

**FORM-I**

[See sub-rule (1) and sub-rule (10) of Rule 6]

**Application for Registration for existing establishments/  
 New Establishment/Amendment to Certificate of Registration**

**A. Establishment Details :**

1. Retrieve details of Establishment through LIN/registration No. :
2. Name of Establishment :
3. Location and Address of the Establishment :
4. Others details of Establishmentô
  - a. Total number of employees engaged directly in the establishment :  
 Male :                      Female :
  - b. Total number of the contract employees engaged :  
 Male :                      Female :
  - c. Total number of Inter-State Migrant workers employed :  
 Male :                      Female :

**5 (a) For factories :**

Details of the manufacturing process	Full postal address and situation of the factory along with plan approval details	Name and address of the occupier and manager	Maximum number of workers to be employed on any day
1	2	3	4

**5 (b) For building and other construction work :**

Type of construction work	Probable period of commencement of work	Expected period for completion of work	Details of approval of the local authority
1	2	3	4







(b) Maximum amount of power (kilowatts) proposed to be used :

7. Full name and residential address of the person who shall be the manager of the factory for the purposes of the Code :

8. Full name and residential address of the occupier, that isô

(a) the proprietor of the factory in case of a private firm or proprietary concern ;

(b) the directors in case of  
a public limited liability  
company or firm

1. ....
2. ....
3. ....
4. ....
5. ....

(c)(i) the managing agent in case where a managing agent is employed :

(ii) the directors of the  
above managing agent :

1. ....
2. ....
3. ....
4. ....

(d) the shareholders in case of  
a private company  
where no managing agent  
is employed ; or :

1. ....
2. ....
3. ....
4. ....

(e) the chief administrative  
head in case of a Government  
or local fund factory :

9. Full name and address of the  
owner of the premises or building  
(including the precincts thereof)  
referred to in section 80. :

10. In the case of a factory constructed  
or extended after the date of  
commencement of the rulesô

(a) reference number and date  
of approval of the plans  
for site whether for old or new  
building and for construction or  
extension of factory by the  
State/UT Government/Chief  
Inspector ; and

(b) reference number and date of approval of the arrangements, if any, made for the disposal of trade waste and effluents and the name of the authority granting such approval :

Signature of Occupier :

Date :

Signature of Manager :

Date :

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Question	Answer (Yes/No)	Remarks
Any major illness requiring hospitalization in last 1 year (If Yes, Name of the Disease)		
Occupational Injury in Last 1 year : if yes, specify the location of injury and frequency		
<b>D. Current Symptoms-Diseases Module :</b>		
Smoking habit		
Chewing Tobacco or Pan Masala or Gutkha :		
Alcohol Addiction		
Dermatosis (Irritant Contact Dermatitis/Eczema/Chloracne/ Allergic Contact Dermatitis) :		
Mucosal Irritation of Eyes/Nose/ Throat with response to chemical agent or biological agent :		
Symptoms like Respiratory Difficulty/ Chest Tightness/Dry Cough at beginning of shift :		
Currently suffering from TB :		
Jaundice or Hepatitis :		
Currently suffering from Low Back Pain		
Currently suffering from Pain in hand or Elbow :		
Currently suffering from Visual Problems		
Currently suffering from Hearing Problems		
Any current injury (amputation/ fracture/dislocation)		
Any current musculoskeletal sprains/strains		



- PPBS :
- HBA1C level
- BUN :
- Creatinine :
- Total Protein
- Albumin
- Globulin
- SGOT
- SGPT
- Bilirubin
- Urine RE
- Urine ME
- Prostate Specific Antigen (PSA)

**G. Standard Chest X-Ray (PA) View : attach the photocopy of the report**

**Date :**

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Parameter	Answer (Normal/Abnormal)	Value (if any, importance)
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Report  
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Report :

**H. Eye Examination : Attach the photocopy of the report**

**Date :**

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Parameter	Value/Result/Interpretation
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Visual inspection of Eye for any abnormality like corneal opacity/scaring, cataract etc.

Visual Acuity : Right

Visual Acuity : Left





**For use of Industrial Safety Section :**

Walking freely over a horizontal bar at 1 ft. height : PASS/FAIL  
Wearing a safety belt and tying the rope knot : PASS/FAIL.

Walking over a horizontal structure at 9 ft. height wearing a belt :  
PASS/FAIL General physique (O. K./NOT O. K) : PASS/FAIL.

**K. Any other information/examination/biological investigation/  
test as mutually agreed by the employer and qualified  
medical practitioner.**

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- 13. Describe briefly how the accident or dangerous occurrence took place :
- 14. Names and addresses of witnesses :
  - (1)
  - (2)
- 15. (a) Nature and extent of injury (e. g. fatal, loss of finger, fracture of leg, scald, scratch followed by-sepsis, etc.)
- (b) Location of injury (e. g. right leg, left hand, left eye, etc.)
- 16. (a) If the accident or dangerous occurrence was not fatal, state whether the injured person was disabled for more than 48 hours :
- (b) date and hour of return of work :
- 17. (a) Physician, dispensary or hospital from whom or which the injured person received or is receiving treatment :
- (b) Name of dispensary/panel doctor elected by the injured person :
- 18. (a) Has the injured person died ? :
- (b) If so, date of death :

I certify that to the best of my knowledge and belief the above particulars are correct in every respect.

Date of dispatch of report :

Place :

**Signature, Name and Designation of Owner/Employer/ Manager/  
Agent.**

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**FORM-X**

[See sub-rule (2) of rule 24]

**REGISTER OF ACCIDENTS AND DANGEROUS OCCURRENCES**

Name of injured person (if any)	Date of accident or dangerous occurrence	Date of report to Inspector-cum-Facilitator	Nature of accident or dangerous occurrence	Date of return of injured person to work	Number of days the injured person was absent from work
1	2	3	4	5	6





**REQUIREMENTS**

On compliance with all or any of the above contraventions, the Inspector-cum-Facilitator shall be informed in the manner prescribed overleaf, of the date and place at which the establishment, lifting appliance, loose gears or similar gear transport equipment, ladders and staging, scaffold can be re-inspected.

Sir,

The contravention notified by you have been effectively attended to. The establishment, lifting appliance, loose gears or similar gear, transport equipment, ladders and staging, scaffold shall be ready for inspection on the date.

Sir,

The contravention notified by you have been effectively attended to. The establishment, lifting appliance, loose gears or similar gear, transport equipment, ladders and staging, scaffold shall be ready for inspection on the date and place named below :

Date of Inspection	Place
Dated at ____ this day of ____ 20 _____	Employer, Occupier, Owner, Manager, Master, Officer-in-charge or Agents, owner of machinery and gear or the person, who by himself, his agents or his employers, carried on the establishment.

To

The Inspector-cum-Facilitator under the Occupational Safety, Health and Working Conditions Code, 2020.

**PART-II**

**Improvement Notice**

Inspector-cum-Facilitator notice to the employer, Owner, Master, Manager, Officer-in-charge or Agents, Owner of lifting appliances, loose gears lifting devices, scaffold or the person, who, by himself, his agents or his employers, carries on the establishment, as the case may be.....

Name of the establishment, lifting appliances, loose gear lifting device, transport equipment, ladders and staging scaffold	Where situated/ lying/used/ location	Port of Registry	Official No. (if any) of the ship
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৩০৪ জি&কি অফিসিয়াল গজেট, ৯ ফেব্রুয়ারি, ২০২১/২০শ মাহা, ১৯৪২। [নং. ৪৫-অ

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10. That where the Producer is prevented from proceeding with the production of the audio-visual by reason of fire, riot, natural calamity, order of the public authority or any other reason beyond his control
  - (a) he shall be entitled to suspend the operation of this agreement during the period of suspension of production in case the production is suspended. The producer shall serve notice in writing of such suspension on the audio-visual worker and shall pay all his/her dues up to the date of service of such notice. Upon resumption of work on the film, this agreement shall revive and shall remain valid for the period stipulated in Clause I excluding the period of suspension therefrom ; or
  - (b) he shall be entitled to terminate this agreement as from the cessation of production, in case the production ceases completely. The producer shall serve a notice in writing of such cessation on the audio-visual worker and make payment of all the amount due to the audio-visual worker at the time of termination.
11. That in case if the Producer desires to terminate this agreement before the expiry of its term for reasons other than misconduct in relation to performance of the audio-visual worker's duties or of his/her unwillingness to perform the services required under this agreement, the producer shall be entitled to do so only upon payment of the balance of the stipulated amount of the agreement. Only after such payment to the audio-visual worker, the Producer shall be entitled to employ another audio-visual worker in his/her place.
12. That the Producer shall have the right to terminate this agreement on ground of misconduct on the part of the audio-visual worker in relation to performance of his/her duties or his/her unwillingness to perform the service required under the agreement, upon payment to the audio-visual worker of the amount due at the time of termination, calculated taking into consideration the audio-visual worker's total work in the audio-visual and the work he/she has completed till the date of termination of this agreement. Termination under this clause shall not be made unless the charges of the Producer against the audio-visual worker are proved before a forum comprising



calamity, order of the public authority or any other reason  
beyond his controlô

- (a) he shall be entitled to suspend the operation of this agreement during the period of suspension of production in case the production is suspended. The producer shall serve notice in writing of such suspension on the audio-visual worker and shall pay all his/her dues up to the date of service of such notice. Upon resumption of work on the film, this agreement shall revive and shall remain valid for the period stipulated in Clause I excluding the period of suspension therefrom ; or
  - (b) he shall be entitled to terminate this agreement as form the cessation of production, in case the production ceases completely. The producer shall serve a notice in writing of such cessation on the audio-visual worker and make payment of all the amount due to the audio-visual worker at the time of termination.
19. That in case if the Producer desires to terminate this agreement before the expiry of its term for reasons other than misconduct in relation to performance of the audio-visual worker's duties or of his/her unwillingness to perform the services required under this agreement, the producer shall be entitled to do so only upon payment of the balance of the stipulated amount of the agreement. Only after such payment to the audio-visual worker, the Producer shall be entitled to employ another audio-visual worker in his/her place.
20. That the Producer shall have the right to terminate this agreement on ground of misconduct on the part of the audio-visual worker in relation to performance of his/her duties or his/her unwillingness to perform the service required under the agreement, upon payment to the audio-visual worker of the amount due at the time of termination, calculated taking into consideration the audio-visual worker's total work in the audio-visual and the work he/she has completed till the date of termination of this agreement. Termination under this clause shall not be made unless the charges of the Producer against the audio-visual worker are provided before a forum comprising equal number of representatives of the Producers' Organisation and the audio-visual worker's Organisation to which the





No. 45-a] The J&K Official Gazette, 9th Feb., 2021/20th Magha., 1942. 317  
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The parties have put their hands to this agreement on the date, month and year said above in the presence of each other and in the presence of the witnesses.

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|--------------|---------------------|
| 1. Witness   | Producer            |
| Name Address |                     |
| 2. Witness   | Audio-Visual Worker |
| Name Address |                     |

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**5. Organisation structure of the proposed manufacturing unit/  
factory :**

- 5.1 Person responsible for protection of safety, health and environment.
- 5.2 Proposed health and safety policy of the proposed enterprise.

**6. Manufacturing Process Information :**

- 6.1 Process flow diagrams.
- 6.2 Brief write up on process and technology.
- 6.3 Critical Process parameters such as pressure buildup, temperature rise and run-away reaction.
- 6.4 Other external effections critical to the process having safety implications such as ingress of moisture or water, contact with incompatible substances sudden power failure ; and
- 6.5 High lights of the built-in-safety/pollution control devices or measures incorporated in the manufacturing technology.

**7. Information of Hazardous Materials :**

- 7.1 Raw materials, intermediates, products and bye-products and their quantities (enclosed Material Safety Data Sheet in respect of each hazardous substances).
- 7.2 Main and intermediate storages proposed for raw material/intermediates/products/Bye-Products (maximum quantities to be stored at any time).
- 7.3 Transportation methods to be used for materials in flow and out flow, their quantities to be stored at anytime ; and

**8. Safety measures proposed for :**

- Handling of materials.
- Internal and external transportation, and
- Disposal (packing and forwarding of finished products).

**9. Information or Dispersal/Disposal of wastes and pollutants :**

- 9.1 Major Pollutants (gas, liquids, solid) their characteristics and quantities (average and at peakloads).
- 9.2 Quality and quantity of solid wastes generated, methods of their treatment and disposal.

