



Trusts and Grants Fundraiser

Candidate Pack



Registered with
**FUNDRAISING
REGULATOR**

Registered Charity
No. 1136997

www.sticknstep.org
fundraising@sticknstep.org

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Do you want to **change lives?**

**Do you want to work for a charity that
inspires and enables children and young people,
empowering them to change their lives?**

Stick 'n' Step is one of only two specialist organisations in the North West delivering life changing Conductive Education to children and young people aged 3 months to 25 years of age. By combining education, psychology and medical science we nurture their development via their individually designed programme ensuring that each child or young person increases their mobility, confidence and independence, reaching their potential – whatever that is!

We provide Conductive Education and receive no government funding. We rely on our communities, businesses and grant income to raise in excess of £750,000, to provide Conductive Education to over 120 children and young people across the North West of England each year.





Our professional and dynamic staff team devise personal individual programmes of activity, with clearly measured development and milestones, using creativity and innovation to ensure our children and young people not only work hard to achieve their potential, but that they are focussed and they enjoy the process by engaging 100% in their activities and having fun.

Stick 'n' Step is all about empowerment for our children and young people ensuring their future aspirations can be met and they have the skills and ability to live as independently as they possibly can.

We not only support the children and young people accessing conductive education, but also support their families, providing advice and guidance, access to legal services via our legal partners. Additionally, we provide the opportunity for families to meet socially and create their own supportive network around them of families in similar situations facing similar if not the same challenges.

Stick 'n' Step have been working with children, young people and their families for nearly 25 years, 2027 is our 25th anniversary and plans are already in place for a big celebration, what a time to be with us! We have grown considerably in that time and now operate from two centres in Wallasey and Runcorn. Working with children and young people between the ages of 3 months and 25 years of age, our success speaks for itself:

- ✔ **Increased mobility – children walking unaided**
- ✔ **Being able to speak and communicate effectively**
 - ✔ **Brushing their own teeth**
 - ✔ **Tying their own shoelaces**
 - ✔ **Dressing themselves**

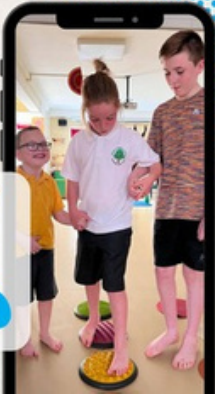
All of the everyday tasks we take for granted but actually change the lives of our children and young people and their families.

Our Family survey this year told us:



What Our FAMILIES SAY

My child has learned to walk short distances on sticks, to walk using hand rails and to climb stairs, all thanks to Stick 'n' Step



Family Feedback



“Encouraging and supporting my child's independence has given her pride in her increasing abilities.

She is obviously happier when she says 'I can do it myself' and she actually can do it!!”

Family Feedback



100% of families said Stick 'n' Step motivated their child to do more things



Our Values:



- ✔ Working together.
- ✔ Involving the whole person.
- ✔ Achieving our full potential.
- ✔ Having fun.

We are proud to say that our staff team embrace our organisational values.

We need the best people to help us deliver our vision for the future. In this exciting time of change and challenge we can guarantee a workplace filled with fun and excitement, supporting each other to be the best we can be.

Come and work with us

Working at Stick 'n' Step will be the most rewarding job that you have in your career. We are committed to developing our staff team and we understand that we might not be the last stop in your career, but we will certainly be one that is inspiring, transformational and supportive of your personal development.

We will support you by:

- ✔ **Supporting you to access training within your role**
- ✔ **Access network events within the third sector and increasing peer support**
- ✔ **Monthly 1:1 meeting with your line manager**
- ✔ **Flexible working, that fits around the organisational business needs but also your own personal commitments**

We will do all that we can to make sure that we can make this the best job that you ever have.

We look forward to hearing from you,

If you would an informal chat about the role, please email:
jobs@sticknstep.org or ring Sarah on 07900 905667

Trusts and Grants Fundraiser

Job Title: Trust and Grants Fundraiser

Reports to: Chief Executive Officer

Hours: 28 hours over any 4 days, but must include Friday

Salary: £23,194 - £25,596 for 28 hours which equates to £29,000 – £32,000 (FTE)
Possibly more for an exceptional candidate.

Benefits: Flexible working arrangements, 28 days annual leave + birthday holiday + bank holidays

Location: Wallasey and Runcorn (some flexibility on choice of main location) alongside working from home

About the charity

Stick 'n' Step provide conductive education sessions to children with cerebral palsy. Our support improves mobility, independence and boosts self-confidence, enabling each child to reach their personal potential.

“We work together to help everyone achieve their full potential while having fun”

Our values apply to the complete person, in accordance with the holistic principles of conductive education, and every person – our children, young people, family members, employees and volunteers.

Our values are:

- Working together
- Involving the whole person
- Achieving our full potential
- Having fun

Stick 'n' Step provide vital support to over 120 children and their families from our centres in Wallasey and Runcorn. Our Runcorn centre opened in the summer of 2017 enabling us to reach out to more families across the North West of England. This is an exciting time to join Stick 'n' Step with it being our 25th birthday in the summer of 2027. Planning has already started for a gala ball to celebrate our successes. We are looking for someone who has the passion and motivation to contribute to our dynamic organisation.

Job Purpose

Stick 'n' Step have a range of established relationships with local, regional and national trusts and foundations and we are now looking for somebody with the skills and experience to research and 'hunt out' new funding opportunities. The charity can clearly and powerfully demonstrate its impact, and it will be your job to present this to funders in a clear and appealing way.

You will be expected to plan and manage a pipeline of applications ensuring we meet eligibility criteria and relevant deadlines

You will also be required to prepare comprehensive evaluation reports at the end of each grant period.

Reporting to the CEO, you'll see the tangible difference that your successful applications make to the lives of the children, young people and families that we support.

Key Responsibilities

1. Income generation

- Achieve or exceed agreed income targets through tailored fundraising proposals to grant making trusts, matching donor interests with Stick 'n' Step's work.
- Prepare clear, compelling and engaging written applications, reports and thank you letters.
- Ensure that records and reports are accurate and up to date.
- Support the stewardship of donors; maximising opportunities for project visits where appropriate

2. Wider organisation

- Work closely with the rest of the fundraising team to maximise income generation and PR opportunities and ensure all fundraising practice is effective, efficient and professional.
- Liaise with members of the classroom team to research and identify impact stories, case studies, images and videos – to include in our fundraising applications, appeals and materials.

3. General

- Ensure that all fundraising activities comply with current and relevant legislation and follow best practice principles.
- Maintain contact data on our CRM system (Donorfy).
- Support all major events as required.
- Contribute to the teams overall and ongoing planning and development.
- Undertake any other reasonable activity in line with the responsibilities of the post as requested by the Chief Executive, Trustees or any other staff.

Special Conditions:

- A DBS check will be made for this post
- Ideally a car owner (or access to a car), although this is not essential

The list of responsibilities outlined above is not intended to be exhaustive and the post holder may be required to carry out other reasonable tasks or responsibilities under the direction of a manager.

For an informal chat about the role, please call Sarah Smithson, CEO on 07900 905667 or email sarah@sticknstep.org

To apply please send CV's to jobs@sticknstep.org with a covering letter explaining how you meet the essential criteria for the role.

Closing date is Monday 31st August 2026

Interviews will be held at our Wallasey centre on Friday 4th September 2026



We look forward to hearing from you!