

Southeast Alaska Power Agency Regular Meeting Minutes

Agenda Items

1) Call to Order

A. Roll Call.

Chairperson Sivertsen called the regular meeting to order at 9:00 a.m. AKST on February 28, 2022. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present <i>Electronically (E) In Person (IP)</i>	Alternates	Present <i>Electronically (E) In Person (IP)</i>	Representing	Community
Bob Sivertsen	E	Andy Donato	E	Swan Lake	Ketchikan
Abby Bradberry	E	Janalee Gage	E	Swan Lake	Ketchikan
Steve Prysunka	E	Mason Villarma	E	Tyee Lake	Wrangell
Steve Henson		Mark Walker	E	Tyee Lake	Wrangell
Bob Lynn	E	Karl Hagerman	E	Tyee Lake	Petersburg

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present <i>Electronically (E) In Person (IP)</i>	Staff/Counsel	Present <i>Electronically (E) In Person (IP)</i>
Trey Acteson, CEO	E	Joel Paisner, SEAPA Counsel	E
Clay Hammer, Operations Mgr.	E	Kay Key, Controller	E
Ed Schofield, Power Sys. Sp.	E	Sharon Thompson, EA/CA	E
Robert Siedman, DE/TS	E	Marcy Hornecker, Admin. Asst.	E

B. Communications/Lay on the Table Items i. TD World Submarine Cable Article

The Chair announced there are two additional lay on the table items, a SEAPA Storage Lease and U.S. Forest Service Communications Lease.

C. Disclosure of Conflicts of Interest - None

2) Approval of the Agenda

Chairperson Sivertsen requested a motion to approve the Agenda.

➤ Motion	M/S (Lynn/Prysunka) to approve the Agenda.	✓ Action 22-937
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¹ The meeting was held electronically via Zoom due to recommendations from the Center for Disease Control and its social distancing guidelines. An audio recording of this meeting is available on SEAPA's website at www.seapahydro.org



The Chair requested a motion to amend the Agenda.

> Motion	M/S (Lynn/Prysunka) to amend the Agenda to add two lay on the table items to be heard under New Business as Items 11.C (SEAPA Storage Lease) and 11.D (Communications Use Lease). The motion was approved unanimously by polled vote.	✓ Action 22-938
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The Chair requested a vote on the original motion to approve the agenda, as amended. The motion passed unanimously by polled vote.

3) Introduction of Board Members

Board members, SEAPA staff, and counsel exchanged brief introductions.

4) Election of Officers

Chairperson Sivertsen announced that a motion with a second is not required for officer elections and opened nominations for the respective positions.

A. *Chairperson* - Mr. Prysunka nominated Bob Sivertsen.

With no further nominations heard, Chairperson Sivertsen declared the position as filled and requested a polled vote to confirm the nomination. All voting directors voted affirmatively to elect Bob Sivertsen as Chairperson, with Mr. Sivertsen abstaining from the vote.

B. *Vice Chairperson* - Mr. Lynn nominated Steve Prysunka.

With no further nominations heard, the Chair declared the position as filled and requested a polled vote to confirm the nomination. All voting directors voted affirmatively to elect Steve Prysunka as Vice Chairperson, with Mr. Prysunka abstaining from the vote.

C. *Secretary-Treasurer* - Mr. Prysunka nominated Abby Bradberry as Secretary-Treasurer.

With no further nominations heard, the Chair declared the position as filled and requested a polled vote to confirm the nomination. All voting directors voted affirmatively to elect Abby Bradberry as Secretary-Treasurer, with Ms. Bradberry abstaining from the vote.

5) Persons to be Heard - None.

6) Introduction to SEAPA

SEAPA Counsel, Joel Paisner, presented a very thorough Power Point presentation highlighting SEAPA's history, key Agency agreements and elements of the Agency, and board member roles. Mr. Acteson announced that the SEAPA 101 Presentation and SEAPA's founding documents are available on SEAPA's website.

7) Review and Approve Minutes

The Chair requested a motion to approve the minutes of December 10, 2021.

> Motion	M/S (Walker/Bradberry) to approve the Minutes of the regular meeting of December 10, 2021. The motion was approved unanimously by polled vote.	✓ Action 22-939
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The Chair requested a motion to approve the Minutes of December 16, 2021.



➤ **Motion**

M/S (Prysunka/Bradberry) to approve the Minutes of the special meeting of December 16, 2021. The motion was approved ✓ **Action 22-940**
unanimously by polled vote.

The meeting recessed at 10:05 a.m. and reconvened at 10:16 a.m.

8) Financial Reports

The Chair requested a motion on the financial statements.

➤ **Motion**

M/S (Walker/Prysunka) to accept year-to-date financial statements through December 2021, and disbursements for December 2021 and January 2022 totaling \$1,020,106.45, as presented. Following Mr. Acteson's review and discussion of topics in his Financial Cover Letter and statements presented in the board packet, the motion was approved ✓ **Action 22-941**
unanimously by polled vote.

9) CEO Report

Mr. Acteson provided updates on legislative energy-related bills, funding requests SEAPA submitted to the Governor's office, and reported Requests for Proposals for several renewal and replacement projects are either issued or under development. He announced that an update of SEAPA employment policies is underway and will be presented to the Board following legal review. He closed with an update on SEAPA's personnel recruitment, and fielded questions from directors.

The meeting recessed for lunch at 12 pm and reconvened at 1:00 pm.

The Chair requested a roll call. All directors, except for Ms. Bradberry, who were present at the meeting prior to lunch were present following lunch.

10) Staff Reports

A. *Operations Manager (Hammer)*

Mr. Hammer reported on the status of the Wrangell Warehouse Fire Remediation Project and discussed several proposals that would issue soon for brushing work and resurfacing of the Tyee airstrip. He noted several items the Tyee crew accomplished outside of their normal duties and discussed the quarterly safety training.

B. *Power System Specialist (Schofield)*

Mr. Schofield reported that a bid solicitation issued for SEAPA's Administration and Office Building Project, provided an update of FERC activities, and highlights of several Swan Lake projects. He closed with information on the establishment of a SEAPA Safety Committee.

C. *Director of Engineering and Technical Services (Siedman)*

Mr. Siedman discussed SEAPA's Petersburg Substation Refurbishment and Wrangell Circuit Switcher Replacement Projects. He advised that SEAPA's new website is live and hosts a SCADA page that updates live data allowing the user to see the current state of SEAPA's grid.

11) New Business

A. *Operations Plan Quarterly Update*

Mr. Siedman presented a Power Point presentation and provided a quarterly update on SEAPA's 2022 Operations Plan. He noted winter loads are increasing and fielded questions and comments from directors.



B. *Discussion Re Future WPR Increase*

Wholesale power rate (WPR) increases were discussed resulting in a showing of three hands by the Directors to direct staff to prepare a recommended WPR schedule for proposed WPR increases.

C. *Consideration and Approval of SEAPA Storage Lease*

➤ Motion	M/S (Prysunka/Bradberry) to authorize staff to enter into Amendment No. 4 to the Lease Agreement between SEAPA and the Ketchikan Gateway Borough to terminate SEAPA's tenancy of Suite 319 effective March 31, 2022. The motion was approved unanimously by polled vote.	✓ Action 22-942
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D. *Consideration and Approval of USDA Forest Service Communications Use Lease*

➤ Motion	M/S (Lynn/Prysunka) to authorize staff to enter into a Communications Use Lease, Authorization ID WRG457, with the USDA Forest Service for SEAPA's Etolin-Burnett Communications Shelter effective January 1, 2022 through December 31, 2051. The motion was unanimously approved by polled vote.	✓ Action 22-943
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12) Next Meeting Dates

The Chair noted a Special Board Meeting will be held electronically on April 19, 2022. There were no objections to the 2022 Meeting Dates presented in the board packet.

13) Director Comments

Directors exchanged brief comments.

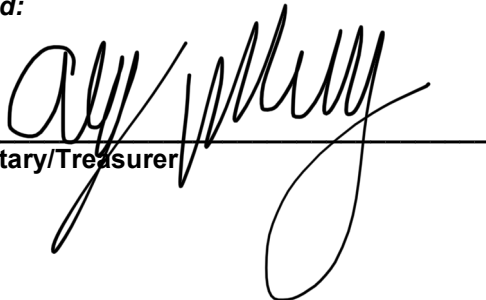
14) Adjourn

The Chair requested a motion to adjourn.

➤ Motion	M/S (Bradberry/Lynn) to adjourn the meeting. There were no objections to the motion.	✓ Action 22-944
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The meeting adjourned at 3:31 p.m.

Signed:



Secretary/Treasurer

Attest:



Chairperson