

Southeast Alaska Power Agency Special Meeting Minutes

Location: Held Electronically¹

Date: March 18, 2022

Time: 2:00 p.m. AKDT

Agenda Items

1) Call to Order

A. Roll Call

Chairperson Sivertsen called the special meeting to order at 2:00 p.m. AKDT on March 18, 2022. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present <i>Electronically (E)</i> <i>In Person (IP)</i>	Alternates	Present <i>Electronically (E)</i> <i>In Person (IP)</i>	Representing	
Bob Sivertsen	E	Andy Donato	E	Swan Lake	Ketchikan
Abby Bradberry	E	Janalee Gage		Swan Lake	Ketchikan
Stephen Prysunka	E	Mason Villarma	E	Tyee Lake	Wrangell
Steve Henson	E	Mark Walker		Tyee Lake	Wrangell
Bob Lynn		Karl Hagerman	E	Tyee Lake	Petersburg

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present <i>Electronically (E)</i> <i>Telephonically (T)</i> <i>In Person (IP)</i>	Staff/Counsel	Present <i>Electronically (E)</i> <i>Telephonically (T)</i> <i>In Person (IP)</i>
Trey Acteson, CEO	E	Joel Paisner, SEAPA Counsel	E
Clay Hammer, Operations Mgr.	E	Kay Key, Controller	E
Ed Schofield, Power Sys. Sp.		Sharon Thompson, EA/CA	E
Robert Siedman, Dir. Eng & TS	E	Marcy Hornecker, Admin. Asst.	

B. Communications Lay on the Table Items: None

C. *Disclosure of Conflicts of Interest:* It was disclosed that the Chairperson and SEAPA's Contracts Administrator both have a conflict of interest regarding SEAPA's Wrangell Warehouse Fire Remediation Project. The Chair announced that he will abstain from discussions and voting on that contract during the meeting.

2) Approval of the Agenda

➤ Motion

M/S (Prysunka/Bradberry) to approve the agenda. The motion was approved unanimously by polled vote.

✓ Action
22-945

¹ The meeting was held electronically due to recommendations from the Center for Disease Control and its social distancing guidelines.

3) **Persons to be Heard:** None

4) **New Business**

A. *Consideration and Approval of Petersburg Substation Refurbishment Contract and Increase to FY2022 R&R Budget.*

➤ Motion	M/S (Prysunka/Henson) to authorize staff to enter into a contract with Specialty Engineering, Inc. for refurbishment of the Petersburg Substation for \$258,700 and further move to increase the FY2022 Budget for RR22375 to \$271,635, which includes the contract amount plus a five percent (5%) contingency of \$12,935. The motion was approved unanimously by polled vote.	✓ Action 22-946
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B. *Consideration and Approval of Wrangell Warehouse Fire Remediation Contract and Increase to FY2022 R&R Budget*

Due to a conflict, the Chairperson handed the gavel to Vice Chair, Stephen Prysunka, to preside over the Wrangell Warehouse-Office Remediation Contract discussions and motion.

➤ Motion	M/S (Bradberry/Hagerman) to authorize staff to enter into a contract with Marble Island LLC, d/b/a Marble Construction for the Wrangell Warehouse-Office Remediation Project in the amount of \$776,000. Further move to increase the FY2022 Budget for RR22377 to \$863,600, which includes the contract amount plus a ten percent (10%) contingency of \$77,600. The motion was approved unanimously by polled vote.	✓ Action 22-947
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Following the vote on the Wrangell Warehouse-Office Remediation Contract, the Vice Chair returned the gavel to the Chair to preside over the remainder of the meeting.

C. *Consideration and Approval of Wrangell Circuit Switcher Replacement Contract*

➤ Motion	M/S (Prysunka/Bradberry) to authorize staff to enter into a contract with Electric Power Constructors, Inc. for replacement of the Wrangell Transformer Circuit Switcher for \$148,130. The motion was approved unanimously by polled vote.	✓ Action 22-948
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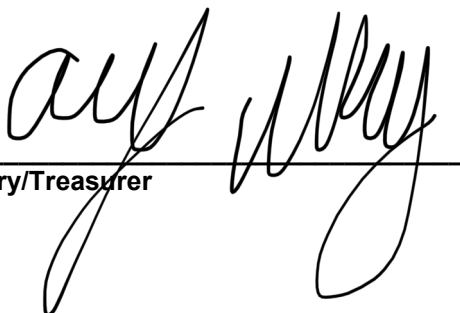
5) **Adjourn**

Chairperson Sivertsen requested a motion to adjourn.

➤ Motion	M/S (Prysunka/Henson) to adjourn the meeting. The Chair declared the meeting adjourned after no objections were heard.	✓ Action 22-949
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The meeting adjourned at 2:25 p.m.

Signed:



Secretary/Treasurer

Attest:



Chairperson

