



Europass CV format

Curriculum Vitae (CV) are used worldwide by people looking for a job as a tool to promote and describe their education, training, work experience and skills when applying for a job or further study.

The Europass CV has been developed so as to provide people with a standard CV format which can be used to describe one's qualifications and skills in a concise and understandable way. The Europass CV can be completed in 26 different languages and other documents can be attached to it.

The screenshot shows the Europass website interface. At the top, the Europass logo is displayed with the tagline "Opening doors to learning and working in Europe". Below the logo, there is a navigation bar with links: "Visually impaired", "Interoperability", "FAQs", "Glossary", "Contact", and "Search". A secondary navigation bar includes "About Europass", "Europass documents", "Europass and you", "Learning and working in Europe", and "Resources". Under "Europass documents", there are links for "Curriculum Vitae" and "European Skills Passport".

The main content area is titled "Curriculum Vitae" and includes the subtitle "A document to present your skills and qualifications effectively and clearly". It features four main interactive buttons:

- Create your CV (+ cover letter) online**: Follow the instructions and save the completed document (download or e-mail).
- Update your CV (PDF+XML) online**
- Download the CV template and instructions**: You can then generate your CV on your computer.
- Examples**

On the right side, there is a sidebar with additional links for "Curriculum Vitae": "Create your CV (+ cover letter) online", "Update your CV (PDF+XML) online", "Download the CV template and instructions", and "Examples".

The footer contains the CEDEFOP logo (European Centre for the Development of Vocational Training) and three columns of links:

- About Europass**:
 - National Europass Centres
 - The history of Europass
 - What's New?
 - Europass Magazine
- Europass and you**:
 - For jobseekers
 - For pupils or students
 - For employers
 - For teachers or trainers
- Learning and working in Europe**:
 - Learning in Europe
 - Working in Europe
 - Volunteering / exchanges in Europe
 - Living in Europe

ACTIVITIES

1 Log on to http://www.europass.ie/europass/euro_cv.html to download the Europass CV template.