

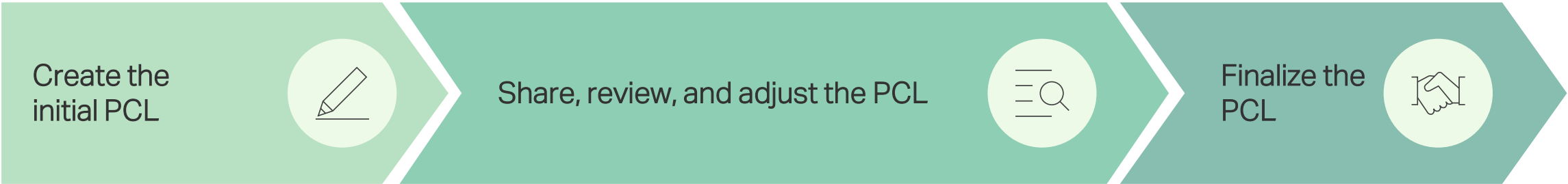
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3H. Project commitment letter (PCL)

Methodology – steps	Inputs
01 Create initial version of the PCL based on the template	<ul style="list-style-type: none">• Feasibility Scoping Methodology/ PCL guideline
02 Review and adjust the wording with lawyers / legal teams of all project members	<ul style="list-style-type: none">• Input from lawyers/ legal teams of project members
03 Review and adjust the project description with project members	<ul style="list-style-type: none">• Input from project team members
04 Finalize and sign the PCL	<ul style="list-style-type: none">• Outcome of the above



The Project Commitment Letter is set up by the Project Lead and reviewed by all project members



Project Lead to create initial version of the PCL based on template

Project Lead to share initial version of the PCL with Workstream Leads

Legal teams of the Workstream Leads **review** the provisions of the PCL, while project team members of the Workstream Leads **review the project description**

The **feedback is then iterated** between the Project Lead and the Workstream Leads

Eventually, the Project Lead **finalizes the PCL** and **sends it** to project team members for their **signature**



An overview of signees and participating companies is required to set up the Project Commitment Letter – Template to be sent out to project members

Please share the information below by [insert date]:



Signees / Project Supervision / Key Personnel

- Name
- Job Title
- Company
- E-mail address / Mobile number



Companies

- Full Registration Name
- Company reg. no.
- Address
- Postal Code
- Country

