

Programmed Maintenance Services Limited and its related bodies corporate (“Programmed”, “we”, “us”, “our”) collect your personal information to provide our services, manage our relationship with you, and comply with our legal obligations.

What we collect

We may collect personal information such as your name, contact details, date of birth, employment history, and other information relevant to your relationship with us. In some cases, we may also collect sensitive information (e.g., health or criminal history) where required for your engagement or as required by law.

Why we collect it

We collect your information to:

- Assess and manage your application, engagement, or employment with us or our customers;
- Provide and administer our services;
- Communicate with you;
- Meet our legal and regulatory obligations;
- Improve our services and business operations.

What happens if you don't provide it

If you do not provide the requested information, we may not be able to engage with you, provide our services, or meet our obligations to you.

Who we share it with

We may disclose your personal information to:

- Our related companies and service providers (including those located overseas, such as in Australia, New Zealand, Malaysia, Japan, and Singapore);
- Customers, clients, or host employers (where relevant to your engagement);
- Professional advisers, regulatory authorities, and other third parties as required or permitted by law;
- Any other party with your consent.

Access, correction, and complaints

Our Privacy Policy (available at programmed.com.au) explains how you can access or correct your personal information, how to make a complaint, and how we manage complaints.

Contact us

If you have any questions, please contact our Privacy Officer at:

Programmed Maintenance Services Ltd
47 Burswood Road, Burswood WA 6100

Email: privacy@programmed.com.au

Phone: 1300 363 992