

Southeast Alaska Power Agency Special Meeting Minutes

Location: Held Electronically¹

Date: April 19, 2022

Time: 2:00 p.m. AKDT

Agenda Items

1) Call to Order

A. Roll Call

Chairperson Sivertsen called the special meeting to order at 2:00 p.m. AKDT on April 19, 2022. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present <i>Electronically (E)</i> <i>In Person (IP)</i>	Alternates	Present <i>Electronically (E)</i> <i>In Person (IP)</i>	Representing	
Bob Sivertsen	E	Andy Donato	E	Swan Lake	Ketchikan
Abby Bradberry	E	Janalee Gage	E	Swan Lake	Ketchikan
Stephen Prysunka	E	Mason Villarma	E	Tyee Lake	Wrangell
Steve Henson	E	Mark Walker	E	Tyee Lake	Wrangell
Bob Lynn	E	Karl Hagerman	E	Tyee Lake	Petersburg

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present <i>Electronically (E)</i> <i>Telephonically (T)</i> <i>In Person (IP)</i>	Staff/Counsel	Present <i>Electronically (E)</i> <i>Telephonically (T)</i> <i>In Person (IP)</i>
Trey Acteson, CEO	E	Joel Paisner, SEAPA Counsel	E
Clay Hammer, Operations Mgr.	E	Kay Key, Controller	E
Ed Schofield, Power Sys. Sp.	E	Sharon Thompson, EA/CA	E
Robert Siedman, Dir. Eng & TS	E	Marcy Hornecker, Admin. Asst.	E

2) Approval of the Agenda

➤ Motion

M/S (Henson/Bradberry) to approve the agenda. The motion was approved unanimously by polled vote.

✓ Action
22-950

3) Persons to be Heard: None

¹ The meeting was held electronically due to recommendations from the Center for Disease Control and its social distancing guidelines.

4) Old Business

A. *Update Re Wrangell Warehouse Fire Remediation Insurance Claim and Contract Negotiations*

Mr. Acteson reported on the status of his discussions with the insurance company for terms of payment for SEAPA's claim, results of negotiations with the successful contractor realizing savings for SEAPA, the panel fabricator's provision of a more resilient coating on the panels at no additional cost, and the anticipated timeline for arrival of the insulated panels.

B. *Update Re Wrangell Transformer Circuit Switcher Replacement Contract Negotiations*

Mr. Siedman reported that SEAPA ordered equipment for the project in 2021 which should be shipped within the next week, that contract negotiations on the commissioning and testing for the project resulted in a savings of \$32,000 for SEAPA, and that the project will be performed during the June 1-10 planned shutdown.

5) New Business

A. *Discussion Re Audit Engagement*

Mr. Acteson announced that BDO USA, LLP will conduct an audit of SEAPA's financial statements remotely in May and will present results of the FY2021 audited statements during SEAPA's September board meeting. Mr. Acteson explained the audit process and fielded various questions from directors.

B. *Consideration and Approval of Swan-Bailey Brushing Contract*

> Motion	M/S (Prysunka/Bradberry) to authorize staff to enter into a contract with BAM LLC for SEAPA's 2022 Swan-Bailey Transmission Line Brushing Contract for the lump-sum value of \$249,000. The motion was approved unanimously by polled vote.	✓ Action 22-951
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C. *Consideration and Approval of Wrangell Island Brushing Contract*

> Motion	M/S (Bradberry/Prysunka) to authorize staff to enter into a contract with BAM LLC for SEAPA's 2022 Wrangell Island Transmission Line Brushing Contract for the lump-sum value of \$291,000. The motion was approved unanimously by polled vote.	✓ Action 22-952
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D. *Consideration and Approval of Mitkof Island Brushing Contract*

> Motion	M/S (Lynn/Bradberry) to authorize staff to enter into a contract with BAM LLC for SEAPA's 2022 Mitkof Island Transmission Line Brushing Contract for the lump-sum value of \$186,000. The motion was approved unanimously by polled vote.	✓ Action 22-953
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E. *Consideration and Approval of SEAPA Administration and Operations Building Contract*

> Motion	M/S (Prysunka/Bradberry) to authorize staff to enter into a contract with Dawson Construction, LLC for SEAPA's Administration and Operations Building Contract No. 22004 for the lump-sum amount of \$5,099,060, and further move to increase the FY2022 Budget for RR19326 to \$5,349,060, which includes the lump-sum contract amount plus a five percent (5%) contingency of \$250,000. Following considerable discussion, the motion was approved unanimously by polled vote.	✓ Action 22-954
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5) **Adjourn**

Chairperson Sivertsen requested a motion to adjourn.

> Motion	M/S (Bradberry/Prysunka) to adjourn the meeting. The Chair declared the meeting adjourned after no objections were heard.	✓ Action 22-955
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The meeting adjourned at 3:12 p.m.

Signed:



Secretary/Treasurer

Attest:



Chairperson