



Precision Record Pressing is a leading vinyl record pressing company with multiple locations in the Greater Toronto Area. We believe our growth and success can be directly attributed to the emphasis we place on service, quality, and innovation and the involvement, commitment, and enthusiasm of our employees.

We are currently looking for a **Production Associate (QA Auditor)** to join our **Burlington** team. This is a full-time, permanent opportunity that will work with the Quality Assurance department to examine products and materials to ensure that customer specifications and company standards are met. We are looking for a positive, energetic person who is highly motivated and wants to work in a team environment!

Responsibilities

- Read work orders and production schedules to ensure conformance to customer specifications.
- Maintain a constant visual on parts produced by performing visual audits using defined company tolerances and identified customer specifications.
 - Verify labels and colours match work orders.
- Operate custom audio software to identify audio defects.
 - Load stampers onto audio software
 - Compare and contrast audio quality of stampers to masters provided
 - Verify or adjust defects based on results identified from software and listening experience
 - Save and communicate results of test press to Production staff
 - Flag and inspect defects immediately as they are identified
 - Use precision tools to identify issues within grooves of stamper
 - Document first offs and stamper changes into software database
- Report identified defects and product malfunctions to appropriate parties (Production department, Team leader etc.)
 - Work to reduce waste in all forms by accurately and quickly identifying defects
- Work with team members to maximize productivity and efficiency by effectively communicating issues as they are identified.
- Ensure documentation is completed and is accurate
- Maintain cleanliness of equipment and assigned production area at all times.
- Ensure to work following company policies and procedures
- Other duties as assigned by Team Leader or designate

Physical Demands

- Required to stand for long periods of time (duration of shift)
- Involves repetitive motions; Use of hands and wrist continuously in a controlled environment.
- Must be able to carry, push, pull or lift up to 50 lbs occasionally.
- Engage in frequent bending, stooping, squatting, pushing and pulling of parts and part containers
- Due to the open environment of the warehouse, must be able to work in various weather conditions.
- Adaptable to relative sound pressure levels
- Good eyesight and hearing required; must be able to visually and audibly detect defects.

Requirements/Qualifications

- 1 year of quality inspection, auditing and testing experience required
- Use of proper PPE while performing functions, CSA steel toed safety boots are mandatory.
- Must be willing to work all shifts & to work overtime as business needs require.
- Must be able to meet physical demands of the job.
- Excellent electronic, verbal, and written communication skills
- Must have strong attention to detail.
- Ability to execute good judgement and decision making for the purpose of process improvement.
- Ability to work in a fast-paced environment with shifting priorities in a team environment.
- Ability to use precision tools specific to the job (measuring tools, microscope, audio software)
- Basic understanding of Microsoft Excel (reading and entering data on spreadsheets) required.

As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check, at their own expense, prior to start date.

We thank you in advance for your application, however only successful candidates will be contacted.

Precision Record Pressing is committed to and supports diversity and inclusion practices. We will accommodate any needs under the Ontario Human Rights Code (OHRC) and Accessibility for Ontarians with Disabilities Act (AODA). Should you require accommodation through the application and/or recruitment process, please contact hr@precisionpressing.com to allow opportunity for appropriate accommodations to be made.

AI Use: We use artificial intelligence screening tools to help assess all applications against job requirements for initial application screening. All shortlisted candidates are reviewed by hiring personnel.

Role Transparency: This posting is for existing vacancies. Shortlisted applicants may be kept on file for future vacancies.