

Southeast Alaska Power Agency Regular Meeting Minutes

Location: Wrangell, Alaska

Date: June 26-27, 2024

Time: 26th: 1-5 p.m.
27th: 9 a.m.-12 Noon

Agenda Items

1) Call to Order

A. Roll Call.

Chairperson Sivertsen called the regular meeting to order at 1:00 p.m. AKDT on June 26, 2024. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present Electronically (E) In Person (IP)	Alternates	Present Electronically (E) In Person (IP)	Representing	Community
Bob Sivertsen	IP	Jeremy Bynum	IP	Swan Lake	Ketchikan
Judy Zenge	IP	Delilah Walsh	IP	Swan Lake	Ketchikan
Steve Prysunka	IP	Mason Villarma	IP	Tyee Lake	Wrangell
Bob Lynn	IP	Thomas Fine-Walsh	E	Tyee Lake	Petersburg
Karl Hagerman	IP	Mark Jensen		Tyee Lake	Petersburg

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present Electronically (E) In Person (IP)	Staff	Present Electronically (E) In Person (IP)	Counsel	Present Electronically (E) In Person (IP)
Robert Siedman, P.E., CEO	IP	Kay Key, Controller			
Clay Hammer, Operations Mgr.	IP	Sharon Thompson, EA/CA	IP	Joel Paisner	IP
Mark Hilson, P.E., Proj. Mgr.		Marcy Graves, Admin. Asst.	IP		
Kris Womack, Elec Controls Engineer	IP				

B. Communications / Lay on the Table Items: None.

C. Disclosure of Conflicts of Interest: None.

2) Approval of the Agenda

Chairperson Sivertsen requested a motion to approve the Agenda.

> Motion

M/S (Prysunka/Lynn) to approve the Agenda as presented. The motion was approved unanimously by polled vote.

✓ Action
24-1114

3) Persons to be Heard: Patricia Gilbert, Wrangell Mayor, welcomed the SEAPA board to Wrangell.

4) Consideration of Approval of Minutes

A. Minutes of Regular Meeting of March 14, 2024 and Special Meeting of April 26, 2024



➤ Motion	M/S (Lynn/Hagerman) to approve the minutes of SEAPA's regular meeting held on March 14, 2024 and special meeting held on April 26, 2024. The motion was approved unanimously by polled vote.	✓ Action 24-1115
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5) Financial Reports

➤ Motion	M/S (Lynn/Hagerman) to accept year-to-date financial statements through May 2024 and disbursements for March, April and May 2024 totaling \$2,339,357.02. Following the CEO's report on the Agency's current financial position and financial statements, and fielding questions and comments from directors, the motion was approved unanimously by polled vote.	✓ Action 24-1116
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6) Staff Reports

A. *Plant Operations Quarterly Report (Hammer)*

Mr. Hammer provided highlights of the results of monthly inspections at SEAPA's Swan and Tyee Lake Plants noting that both plants were neat and orderly, and that there were no safety concerns. He also provided an update on the recent outages at both plants.

The meeting recessed at 2:27 p.m. and resumed at 2:50 p.m.

B. *Project Manager Report (Hilson)*

Mr. Siedman provided an overview of Mr. Hilson's projects and fielded questions from directors.

C. *Electric Controls Engineer (Womack)*

Mr. Womack reported on the highlights of the Ketchikan Substation and Tyee Third Turbine Design projects, and fielded questions from directors.

7) CEO Report

Mr. Siedman reported there were no lost-time incidents since his last CEO Report and discussed the highlights of governmental affairs and external industry activities pertinent to SEAPA. He announced that after 15 years, the Reclamation Fund was officially terminated, and provided updates on current projects, SEAPA's five-year strategic plan, best practices and process improvements and welcomed SEAPA's Electric Controls Engineer, Kris Womack, and Tim Ross, Engineering Intern, to the SEAPA team.

The meeting recessed at 4:10 p.m. and resumed at 4:25 p.m.

8) Unfinished Business

A. *Consideration of Resolution #2024-095 Re CEO Evaluation Forms*

➤ Motion	M/S (Prysunka/Hagerman) to adopt Resolution #2024-095 with a revised CEO Evaluation process, and forms attached, as presented to SEAPA's directors at the June 26-27, 2024 board meeting. The adopted Resolution #2024-095 replaces Resolution #2021-083 and the outdated evaluation process and forms attached to it, in its entirety. The motion was approved unanimously by polled vote.	✓ Action 24-1117
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9) New Business

A. *Consideration of Tyee Station Service System & 15kV Generator Construction Contract*



➤ Motion	M/S (Lynn/Hagerman) to authorize staff to enter into a contract with Electric Power Constructors, Inc. for the Tye Powerhouse Station Service Switchgear and 15kV Main Generator Switchgear Construction Contract for the firm-fixed price of \$4,737,139, plus a 5% contingency of \$237,000 for a total not-to-exceed amount of \$4,974,139. The motion was approved unanimously by polled vote.	✓ Action 24-1118
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The meeting recessed at 4:56 p.m. on June 26, 2024.

June 27, 2024:

The meeting resumed at 9:00 a.m. on June 27, 2024. The Chair requested a roll call. The same directors present for the June 26 portion of the meeting were present on June 27.

B. *Second Quarter Operations Plan Update*

Mr. Hammer reported that Tye Lake's elevation is 20 feet higher and 12% fuller than the same time last year due to a warmer-than-average El Nino weather pattern causing precipitation to accumulate in the lake and that Swan Lake was below average due to unusually low rain fall, lower-than-average snow pack in the southern tip of the Panhandle, and Swan's higher output due to an outage of a member utility's legacy hydro facility. Mr. Hammer expressed optimism in SEAPA's ability to meet demands on the 2024 operating season. Considerable discussion followed on the various scenarios in the event of low water.

C. *Solar Update Presentation by Commonwealth Associates*

Mr. Ian Hutt of Commonwealth Associates presented a PowerPoint presentation on a solar study update conducted by their firm. He reviewed potential sites at Wrangell and Petersburg for installation of panels and discussed system frequency issues that may occur. He discussed the maximum solar energy that could be integrated into SEAPA's system without crashing it and discussed the per kilowatt hour costs based on fixed solar panels. Mr. Hutt fielded several questions from directors and considerable discussion followed on the topic.

D. *Consideration of Resolution #2024-098 Regarding EPA Solar for All Grant Funding*

➤ Motion	M/S (Prysunka/Hagerman) to adopt Resolution #2024-098 granting authorizations to SEAPA's Chief Executive Officer, Robert Siedman, for application and signature authority under the Environmental Protection Agency's Solar for All Grant Program. The motion was approved unanimously by polled vote.	✓ Action 24-1119
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E. *Consideration of Revision to Policy Handbook Re CEO Surplus Authorizations*

➤ Motion	M/S (Hagerman/Lynn) to authorize staff to update Sections 11.1 and 11.2 (Sale or Other Disposition of Real Property Interest) of SEAPA's Policy Handbook, and updating of the Table of Contents accordingly, as presented to board members at SEAPA's regular board meeting on June 26 & 27, 2024. The motion was approved unanimously by polled vote.	✓ Action 24-1120
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10) 2024 Meeting Dates

It was determined that SEAPA's next regular board meeting will be held on Friday, October 25, 2024 in Ketchikan.

11) Topics for Future Discussion

Board comments on topics for future discussion included the following:



- Other communities' infrastructure
- Benefits/impacts of Metlakatla interconnection
- Update on Metlakatla intertie
- Community solar discussion

12) Director Comments

Directors exchanged brief comments.

13) Adjourn

The Chair requested a motion to adjourn.

➤ Motion	M/S (Prysunka/Lynn) to adjourn the meeting. The Chair announced the meeting adjourned after no objections were heard. ✓	Action 24-1121
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The meeting adjourned on June 27, 2024 at 12:05 p.m.

Signed:

Mason F. Villarma

Secretary/Treasurer

Attest:

Bob Furtzler

Chairperson

