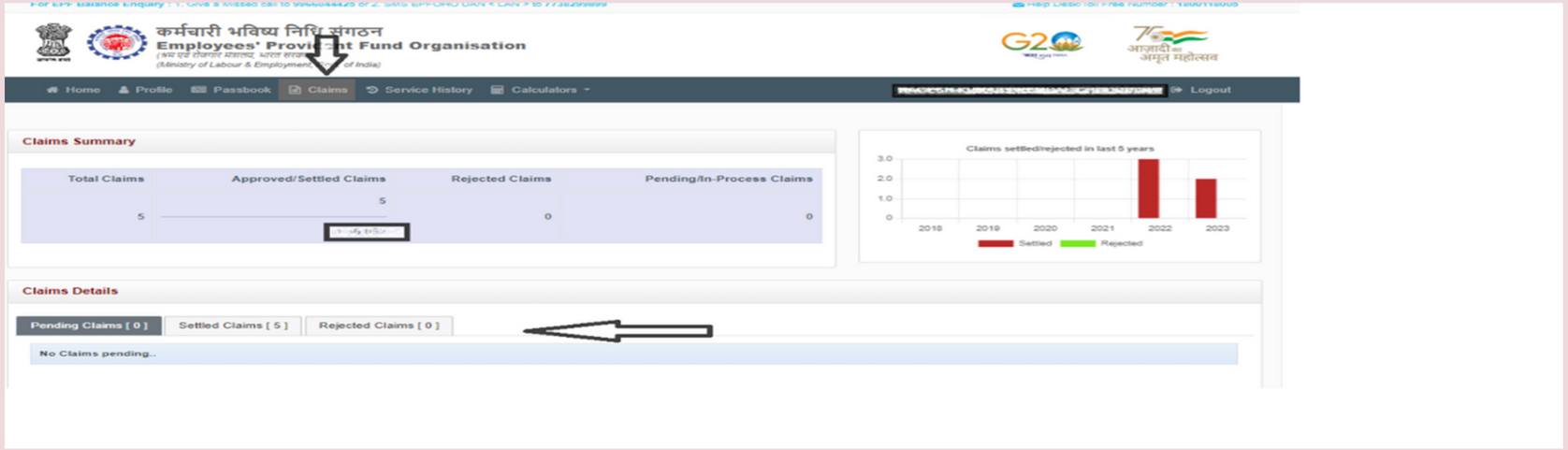
1. Login with your UAN and Password.

How to Check Member Passbook and all claim status - continuation

Visit this link

1. View your PF Passbook and Claim Status.

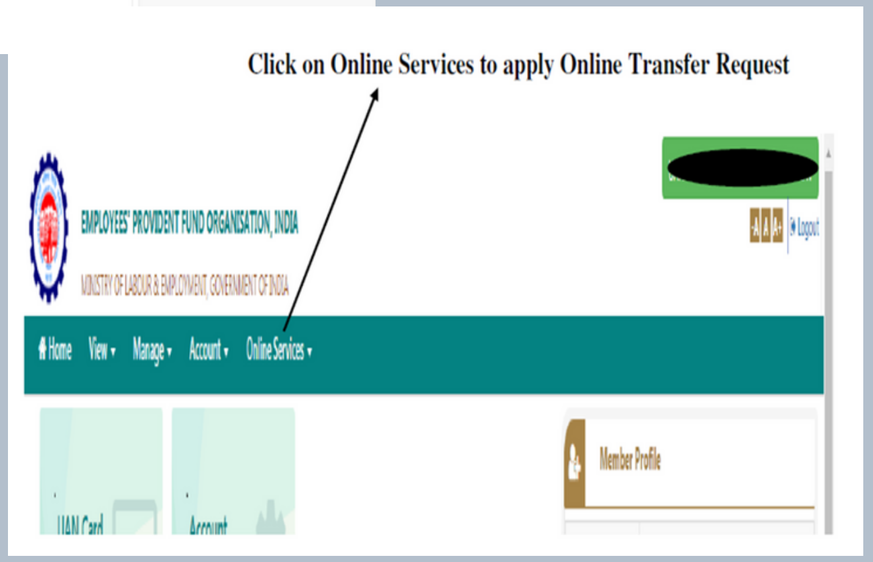




Online PF Transfer Process

Visit this link - epfindia portal

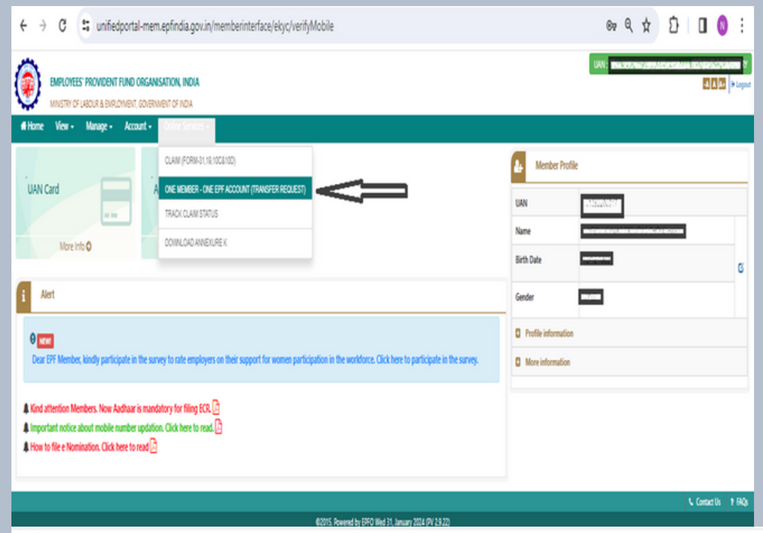
1. Log in with your UAN number and password.
2. Click on "Online Services" tab.
3. Select "One Member One EPF Transfer" option.
4. View your present employer details, then scroll down the page.

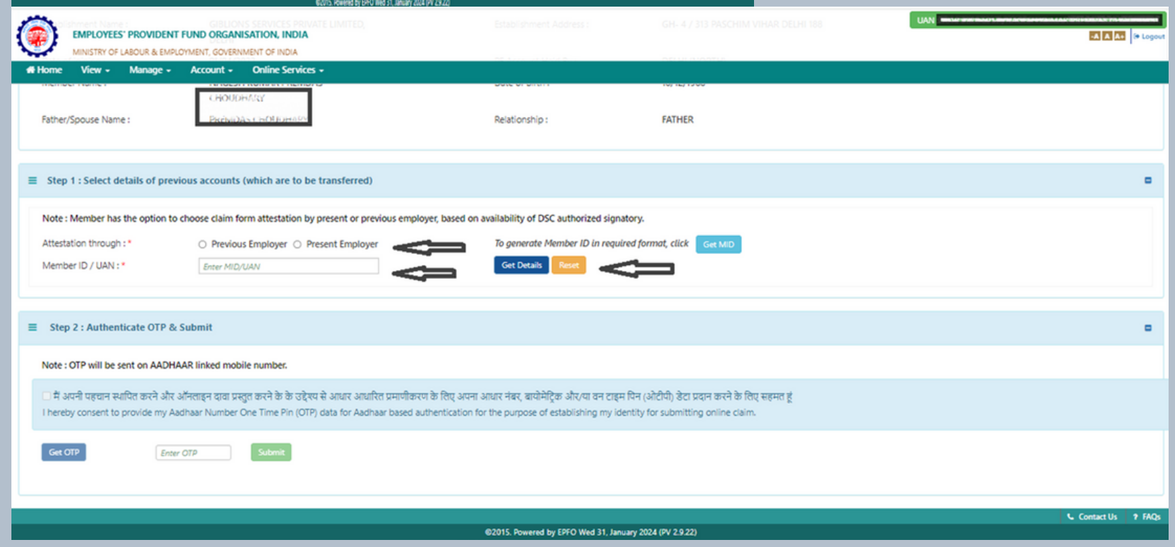


Online PF Transfer Process

Visit this link - epfindia portal

1. Choose Previous or Current Employer for Transfer request approval.
2. Input UAN number and select Previous PF Number for Transfer Process.
3. Select one or more transfer requests.
4. Submit requests with Aadhaar-linked Mobile number OTP.





Note- Online transfer requests from the PF office typically take around 20 to 25 days to process.

Online PF withdrawal or Advance claim Process –

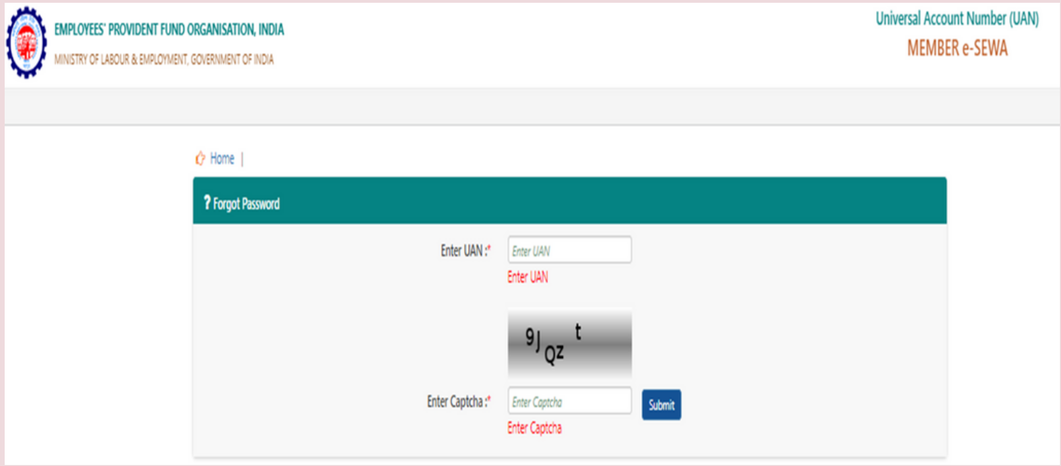
Visit this link - epfindia portal

1. Log in with your UAN number and password.
2. Navigate to the "Online Services" tab.
3. Choose from claim Form 31 for advance, Form 19, or Form 10C.
4. Enter your BANK account details for verification.
5. Fill in the required details and submit the claim with OTP authentication.

Note- Processing this request from the PF office typically takes around 25 to 30 days.

How to Reset Password Online –

1. Click Forgot Password.
2. Enter your UAN and Captcha.
3. Verify your details: Name and Date of Birth (matching your Aadhaar card).
4. Enter the OTP received on your Aadhaar-linked mobile number.
5. Reset your password



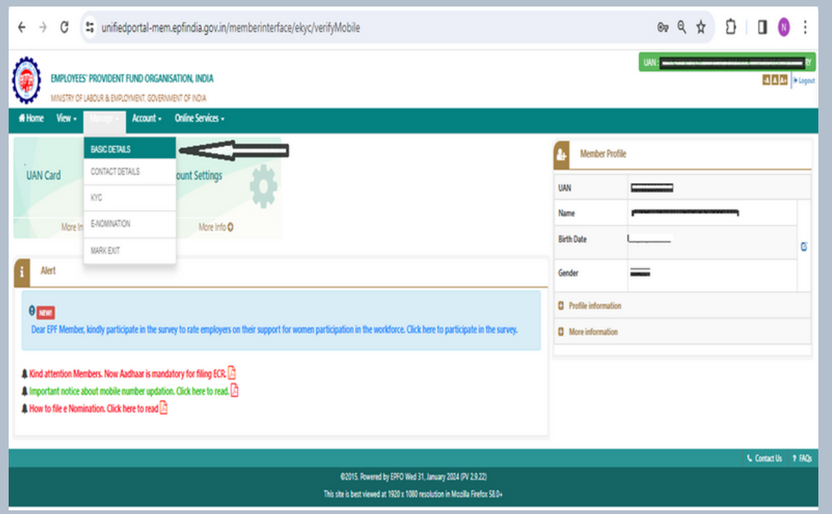
Basic Name change request Online (Name /DOB/Gender) –

Visit this link - epfindia portal

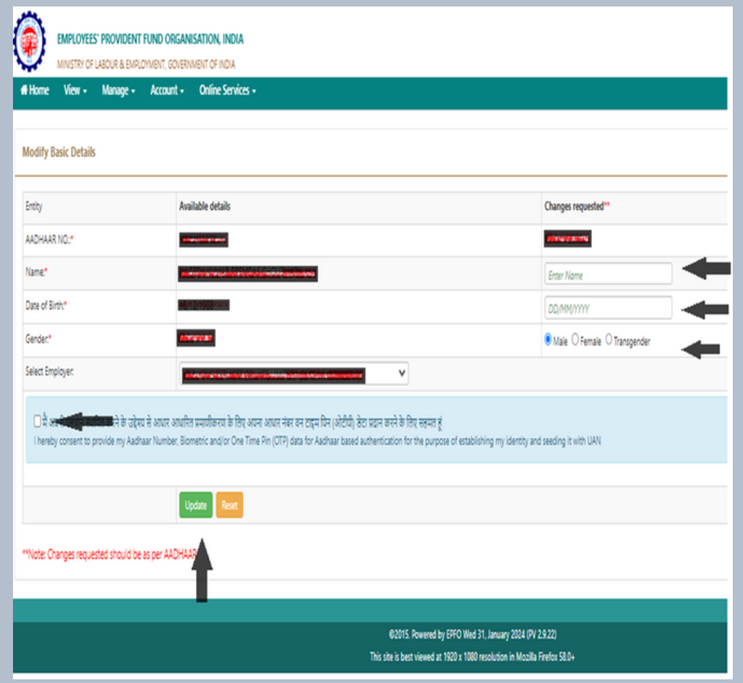
1. Log in with your UAN number and password.

Basic Name change request Online (Name /DOB/Gender) –

Visit this link - epfindia portal



1. Navigate to the "Manage" tab.
2. Select "Modify Basic Details."
3. Input details according to Aadhaar card.
4. Submit your request.



Major Name change request -

For any Major change in Name / DOB/ Father Name and any other changes your need to Send a Mail on below mention Mail ID along with EMP code.

PF_ESIC@persolkelly.com