**Form ‘Q’**

(*see* rule 26(1))

**MUSTER-ROLL CUM WAGE REGISTER**

Name of the Establishment:

Name of the Employer:

Month :

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.  No.  (1) | Full Name of the worker (2) | Designation of the worker and nature of work (3) | Age  (4) | Sex  (5) | Date of entry into  service (6) | Working hours  (7) | | Interval for Rest  (8) | | Date of the Month  (9) | | | | | |
| From | To | From | To | 1 | 2 | 3 | 4 | 5 | 6 |
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| Date of the Month (9) | | | | | | | | | | | | | | | | | | | | | | | | | Total Days  worked |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | (10) |
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| Minimum rate of wages payable Rs.  (11) | Total production in case of piece rate Rs.  (12) | Actual Wages Paid Rs.  (13) | House Rent Allowance Paid Rs.  (14) | Dearness Allowance Paid Rs.  (15) | Gross Amount Payable Rs.  (16) | Total hours of overtime worked during the month  (17) | Overtime earnings Rs.  (18) |
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| Deductions | | | | | | | | Total Deduction Rs.  (27) | Net Payable Rs.  (28) |
| Provident Fund Contribution Rs.  (19) | Family Pension Rs.  (20) | ESI  Contribution Rs.  (21) | Professional Tax Rs.  (22) | Income Tax Rs. (if any)  (23) | Loan and Interest  Rs. (24) | Advances Rs.  (25) | Other Deductions Rs. (if any)  (26) |
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| --- | --- | --- | --- | --- |
| Date of Payment  (29) | Bank Account Number of Worker  (30) | Cheque Number and date  / RTGS/NEFT transfer date  (31) | Amount Deposited Rs.  (32) | Signature / Thumb Impression of the worker (if required)  (33) |
|  |  |  |  |  |
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Signature of employer or authorised representative.