



Office of Additional Deputy Commissioner-cum-District Officer
under POSH Act, 2013, District-Gurugram

Vikas Sadan, Opposite Mini Secretariat, Gurugram Phone: 0124-2322211, 2332363
email - posh-grg.rev@hry.gov.in

Gentle Reminder

To

All Govt. & Non. Government Organisation
(Industries, Schools, Banks, Hospitals etc),
Gurugram

No. 2457

Dated 4/11/24

Subject: Regarding submission of Annual Report under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 for every year.

It is to inform you that as per decision of the District Officer, PoSH Act, 2013, Gurugram every Govt. & Non-Govt. organisation has to submit their annual report as per calendar about cases of harassment in the workplace (Every year a notice/Checklist) is being circulated to all Govt. & Non. Government Organisation, Gurugram is available at www.gurugram.gov.in), in compliance with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 by 28th February of every year.

It is also intimated that a penalty of Rs. 50,000 on every employer will be levied, who fails to submit the annual report timely. In case of non-compliance, strict action will be initiated against the organisation as per POSH Act, 20

for
Deputy Commissioner
Cum-District Officer
POSH Act, 2013,
Gurugram