

Supplier Self-Disclosure DAS Environmental Expert

1. Basic Information

Company:			
Address:			
Contact Person:			
Phone:		Fax:	Mobile:
Email:			
Website:			
UID-Number:		Tax ID:	
DUNS-Number:			
Company Structure:			
Participations and/or Parent Company:			
If different from above address			
Order Address:			
Billing Address:			
Do you have product liability Insurance?			
If yes, insured amount:			

2. Contact

Management:	Name:		Fax:	
	Email:		Phone:	
Sales:	Name:		Fax:	
	Email:		Phone:	
Order Processing:	Name:		Fax:	
	Email:		Phone:	
Technology:	Name:		Fax:	
	Email:		Phone:	
Service:	Name:		Fax:	
	Email:		Phone:	
QA:	Name:		Fax:	

	Email:		Phone:	
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Accounting:	Name:		Fax:	
	Email:		Phone:	
Materials Management:	Name:		Fax:	
	Email:		Phone:	

3. Company Information

Year Founded:			
Revenues for past 3 Years (Exports in %):	()	()	()
Production Facilities at Home and Abroad:			
Number of Employees:			
Number of Employees according to Department:	Production:	Administration:	
	Development:	Technology/Construction:	

4. Manufacturing Technology

Manufacturing Program/Delivery Program:			
Production Processes:			
Machinery (please list):			
Which processes are externally procured?			
Additional Remarks:			
What is the current capacity utilization?	<input type="checkbox"/> Low	<input type="checkbox"/> Medium	<input type="checkbox"/> High
Is it possible to expand capacities?	<input type="checkbox"/> Short-term <input type="checkbox"/> Medium-term <input type="checkbox"/> Long-term <input type="checkbox"/> Not possible		

5. Certification

Does the company operate under a certified quality management system?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In planning If yes, please attach a copy.
Does the company operate under a certified environmental management system?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In planning If yes, please attach a copy.
Other certifications (please list):	

6. Quality Management

Does the company have job descriptions? Are tasks, responsibilities and competencies specified for all quality-relevant tasks?	
Does the company test all requests for feasibility? If yes, who is responsible?	
Are work sequence plans/manufacturing specifications created to serve as production documents? Do records name equipment numbers? Does production follow work plans?	
How does the company ensure production follows only the most current production documents (inspections, revision index, customer drawings)?	
Are production documents subject to an updating service?	
How will the company ensure that production will take DAS-guidelines (drawings, manufacturing specifications, inspection schedules) into account?	
Will the company inform DAS about planned changes in manufacturing processes, if DAS guidelines exist?	
Does the company produce or does it work with subcontractors? Will DAS be informed if subcontractor(s) is(are) used?	

How does the company test purchased parts at receiving (raw materials, prefabricated parts)?	
Items provided by DAS: How does the company ensure DAS will be notified, should delivered parts have defects or are damaged?	
How does the company mark production parts?	
Does the company perform intermediate and final inspections? How are they performed and documented?	
Are intermediate inspections scheduled or on a random basis? If random tests, what kind and how many?	
Are measuring devices calibrated on a regular basis? How does the company mark calibrated devices?	
How does the company ensure that only tested products are delivered? How are final inspections documented? Are there records of test protocols?	
How does the company store or mark defective products?	
Who makes decisions about usability and who takes necessary measures concerning defective products? Will the company inform DAS?	
Does the company have a defect guidance system? What measures are taken when quality deviations occur?	

7. Development

What on-site equipment is available?	<input type="checkbox"/> Development (Prototype Construction, Testing Ground) <input type="checkbox"/> Construction <input type="checkbox"/> CAD-Systems <input type="checkbox"/> Data Transmission
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What on-site laboratory and testing technology are available?	
Does the facility have a tech-center or system-and-process handling?	
Does the company have a materials development department?	

8. Logistics, Order Processing

Is collection by the customer possible?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What logistic concepts are used?	
Are there emergency programs in case of delays or late changes?	

9. Additional Remarks

How did you hear about us? (Trade fair, website, business registry, employee, other)	

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Name _____ Title _____

Signature _____ Date _____