

Information clause for Suppliers

This Privacy Notice applies to the processing of personal data in the suppliers database of Onninen Sp. z o.o.

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1. Personal data controller

Onninen Sp. z o.o.

Teolin 18B

92-701 Łódź

Any inquiries and notifications regarding the processing of personal data should be sent to the following address: rodo@onninen.com.

2. What personal data do we process?

We process the following personal data:

- o First name and surname, contact details:
 - e.g., address, telephone number, email address,
- o Position, function within the organisational structure of a supplier,
- o Information about a supplier, such as:
 - Tax ID (VAT),
- o Identification numbers in our IT systems.

3. For what purposes are your personal data processed?

We process personal data of our business partners such as vendors, industry representatives, manufacturers, suppliers, service providers or their employees for the purpose of fulfilling our contracts with them. We process personal data of our suppliers' representatives for the purpose of conducting and developing cooperation, as well as for purposes of billing, receivables management and service provision. Onninen has a legitimate interest and the right to process the contact data of the persons designated by our suppliers as responsible for the cooperation.

4. Storage of personal data

For the purpose of providing us with services, we store personal data, i.e.:

personal data of partners' representatives — for as long as the person performs such a role and for a period of 3 months from the moment we are informed that he/she ceases to be an authorised contact person with us; data in documents in our accounting are stored until the end of the financial year and for five years afterwards in accordance with Polish tax law.

5. What rights do you have?

Right of access to data

You have the right to be informed about the processing of your personal data and to receive a copy of your data that we process. If we do not process your personal data, you also have the right to receive confirmation of this fact.

Right to rectification

You have the right to rectify or complete personal data that is inaccurate or insufficient for the purposes of personal data processing.

Right of erasure

You have the right to request the erasure of your personal data in the situations set out in the General Data Protection Regulation. Your data will be deleted if there is no legal basis for processing it.

Right to object

You have the right to object to the processing of your personal data for the legitimate interests of the controller for specific reasons concerning you. You may object at any time to the processing of your personal data for direct marketing purposes.

Right to restrict processing

You have the right to restrict the processing of your personal data. If you request the restriction of the processing of your personal data, the Controller will only process your personal data by storing it. You have the right to make such a request, for example, if you question the correctness of the data, the lawfulness of the processing or you have objected to the processing and your request is still under consideration.

Right to data portability

You have the right to receive your personal data and to have it transferred to another controller.

6. How can you exercise your rights?

Any requests to exercise your rights should be sent to rodo@onninen.com email address or by filling in the form available in our shops and at

<https://onninen.pl/en/contact> website. Your identity may need to be confirmed when making a request.

7. Information on recipients of your personal data

Onninen, as a controller of personal data, processes personal data itself, but also cooperates with various service providers. Onninen strives to work with only the best contractors and is responsible for the actions of its service providers in processing personal data. These service providers include, but are not limited to:

- o IT service providers,
- o logistics service providers,
- o payment service providers.

Personal data is deemed to have been transferred outside the European Union or the European Economic Area through our IT partner, as it is possible to access the data from India. We have entered into a entrustment agreement with our service provider for the processing of personal data in accordance with the standard contractual clauses approved by the European Commission. You can find the standard contractual clauses at <https://eur-lex.europa.eu/legal-content/PL/TXT/PDF/?uri=CELEX:32021D0914&from=EN>.

8. The right to lodge a complaint with a supervisory authority

If you believe that we are not processing your personal data in accordance with the General Data Protection Regulation, you may lodge a complaint with the supervisory authority in Poland — the President of the Office for Personal Data Protection.

9. The need to submit your personal data to Onninen

In order for the entity you represent to provide services to us, it is necessary for us to process certain personal data. This data includes, for example, your name and contact details.

10. Information on automated decision-making process

Your personal data are not used for the purposes of profiling or automated decision-making.

11. Use of personal data for other purposes

We do not process your personal data for any purposes other than those set out in this document. If there are new reasons for processing your personal data at a later stage, you will be informed of this as well as of the legal basis for the processing or, if necessary, you will be asked for your consent to process your personal data for the new purpose.

12. Personal data obtained from other sources

We update your contact details in accordance with the information provided by representatives of our partners.