

Hope Moor Wind Farm

Community Liaison Group

Terms of Reference

Introduction

Thank you for your involvement in the Hope Moor Wind Farm Community Liaison Group (HMCLG).

Fred. Olsen Renewables (FORL) is committed to meaningful and inclusive engagement and has a strong track record of consulting widely with local communities throughout the life of its projects. The purpose of establishing these regular meetings is to support open and ongoing dialogue between the project team and local parish representatives, ensuring that communities remain informed and involved as the project develops.

Our aim with these sessions is to provide a space for open discussion between parish representatives and the project team. They will give an opportunity to hear from specialists, ask questions, and explore the project as it develops, while improving understanding of the NSIP process.

The CLG is intended as a forum for sharing views and local insight, supporting informed discussion and helping to shape aspects such as environmental enhancement and community benefit. We expect - and welcome - that the agenda and focus of these meetings will develop organically as representatives raise the questions and issues that matter most to residents in their parishes.

Below, we have shared some guiding principles for the conduct of the meetings, along with notes on the logistics of how the HMCLG will operate.

The HMCLG is made up of representatives from the following Parish Councils and Meetings

County Durham

- Barningham Parish Meeting
- Bowes Parish Council
- Gilmondby Parish Meeting
- Hope and Scargill Parish Meeting
- Hutton Magna Parish Meeting
- Rokeby, Brignall & Egglestone Abbey Parish Council
- Wycliffe with Thorpe Parish Meeting

North Yorkshire

- Arkengarthdale Parish Council
- Dalton Parish Council
- Gayles Parish Meeting
- Marrick Parish Council
- Marske and New Forest Parish Council
- Newsham Parish Council
- Reeth, Fremington and Healaugh Parish Council

HMCLG Ways of Working

Here are a few guidelines we believe will help each Community Liaison Group Meeting run smoothly and make the time valuable for everyone.

- Members are asked to arrive on time and help keep discussions focused so meetings run efficiently.
- HMCLG meetings are for open, honest and constructive discussion about the project.

- We aim to keep discussions respectful and positive.
- Members should not misuse the HMCLG as a platform for personal agendas, inappropriate behaviour, or targeted criticism. Any behaviour that undermines the purpose of the group may result in discussions being paused or members being asked to leave.
- Meetings are for parish council representatives only, not members of the public or other organisations.
- If members choose to do so, they should share information back to their parish accurately and responsibly, recognising that some details discussed may still be subject to change.
- Where possible, FORL will take forward actions raised during the meetings and report back at the next session, or - where practicable - provide an update beforehand by email or phone to ensure everyone remains informed.
- Two representatives from each parish council may attend.
- We will work with representatives to agree how long the HMCLG should continue, ensuring meetings remain productive and beneficial.

Chair of meetings

- For now, a member of the project team will chair the CLG to help establish the group and ensure meetings run smoothly.
- As the CLG becomes more established, we'll work with members to review chairing arrangements and consider any changes that might benefit the group.
- The chair will run meetings in an efficient, inclusive, impartial and constructive manner, and will be the final mediator of discussion and process during each session.

Meeting logistics

- Fred. Olsen Renewables will provide the secretariat of the CLG.
- Agendas will be issued by FORL at least one week before each meeting.
- Members wishing to propose items for discussion should email info@hopemoor.co.uk at least one week before each meeting or raise the issue during the AOB item on each agenda of the meeting before.
- Notes from the previous meeting will be shared within ten working days of each meeting, and members will be given eight weeks to request amendments. In the meantime, draft minutes will be published on our website.
- Following approval, the notes and slides will be published on the Community Liaison Group page of the Hope Moor website
- We have used Barningham Village Hall for the first two meetings, but are happy to take suggestions from the membership on other suitable venues.