



**Wine & Spirits Fair Antwerp**

**13,14,15 April 2018**

**Antwerp Expo**

## **CONDITIONS OF PARTICIPATION**

### **1. PARTICIPATION**

MORE EVENTS has the right to refuse the registration of exhibited products, if these do not comply with the conditions of participation or if the services or products are not in accordance with the spirit of the exhibition.

In the event that a stand is not occupied by the stand-holder and his products on Friday 13 April 2018 at noon, the stand will be assigned to another company. The original stand-holder may not introduce a claim for indemnification, nor shall he be exempted from his financial commitments as set out in the contract.

MORE EVENTS strictly forbids the presence of drunk people during the International Wine & Spirits Fair Antwerp 2018. Drunk people will be escorted to the exit by security. The exhibitors are not allowed to serve drinks to drunk people.

### **2. RENTAL**

Rent for the stand must be paid within 15 days of receipt of the invoice. As of 13 March 2018

MORE EVENTS is entitled to dispose of any stands that have not been paid for in full. The rental amount will be due nevertheless.

In the event of cancellation of a reserved stand before 9 March 2018, a sum equal to 10% of the rent will be charged as cancellation costs. In the event of cancellation after 9 March 2018, for any reason whatsoever, the participant shall be charged the full rent.

In the event of non-payment, default interest will be charged, without any prior notice, in full compliance with the law, at the rate of 10% as of 30 days after the

invoice date. If the debtor fails to pay the amount owed within 15 days of the dispatch of a registered letter claiming the amount due, the amount shall be increased by 20%, excluding any legal expenses or interests.

The rents may be increased if prices rise due to new conditions applicable on a national level. However, should this price rise exceed 15%, the exhibitors can annul their participation by registered mail, within 14 days following the publication of the increased prices.

### **3. GROUND PLAN OF THE STANDS**

MORE EVENTS reserves the right to modify the requested stand or plan. At registration a provisional stand will be assigned. Any modification is possible for organisational reasons. The participant will be contacted in order to comply as far as possible with his wishes.

### **4. PRIVATE STAND CONSTRUCTION**

Companies building their own stand are bound by the present rules and regulations. The rented surface should be fully occupied. The walls of the stand should be 2.5 m high, no higher and no lower. Transparent construction profiles on corners are an exception to this, but between the profiles, the walls should not be higher than 2.5 m. In the event you wish to build a higher wall, you must get approval from MORE EVENTS as well as from your nearest neighbours. The walls should cover the whole joint surface with the neighbouring stands and the walls of the hall.

If the construction of the stand does not comply with these conditions, MORE EVENTS reserves the right to build a standard construction module at the expense of the exhibitor.

Participants should verify the measurements of the stand before starting to set it up. MORE EVENTS cannot be held responsible for slight differences between the measurements indicated and the actual measurements of the stands.

## **5. SUBLETTING**

Subletting or disposing of a stand, fully or partially, in any manner whatsoever, even free of charge, is explicitly prohibited. Exhibitors who want to rent a stand together must report this to MORE EVENTS. They must register individually as exhibitors and shall be charged separately.

## **6. STAND CONSTRUCTION**

Heavy vehicles are not allowed within the fair hall. The exhibitor himself should provide security for his material during the construction. A security service is provided at night. Extra rented furniture equipment will be delivered and installed on the stand on 13 April 2018 at 10 am.

In order to guarantee free access, it is forbidden to leave material in the halls during the construction period. During the exhibition no empty packing material shall, under any pretence whatsoever, be stored within the stand. It shall be compulsorily removed by the exhibitors.

It is absolutely forbidden to damage the floor, the walls, carpets and stands by using nails, pins, staples, stickers, tape, paint, felt tip pens etc. If damage is ascertained, damages will be claimed from the stand-holders.

Installation of the wiring may only be carried out by technical personnel of Antwerp Expo. A water supply cannot be provided to all stands.

Antwerp Expo assumes responsibility for cleaning the stands and the aisles between them after completion of the stands and before the fair opens. In any case, all aisles shall be completely clear by 4 pm on Friday, 13 April 2018.

## **7. ELECTRICAL INSTALLATION**

Exhibitors are legally bound to have the electricity on their stands installed by Antwerp Expo, following the safety guidelines. All installations will be subjected to an inspection. Non-complying installations will be removed.

## **8. INSURANCE**

Participants are responsible for their stands, for the exhibited products, as well as for any damage caused to the building or the materials belonging to Antwerp Expo.

Exhibitors are legally bound to subscribe to a compulsory industrial injuries insurance for their personnel.

The fair's organisers are exempt from any liability, as specified in article 1382 and subsequent articles of the Civil Code (Belgium). The participants relinquish any claims against Antwerp Expo, MORE EVENTS, other participants or visitors to the building for damages of any nature whatsoever, including fire, theft due to partial or total power failure, interruption of the heating or any loss and/or reduction in the value of their property or the property of third parties, to products or fair materials in the building.

## **9. PRESENCE ON THE STAND**

The exhibitors guarantee, in their own interest, to appoint an authorised representative for their stand during the fair's opening hours. Only the exhibitor's employees can staff the exhibition booth.

## **10. ADVERTISING**

It is expressly forbidden for participants:

- a. to distribute advertising leaflets or samples outside their stand;
- b. to engage in any kind of noisy activity, or any other type of activity that might disturb nearby stands, in order to attract customers and make publicity. Any exhibitors who want to organise an activity to attract the public to their stand should obtain prior authorisation from the organisers, in order to avoid causing possible nuisance to other exhibitors.
- c. to put up paintings or advertising slogans or anything else on the interior or exterior walls of the building;
- d. to place objects outside the stand they have rented or to distribute pamphlets, prospectuses or samples outside the stand;

e. to put any publicity in the car park unless prior approval has been obtained from the organisers.

Do not forget to pay any music copyright fees (SABAM).

## **11. SALE AND CATERING**

Prices should therefore be clearly indicated, inclusive of VAT.

## **12. SECURITY**

During the opening hours of the fair and the construction and breaking up period, the exhibitor is himself liable for the security of his material. Outside the hours mentioned above the exhibitor cannot keep staff on the premises for the purposes of security. If the exhibitor feels prejudiced by other exhibitors or by third parties, he should introduce a claim for damages against them; he cannot under any circumstances hold MORE EVENTS liable.

## **13. SAFETY INSTRUCTIONS**

Electrical appliances, tools and electrical wiring should be installed according to the usual legal provisions. In the event that lightly inflammable material is used, the participant should take appropriate insurance. Explosives are prohibited.

## **14. CLEARING OF THE STANDS**

Exhibitors should clear the stands completely by Monday 16 April 2018 at 5 pm.

Exceptions to this rule should be discussed with Antwerp Expo and will be subject to complementary costs for security and storage.

Exhibitors may not remove exhibited products before the fair is closed. During the dismantling period MORE EVENTS cannot be held responsible for any damage or the disappearance of decorating materials or products.

All packing material or other waste should be removed from the stand. In the event that exhibitors leave any items behind in the halls after the end of the clearing up period, they will be removed at the expense of the owner. They may be recovered after reimbursement of the expenses incurred.

Any items that are not removed within two months of the closure of the fair will become the property of the organisers.

## **15. MISCELLANEOUS**

In the event that the fair cannot take place, for economic or political reasons, or force majeure, all registrations will be irrevocably cancelled. The available funds will be distributed among the exhibitors, after reimbursement of the costs, in proportion to the amounts paid by each exhibitor, without there being any question of an explicit agreement of any kind or for any reason against MORE EVENTS.

MORE EVENTS reserves the right to make irrevocable decisions in any matters not covered by the present terms and conditions. The participant undertakes to respect the terms and conditions of MORE EVENTS's service package.

In the event of litigation, the courts in Antwerp shall have sole jurisdiction.