

CHF BOARD OF DIRECTORS ELECTION GUIDELINES

The election of the elected members of the CHF Board shall take place in the following manner:

- a) A Voting Member of the Company shall be at liberty to nominate a person for election to the Board.
- b) The nomination shall be in the attached form approved by the Board.
- c) The nomination form must be signed by the person nominated.
- d) The nomination form must be countersigned by a person from within the nominating organisation authorised to support the nomination.
- e) Nominations for election for the Board must be returned to the CHF Registered Office **by Monday 17 August 2026 (5.00 pm AEST)**. Nominations which are not in the hands of the Returning Officer by the deadline will not be accepted.
- f) Nominating Voting Member organisations must be financial at the time of the nomination.

If appointed as a Director of CHF each person must comply with sections 180 to 183 under the *Corporations Act 2001*.

The responsibilities of all Board members include ensuring the good governance of the organisation, considering all reports from management, and assuring transparency of all decisions.

As part of its Board renewal planning, the Board has reviewed its current skills mix and identified the following areas as priorities for future Board capability. This guidance is provided to assist Voting Members in considering nominations and is not intended to limit the right of Voting Members to nominate any eligible candidate.

The Board is particularly seeking candidates who bring:

- Diverse lived experience and perspectives, including those of Aboriginal and Torres Strait Islander peoples, LGBTQIA+ communities, culturally and linguistically diverse communities, and people with disability
- Experience working with culturally and linguistically diverse communities, including strong cross-cultural awareness and inclusive engagement

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- A demonstrated commitment to equity, diversity and inclusion, including creating safe and respectful environments
- Innovative and future-focused thinking, with an openness to new approaches
- A collaborative approach and the ability to contribute constructively to group decision-making
- Strong governance capability, including previous Board experience and/or formal governance training
- Commercial capability, including experience in fundraising, philanthropy, business development or broader commercial activity
- Technology capability, including expertise in cybersecurity, privacy, information technology or digital transformation
- Capability in artificial intelligence or a strong understanding of emerging technologies

New Directors must be able to attend Board meetings held at least six times a year from the 2026 AGM. It is likely that these will be a mix of face-to-face and virtual. Out of session meetings may also be held by teleconference if required.

New Board members will also participate in committees of the Board as and when they are established.

In order to nominate for a Board member position, nominees should complete and return the Nomination Form, Candidate Statement and Fitness to Serve declaration below.

Please note that this information may be used as a part of the Nominations Pack provided to Voting Members.

Please email all requested information by **Monday 17 August 2026 (5.00 pm AEDT)** to Company Secretary Linden Audino at l.audino@chf.org.au

Further enquiries:

Scott Harlum – Chair Governance Committee
Ph: 0404 203 040

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PO Box 308
Collins Street West VIC
8007

Ph: (02) 6176 0000

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CHF Board of Directors nomination form

Nominator information

Name of nominating Voting Member Organisation	
Name of Nominator	
Position of Nominator Only a duly authorised representative (or their nominee) of the Voting Member organisation can nominate* – please tick relevant box <i>*CHF Constitution: Clause 4.13</i>	Chairperson ☐ Executive Officer ☐ Authorised Nominator ☐ <i>(Please provide authorisation on formal letterhead of the organisation with date and signature(s))</i>
Signature of Nominator / Date	
Name of Witness	
Signature of Witness	

Candidate's Statement

(Including declaration of fitness to serve)

Name of Candidate I declare I am a current member of this Nominating Organisation* <i>*CHF Constitution: Clause 4.13</i>	
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Signature/Consent of Candidate / DATE <i>I am willing to take on this role if I am elected to the Board of CHF at the Annual General Meeting to be held on Tuesday 27 October 2026</i>		
Date of Birth <i>(as per ACNC requirements)</i>		
Place of Birth (town/city/state/country) <i>(as per ACNC requirements)</i>		
Former Name (if changed by deed poll or marriage) <i>(as per ACNC requirements)</i>		
Directors ID <i>(as per ACNC requirements)</i>		
Positions presently held in other organisations		
Major Interests		
Capability / Attribute	Tick ✓	Please describe your experience, expertise, qualifications or lived experience
Governance experience (current or previous Board roles)	☐	

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Formal governance training (e.g. AICD, GAICD or equivalent)	☐	
Strategic planning and organisational leadership	☐	
Risk management, audit or compliance	☐	
Finance, accounting or financial oversight	☐	
Commercial acumen	☐	
Business development and growth	☐	
Fundraising, sponsorship or philanthropy	☐	
Government relations, advocacy or public policy	☐	
Legal expertise	☐	
Technology and digital transformation	☐	
Cybersecurity	☐	
Privacy and information governance	☐	
Artificial Intelligence (AI) capability	☐	
Emerging technologies and innovation	☐	
Research, evaluation or evidence-based practice	☐	
Marketing, communications or public relations	☐	

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Human resources, workforce development or organisational culture	☐	
Community engagement and stakeholder management	☐	
Experience working with culturally and linguistically diverse (CALD) communities	☐	
Demonstrated cross-cultural awareness and inclusive engagement	☐	
Commitment to equity, diversity and inclusion	☐	
Experience creating safe and respectful environments	☐	
Collaborative leadership and group decision-making	☐	
Innovative and future-focused thinking	☐	
Other areas of expertise as relates to CHF		
Diversity of Lived Experience and Identity (Optional) CHF is committed to building a Board that reflects the diversity of the communities it serves. If you wish, please indicate any lived experience that contributes to the diversity of the Board.		
Lived Experience	Tick ✓	Please describe your experience, expertise, qualifications or lived experience
Aboriginal and/or Torres Strait Islander person	☐	

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Person from a culturally and linguistically diverse (CALD) background	☐	
Person with disability	☐	
Member of the LGBTQIA+ community	☐	
Other relevant lived experience	☐	
Reasons for nomination		
Previous contributions to CHF		
What would you bring to the CHF Board? Please explain how your experience, skills and perspectives would help the Board govern CHF, shape its future direction and respond to emerging challenges. <i>(no more than 500 words)</i>		

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Declaration of Fitness to Serve form

1. Have you been convicted of an offence against a law in Australia or elsewhere involving fraud, dishonesty, bribery or corruption, any securities law, or director or fiduciary duties?	Yes	No
2. Have you ever become bankrupt?	Yes	No
3. Have you ever been disqualified or restricted, under Part 2D.6 of the <i>Corporations Act 2001 (Cwlth)</i> or a similar law of another country, from acting as a director or any company, partnership or unincorporated association?	Yes	No
4. Have you any affiliations that may conflict with your official duties?	Yes	No
5. Have you or any entity over which you were a director ever been refused directors' and officers' liability insurance or had a similar policy cancelled?	Yes	No
If you have answered 'yes' to any of the questions 1-5 above, you must provide further details below.		
Further Details		

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