

Southeast Alaska Power Agency Special Meeting Minutes

Location: Held Electronically¹

Date: March 1, 2023

Time: 3:30 p.m. AKST

Agenda Items

1) Call to Order

A. Roll Call.

Chairperson Sivertsen called the special meeting to order at 3:30 p.m. AKST on March 1, 2023. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present Electronically (E) In Person (IP)	Alternates	Present Electronically (E) In Person (IP)	Representing	Community
Bob Sivertsen	E	Andy Donato	E	Swan Lake	Ketchikan
Abby Bradberry	E	Delilah Walsh	E	Swan Lake	Ketchikan
Janalee Gage	E	Jeremy Bynum		Swan Lake	Ketchikan
Jeff Good	E	Mark Walker	E	Tyee Lake	Wrangell
Bob Lynn	E	Karl Hagerman	E	Tyee Lake	Petersburg

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present Electronically (E) In Person (IP) or Telephonically (T)	Staff/Counsel	Present Electronically (E) In Person (IP)
Robert Siedman, Acting CEO	E	Marcy Hornecker, Admin. Asst.	E
Clay Hammer, Operations Mgr.	E	Sharon Thompson, EA/CA	E
Ed Schofield, Power Sys. Sp.	E	Joel Paisner, SEAPA Counsel	E
Kay Key, Controller	E		

2) Approval of the Agenda

Chairperson Sivertsen requested a motion to approve the Agenda.

➤ Motion	M/S (Lynn/Good) to approve the Agenda.	✓ Action 23- 1022
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Mr. Lynn requested an amendment to the agenda to add an item under New Business to discuss an item proposed to be added to the Agenda for the March 8-10 board meeting in Wrangell. The Chair announced the agenda would be amended to add Item F for that discussion under New Business.

➤ Motion	M/S (Lynn/Good) to amend the agenda to add Item 3F under New Business to discuss a topic proposed to be added to the Agency's	✓ Action 23- 1022
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¹ The meeting was held electronically via Zoom.



March 8 & 10, 2023 agenda for the regular board meeting to be held in Wrangell. The motion was approved unanimously by polled vote.

A vote was then taken on the main motion approving the Agenda, as amended. The motion was approved unanimously by polled vote.

The Chair announced that although it is not reflected in the Agenda, the meeting would open for any conflicts of interest to be voiced, and persons to be heard. No conflicts were presented and there were no persons to be heard.

3) New Business

A. Workshop Re CEO Discussions

The Chair announced that board members had received documents they previously requested for reviewing the Agency's CEO position. He invited board members to request additional documents and information for discussion on the topic. There were no requests for additional documents or information. The Chair announced that discussions and/or decisions regarding the CEO position will be included in the Agenda for SEAPA's upcoming regular meeting in Wrangell.

B. Executive Session Re Agency's CEO

The Chair explained that the executive session was included in the agenda in the event directors requested discussion on the Agency's CEO. With no discussion on the topic heard, an executive session was deemed unnecessary.

C. Consideration of Contract Re Tye Powerhouse Station Service System & 15KV Switchgear Design Upgrade

➤ Motion	M/S (Lynn/Gage) to authorize staff to enter into a Contract with Electric Power Systems, Inc. for SEAPA's Tye Lake Powerhouse Station Service System and 15kV Generator Switchgear Design Upgrade Contract (RR22364 and 22374) for \$265,131. The motion was approved unanimously by polled vote.	✓ Action 23- 1024
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D. Consideration of SEAPA Lease Amendment

➤ Motion	M/S (Bradberry/Lynn) to authorize staff to enter into Amendment No. 4 to the existing Lease Agreement between SEAPA and the Ketchikan Gateway Borough (KGB) for the lease of SEAPA's offices in the KGB Building on a month-to-month basis from January 16, 2023 through May 15, 2023 for the total cost of \$24,847.02. The motion was approved unanimously by polled vote.	✓ Action 23- 1025
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E. Consideration of Swan Lake Bunkhouse Replacement

➤ Motion	M/S (Good/Lynn) to authorize staff to enter into a Contract with Dawson Construction, LLC for SEAPA's Swan Lake Bunkhouse Replacement Contract for the lump-sum value of \$1,396,500. I further move to increase the FY2023 Budget for RR21350 to \$1,508,220. The motion was approved unanimously by polled vote.	✓ Action 23- 1026
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F. Discussion Re Agenda Item Re Electrification, Load Growth, and Strategic Planning

Mr. Lynn elaborated on his request for an agenda item to be included during the March 8 & 10 SEAPA meeting in Wrangell for discussions on electrification, load growth and strategic planning. Mr. Siedman provided information from the consultant conducting a load growth study for SEAPA as it pertains to electrification. He explained that the



agenda will include the opportunity for some discussions in regular session on strategic planning with the balance of information provided in Executive Session.

4. **Adjourn**

<i>Motion</i>	M/S (Lynn/Gage) to adjourn the meeting. After hearing no objections, the Chair declared the meeting adjourned.	✓ Action 23- 1027
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The meeting adjourned at 4:04 p.m.

