Precision Record Pressing is a leading vinyl record pressing company with multiple locations in the Greater Toronto Area. We believe our growth and success can be directly attributed to the emphasis we place on service, quality, and innovation and the involvement, commitment, and enthusiasm of our employees.

We are currently looking for a **VINYL RECLAIM ASSOCIATE** to join our **OAKVILLE** team. This is a full-time, permanent opportunity that will sort and prepare scrap records, maintain regrind inventory, and producing mixes to ensure efficient and sustainable material recovery for production. We are looking for a positive, energetic person who is highly motivated and wants to work in a team environment!

Responsibilities

- Sort and organize reject LPs for recycling and reprocessing.
- Prepare scrap LPs for Punch-N-Snap processing.
- Maintain accurate inventory of single-color regrind materials.
- Generate custom mixes, including PD mix and other blends, according to production requirements.
- Ensure that all custom mixes are made to spec.
- Track and document recycled material volumes and usage.
- Coordinate with production to align recycled material availability with pressing schedules.
- Ensure proper labeling, storage, and segregation of recycled materials to prevent contamination.
- Identify opportunities to increase recycling efficiency and reduce waste.
- Follow all safety protocols, including proper use of PPE.
- Maintain housekeeping in recycling areas.
- Perform other duties as assigned by the Procurement and Planning Team Leader or designate.

Physical Demands

- Prolonged standing in a fast-paced recycling environment.
- Frequent bending, squatting, and lifting vinyl scrap containers.
- Ability to carry, push, or lift up to 50 lbs regularly.
- Exposure to varying warehouse conditions (temperature, noise, dust).
- Continuous use of hands and wrists in sorting and handling vinyl.

Requirements/Qualifications

- Previous experience in recycling, material handling, or manufacturing preferred.
- High school diploma or equivalent preferred.
- Knowledge of vinyl record pressing processes considered an asset.
- CSA-approved steel-toed safety boots and proper PPE required.
- Strong organizational skills and attention to detail.
- Ability to work both independently and as part of a team.
- Basic computer skills for tracking inventory and reporting.
- Commitment to safety, sustainability, and process improvement.

As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check, at their own expense, prior to start date.

We thank you in advance for your application, however only successful candidates will be contacted.

Precision Record Pressing is committed to and supports diversity and inclusion practices. We will accommodate any needs under the Ontario Human Rights Code (OHRC) and Accessibility for Ontarians with Disabilities Act (AODA). Should you require accommodation through the application and/or recruitment process, please contact hr@precisionpressing.com to allow opportunity for appropriate accommodations to be made.

AI Use: We use artificial intelligence screening tools to help assess all applications against job requirements for initial application screening. All shortlisted candidates are reviewed by hiring personnel.

Role Transparency: This posting is for existing vacancies. Shortlisted applicants may be kept on file for future vacancies.