



Europass CV format

Curriculum Vitae (CV) are used worldwide by people looking for a job as a tool to promote and describe their education, training, work experience and skills when applying for a job or further study.

The Europass CV has been developed so as to provide people with a standard CV format which can be used to describe one's qualifications and skills in a concise and understandable way. The Europass CV can be completed in 26 different languages and other documents can be attached to it.

The screenshot shows the Europass website interface. At the top, the Europass logo is displayed with the tagline "Opening doors to learning and working in Europe". Below the logo, there are navigation links for "Visually impaired", "Interoperability", "FAQs", "Glossary", "Contact", and "Search". A main navigation bar includes "About Europass", "Europass documents", "Europass and you", "Learning and working in Europe", and "Resources". Under "Europass documents", there are sub-links for "Curriculum Vitae" and "European Skills Passport".

The "Curriculum Vitae" section is highlighted. It contains a description: "A document to present your skills and qualifications effectively and clearly". Below this, there are four main action buttons:

- Create your CV (+ cover letter) online**: Follow the instructions and save the completed document (download or e-mail).
- Update your CV (PDF+XML) online**
- Download the CV template and instructions**: You can then generate your CV on your computer.
- Examples**

On the right side, there is a sidebar titled "Curriculum Vitae" with links to "Create your CV (+ cover letter) online", "Update your CV (PDF+XML) online", "Download the CV template and instructions", and "Examples".

At the bottom, there are three columns of information:

- CEDEFOP** (European Centre for the Development of Vocational Training)
- About Europass**:
 - National Europass Centres
 - The history of Europass
 - What's New?
 - Europass Magazine
- Europass and you**:
 - For jobseekers
 - For pupils or students
 - For employers
 - For teachers or trainers
- Learning and working in Europe**:
 - Learning in Europe
 - Working in Europe
 - Volunteering / exchanges in Europe
 - Living in Europe

ACTIVITIES

1 Log on to http://www.europass.ie/europass/euro_cv.html to download the Europass CV template.