



# SOUTHEAST ALASKA POWER AGENCY

## Special Board Meeting

### October 25, 2024 AGENDA

<b>Friday, October 25, 2024</b>		<p><i>Meeting held in person at:</i></p> <p><b>SEAPA Headquarters</b>  <b>55 Don Finney Lane</b>  <b>Ketchikan, Alaska</b></p> <p>◆ ◆ ◆ ◆ ◆ ◆</p> <p>Call-in Number for telephonic participation via Zoom:  1.888.475.4499 US Toll-free   Meeting ID#: 835 5047 0147</p>
8AM	Breakfast @ SEAPA Board Room	
9AM	Meeting Starts	
12NOON	Lunch @ SEAPA Board Room	
5PM	Meeting Adjourns	
<p><b>**6PM Dinner @ The Landing</b>  (Spouses or significant others welcome to join SEAPA staff, Counsel and Board Members)</p>		

**1. Call to Order**

- A. Roll Call
- B. Communications/Lay on the Table Items:
- C. Disclosure of Conflicts of Interest

**2. Approval of the Agenda**

**3. Persons to be Heard**

- A. Reserved for any member of the public calling or attending in person

**4. New Business**

A.	Consideration of 2025-2027 Annual Transmission Line Contract
B.	Consideration of Swan Lake Relicensing Contract
C.	Executive Session Re Discussions Relating to an Employee and Attorney
D.	Reserved for any Action following the Executive Session
E.	Work Shop Re: <ul style="list-style-type: none"> <li>• Solar</li> <li>• Financial Management Plan</li> <li>• Drug and Alcohol Policy</li> </ul>
F.	Reserved for any Action following the Work Shop

**5. Next 2024 Meeting Date**

- December 4, 2024 Regular Meeting

**6. Director Comments**

**7. Adjourn**



# SOUTHEAST ALASKA POWER AGENCY

**Date:** October 18, 2024

**To:** Robert Siedman, P.E., Chief Executive Officer

**From:** Clay Hammer, Operations Manager

**Subject:** SEAPA 2025-2027 Annual Transmission Line Maintenance Contract

A Request for Proposals for SEAPA's 2025-2027 Annual Transmission Line Maintenance Project was advertised on September 12, 2024. Three (3) bids were received on October 11, 2024 as follows:

Bidder	City/State	Bid Amount
Northern Powerline Constructors, Inc.	Anchorage, Alaska	\$1,373,709.94
Sturgeon Electric Company, Inc.	Anchorage, Alaska	\$1,752,555.00
Electric Power Constructors, Inc.	Anchorage, Alaska	\$1,909,060.00

A review was conducted and each proposal was evaluated based on experience with Alaska generally and Southeast Alaska in particular in carrying out similar projects, contractor's warranty period, appropriateness of the proposed general approach to the work, capacity to respond to the required work in a timely and efficient manner, competitive pricing, completeness and quality of bid documents, and service level response time.

Based on the review of bids and summary of evaluation scores, staff recommends award of the 2025-2027 Annual Transmission Line Maintenance Contract to Sturgeon Electric Company, Inc. Staff will be available for discussion during the board meeting. Funding for the contract will be requested in the respective FY2025-FY2027 operating budgets.

Please consider the following suggested motion:

**SUGGESTED MOTION**

**I move to authorize staff to enter into a Contract with Sturgeon Electric Company, Inc. for SEAPA's 2025-2027 Annual Transmission Line Maintenance Contract for the lump-sum bid of \$1,752,555, plus a 10% contingency for supplemental or emergency work of \$175,255 for the total not-to-exceed value of \$1,927,810.**



## SOUTHEAST ALASKA POWER AGENCY

**Date:** October 18, 2024  
**To:** Robert Siedman, P.E., CEO  
**From:** Mark Hilson, P.E., Project Manager  
**Subject:** FERC Relicensing Services Contract for Swan Lake

A Request for Proposals (RFP) for Federal Regulatory Commission (FERC) Relicensing Services at Swan Lake was issued on September 6, 2024 with proposals due October 10, 2024. The current 50-year FERC license for SEAPA's Swan Lake Hydroelectric Project expires June 30, 2030. SEAPA's effort to seek a new license will involve navigating regulations and requests from multiple federal agencies, consulting with state, federal and tribal agencies, and obtaining environmental clearances in accordance with the National Environmental Policy Act (NEPA).

Given the number and diversity of stakeholders and their interests and the complexities associated with FERC relicensing, accurately estimating the full scope of the 5-year project in advance was not possible. Relicensing is very much a journey that requires expertise, vision, and flexibility. Therefore, the RFP carefully requested detailed project approach and successful relevant experience of the firm and subconsultants, in the performance of similar projects with an emphasis on projects in Alaska. To evaluate cost without a defined scope, proposers were required to submit a detailed Rate Schedule that included costs for labor, equipment, administrative expenses, overhead, and other costs.

One (1) proposal was received on October 10, 2024 from Kleinschmidt Associates, Inc. of Redmond, Washington. Kleinschmidt has completed studies and compliance activities on more than 50 relicensing projects in the last 10 years and is well acquainted with SEAPA's projects and service areas. Kleinschmidt continues to perform well for SEAPA. Staff recommends award of the contract to Kleinschmidt Associates, Inc.

If awarded the contract, Kleinschmidt will start upon contract execution and will continue until the license is reissued, which depending on regulatory review could be later than the June 30, 2030 license expiration. Since this is a multi-year effort the RFP provided for respondents to provide their rate schedule which includes pricing through 2025 with annual step increases thereafter, until completion of the contract.<sup>1</sup>

Please consider the following suggested motion:

### SUGGESTED MOTION

I move to authorize staff to enter into a contract with Kleinschmidt Associates, Inc. for SEAPA's Swan Lake FERC Relicensing Services Contract.

<sup>1</sup> **Fiscal Note:** The overall budget estimate for the FERC Relicensing Swan Lake project (RR23384) is currently \$3,017,000, of which \$674,000 was budgeted for FY2024.

**MEMORANDUM**  
**ATTORNEY-CLIENT COMMUNICATIONS**

TO: Chairperson Robert Sivertsen  
Southeast Alaska Power Agency

FROM: Joel R. Paisner, Ascent Law Partners, LLP, Counsel to SEAPA

DATE: October 14, 2024

RE: Suggested Motion for Executive Session

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The Board of Directors may conduct an executive session during its Special Board Meeting to be held on October 25, 2024 to conduct an annual evaluation of an Agency employee, and an evaluation of the Agency's attorney.

If it is determined during the meeting that an executive session is necessary, I recommend the following motion be made:

I move to recess into Executive Session to be conducted pursuant to SEAPA's Bylaws consistent with Alaska Statute 44.62.310 for discussions relating to an annual evaluation of an Agency employee, and an evaluation of the Agency's attorney. Such discussions may involve subjects that tend to prejudice the reputation and character of a person the immediate knowledge of which would clearly have an adverse effect upon the finances of the Agency, the Projects, or any of the Member Utilities represented on the Board.

## AGENDA ITEM 4D

*Reserved for possible action following  
the Executive Session*

## AGENDA ITEM 4E

*Work Shop Re:*

- *Solar Discussion*
- *Financial Management Plan Discussion*  
*(Alaska Permanent Capital Management will join meeting electronically)*
- *Drug and Alcohol Policy Discussion*  
*(Counsel with Kempell, Huffman & Ellis, P.C. will join meeting electronically)*

## AGENDA ITEM 4F

*Reserved for possible action following  
Work Shop*