

## We are looking for a dedicated IT Support

Would you like to help operate, maintain and further develop systems and processes at one of the country's leading law firms? Then you might be our new colleague.

We are looking for a skilled and committed IT Support with System Administrator skills who will contribute to the development of our IT department in cooperation with Head of IT Casper Manniche.

As IT Support, you can work focused and independently with both 1st level user support and system administration as well as contribute to improving our systems and IT landscape. Ideally, you have a basic IT technical education with a focus on troubleshooting and the skills and passion to continuously challenge and rethink existing solutions. It is an advantage if you have experience from a similar position, preferably in the auditing, legal, or consulting industry.

### Primary functions

- Provide world-class 1st and 2nd level user support
- Manage user and email access to the company's IT systems
- Maintain IT infrastructure, including network, OS, GPO, databases, etc.
- Azure AD administration
- Create documentation and user guides

### Qualifications

- You are experienced and well-versed in the entire Microsoft 365
- You are experienced and knowledgeable in hardware and software
- You are up-to-date on IT trends and have a good understanding of business
- You are solution-oriented and not afraid to lend a hand when needed
- You are extremely service-minded and flexible - also when things go fast
- You have a thorough, analytical and targeted approach to your work
- You communicate well in spoken and written Danish and English

### What we offer

We offer an energetic firm culture with colleagues who are generous to each other and who take the time to have fun together. Our Firm takes an active stance on contemporary major issues, even when they are difficult and political, and we find it natural to take responsibility, both socially and environmentally.

Our office is located in the heart of Copenhagen, and we offer an attractive salary package and versatile opportunities for professional and personal development.

### Application

Send your application, including your CV and references, to [career@moalemweitemeyer.com](mailto:career@moalemweitemeyer.com). Interviews are conducted continuously, and the position will be filled when the right candidate has been found. If you have any questions about the position, you are welcome to contact our Head of IT Casper Manniche at tel. 3037 9612. We look forward to hearing from you!