



SOUTHEAST ALASKA POWER AGENCY
Special Board Meeting
(Held electronically)

AGENDA

May 29, 2025 SEAPA SPECIAL BOARD MEETING		
Time (est.)	Event	For telephonic participation dial: 1.888.475.4499 Meeting ID No. 896 6058 5402
2:00 PM	Meeting Starts	
5:00 PM	Meeting Adjourns	

- 1. Call to Order**
 - A. Roll Call
 - B. Communications / Lay on the Table Items
 - C. Disclosure of Conflicts of Interest
- 2. Approval of the Agenda**
- 3. Persons to be Heard**
- 4. Review and Approve Minutes**
 - A. March 27, 2025 – Regular Meeting
- 5. New Business**
 - A. Executive Session re Tyee 3rd Turbine, Generator & Procurement Project
 - B. Discussion Re Financing Tyee 3rd Turbine, Generator & Procurement Project
 - C. Reserved for Possible Action following Executive Session and Financing Discussion
- 6. Next Meeting Dates**
- 7. Director Comments**
- 8. Adjourn**

Southeast Alaska Power Agency Regular Meeting Minutes

Location: Ketchikan, Alaska

Date: March 27, 2025

Time: 9:00 a.m. AKDT

Agenda Items

1) Call to Order

A. Roll Call.

Chairperson Lynn called the regular meeting to order at 9:00 a.m. AKDT on March 27, 2025. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present Electronically (E) In Person (IP)	Alternates	Present Electronically (E) In Person (IP)	Representing	Community
Bob Sivertsen	IP	Rodney Dial	IP	Swan Lake	Ketchikan
Lacey Simpson	IP	Jeremy Bynum	E ¹	Swan Lake	Ketchikan
Dick Coose	IP	Peter Amylon	IP	Swan Lake	Ketchikan
Bob Lynn	IP	Karl Hagerman	E	Tyee Lake	Petersburg
Mason Villarma	IP	Patricia Gilbert	IP	Tyee Lake	Wrangell

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present Electronically (E) In Person (IP)	Staff	Present Electronically (E) In Person (IP)	Staff Counsel	Present Electronically (E) In Person (IP)
Robert Siedman, P.E., CEO	IP	Clay Hammer, Ops. Mgr.	IP	Sharon Thompson, EA/CA	IP
Mark Hilson, P.E., Proj. Mgr.	IP	Kay Key, Controller	IP	Joel Paisner, Counsel	E
Kris Womack, Elec. Cont. Eng.	IP	Marcy Graves, Ofc. Mgr.	IP		

B. Communications / Lay on the Table Items: SEAPA Finance Funding Scenarios

C. Disclosure of Conflicts of Interest: None.

2) Approval of the Agenda

Chairperson Lynn requested a motion to approve the Agenda.

➤ Motion

M/S (Sivertsen/Villarma) to approve the Agenda as presented. The motion was approved unanimously by polled vote.



Action
25-1159

3) Persons to be Heard: None

4) Consideration of Approval of Minutes

A. Minutes of Special Meeting held on January 17, 2025 – Annual (Special) Meeting

¹ Mr. Bynum departed the meeting at 10:39 a.m.

➤ **Motion**

M/S (Sivertsen/Coose) to approve the minutes of SEAPA's annual (special) meeting held on January 17, 2025. The motion was approved unanimously by polled vote.

✓ Action
25-1160

5) Financial Reports

➤ **Motion**

M/S (Sivertsen/Villarma) to accept year-to-date financial statements through December 2024 and disbursements for December 2024 through February 2025 totaling \$1,524,865.99. Following the CEO's report on the Agency's current financial position and financial statements, and fielding questions and comments from directors, the motion was approved unanimously by polled vote.

✓ Action
25-1161

6) Staff Reports

A. *Electrical Controls Engineer Report (Womack)*

Mr. Womack provided updates on the Tyee Station Service & 15kV Switchgear, Ketchikan Substation Design and Tyee 3rd Turbine Design projects.

B.

a. *Plant Operations Quarterly Report (Hammer)*

Mr. Hammer provided a summary of the Swan and Tyee Lake Hydroelectric Project monthly inspections that take place at each facility noting work orders that have been completed, maintenance and repairs scheduled or completed, and an update on inspections at the substations and switchyards. He reported the highlights of quarterly safety training and discussed photographs of various activities that had taken place since the previous quarter.

The meeting recessed at 10:45 a.m. and resumed at 11:00 a.m.

b. *Operations Manager Projects Report (Hammer)*

Mr. Hammer provided updates on special projects and contract work for five renewal and replacement projects, and FY2025 brushing maintenance and right-of-way clearing contracts.

C. *Project Manager Report (Hilson)*

Mr. Hilson presented a PowerPoint on FERC-related activities providing updates on the Part 12D inspection, Swan Lake Emergency Action Plan and Supporting Technical Information Document, dam safety surveillance monitoring for 2024, Tyee 3rd Turbine Capacity License Amendment, and Swan Lake relicensing. He noted several projects were in the works including the Ketchikan substation, Swan Lake road work, incinerator and dock electrical panel replacement, control room upgrades, and replacement of the existing water piping and single basket strainers. He noted staff's efforts to seek permitting from the U.S. Forest Service for the Cleveland Helipads Replacement Project and announced that helipads will be barged from Wrangell to Tyee as weather and the barge schedules allow.

The meeting recessed at 11:52 a.m. for lunch and resumed at 1:00 p.m.

7) CEO Report

Mr. Siedman provided updates on legislative-related activities noting the challenges legislators are facing in balancing this year's budget given the \$1.7 billion dollar deficit and how that may impact the \$4 million dollar grant SEAPA applied for from the State's Renewal Energy Fund for the Southeast Alaska Grid Resiliency Project. He reported that due to a federal funding freeze negotiations have not started for the \$5MM grant SEAPA applied for from the Department of Energy's Section 247 grant program. He discussed highlights of the execution of SEAPA's five-year strategic plan, and provided updates on his activities as a board member of both the Alaska Energy Authority and Alaska Power Association.

8) New Business

A. Consideration of 2025 Cleveland Transmission Line Brushing Contract

Motion	M/S (Sivertsen/Villarma) to authorize staff to enter into a contract with Rock-N-Road Construction Inc. for SEAPA's 2025 Cleveland Peninsula Transmission Line Brushing Contract for the firm-fixed value of \$260,876 and further authorize a 20% contingency of \$52,175 for danger/hazard tree removal for a total not-to-exceed amount of \$313,051. The motion was approved unanimously by polled vote.	✓ Action 25-1162
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B. Consideration of 2025 Woronkofski Island Transmission Line Brushing Contract

Motion	M/S (Sivertsen/Villarma) to authorize staff to enter into a contract with Rock-N-Road Construction Inc. for SEAPA's 2025 Woronkofski Island Transmission Line Brushing Contract for the firm-fixed value of \$129,003, plus a 20% contingency for danger/hazard tree removal of \$25,801 for a total not-to-exceed amount of \$154,804. The motion was approved unanimously by polled vote.	✓ Action 25-1163
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C. Consideration of 457b Plan Amendment

Motion	M/S (Villarma/Sivertsen) to adopt the amended Southeast Alaska Power Agency Deferred Compensation Plan effective January 1, 2025. The motion was approved unanimously by polled vote.	✓ Action 25-1164
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D. Discussion Re SEAPA Funding Scenarios & Synopsis for Tyee Third Turbine

Mr. Siedman presented a PowerPoint slideshow to facilitate discussion of potential sources of funding for the Tyee Third Turbine. He discussed the project milestones and tasks, estimated budget for each, and identified six potential funding sources which included a Department of Energy (DOE) Section 247 Grant, Alaska Energy Authority (AEA) Renewable Energy Fund grant, State CAPSIS grant and Congressionally directed spending requests, Inflation Reduction Act (IRA)/Investment Tax Credits (ITC), 30-year term financing scenarios for bonds, and SEAPA reserves.

The meeting recessed at 2:30 p.m. for a break and resumed at 2:45 p.m.

E. Discussion Re SEAPA Staffing 5-Year Outlook

Mr. Siedman presented a PowerPoint slideshow to facilitate discussion on a five-year outlook for SEAPA's staffing needs. An organization chart of current SEAPA employees was discussed, together with forecasts on various staffing outlooks, staffing needs for major capital investments, and succession planning. He provided descriptions outlining the roles and responsibilities for each of SEAPA's current staff positions.

F. 1st Quarter Operations Plan Update

Mr. Hammer provided an update on the lake levels at each of the plants, forecasted weather data, and reported that snowpack in the Swan and Tyee Lake drainage basins is still increasing. He reviewed model predictions and advised that the seasonal outlook will be updated after snow surveys are completed in April. He expressed confidence in SEAPA's strategy to meet its member communities' 2025 energy needs with hydro anticipating minimal use of diesel.

9) 2025 Meeting Dates

There were no objections to the proposed meeting date of May 29, 2025 for a special board meeting to consider a contract, and the next regular board meeting scheduled for June 26-27, 2025 in Wrangell.

10) Director Comments

Directors exchanged brief comments.

11) Adjourn

The Chair announced the meeting adjourned at 3:40 p.m.

Signed:

Attest:

Secretary/Treasurer

Chairperson



SOUTHEAST ALASKA POWER AGENCY

Date: May 22, 2025

To: Robert Siedman, P.E., CEO

From: Kris Womack, P.E., Electrical Controls Engineer

Subject: Tyee 3rd Turbine, Generator & Transformer Procurement Contract

A Request for Proposals for the Agency's Tyee Lake 3rd Turbine, Generator and Transformer Procurement Contract (RR25408) was advertised on November 15, 2024. Three (3) bids were received on April 4, 2025 as follows:

Bidder	City/State/Country	Lump-Sum Bid Amount
Gugler Water Turbines GmbH	Feldkirchen, Austria	\$9,589,900
Andritz Hydro	Graz, Austria	\$11,550,300
Canyon Industries, Inc.	Deming, Washington	\$12,968,961

Staff has scheduled an executive session in the Agenda to apprise the board of the bid results. In order to preserve the Agency's negotiating position and confidentiality of the bid documents, staff recommends that the board discuss the bid results in an executive session. Following the executive session and financing discussion, it is anticipated a motion may be developed to reflect the board's intent going forward.

Please see the attached memo from the Agency's counsel with a suggested motion for the executive session.

MEMORANDUM
ATTORNEY-CLIENT COMMUNICATIONS

TO: Bob Lynn, Chair
Southeast Alaska Power Agency

FROM: Joel R. Paisner, Ascent Law Partners, LLP

DATE: May 22, 2025

RE: Suggested Motion for Executive Session

The Board of Directors will enter into an executive session during a Regular Board Meeting to be held on May 29, 2025 to apprise the board of bid results of the Tyee 3rd Turbine, Generator and Transformer Procurement Project which, if discussed publicly, would compromise the Agency's negotiating position.

I recommend the following motion be made:

I move to recess into Executive Session to be conducted pursuant to SEAPA's Bylaws consistent with Alaska Statute 44.62.310 for discussions on the bid results of the Agency's Tyee 3rd Turbine, Generator and Transformer Project, which is a matter the immediate knowledge of which would clearly have an adverse effect on the finances of the Agency, the Projects, or any of the Member Utilities represented on the Board.

AGENDA ITEM 5B

Discussion Re Funding Tyee 3rd Turbine, Generator & Transformer Procurement Project

(Discussion document to be distributed during board meeting; Consultant(s) may join the meeting to present information during the discussion.)

AGENDA ITEM 5B

*Reserved for possible action
following the Executive Session and
Financing Discussion*



SEAPA 2025 BOARD MEETING DATES

Date(s)		Weekday(s)	Location or Format	Comments
January	17	Friday	Electronic	2PM Special Meeting: Introductions of New Board Members and Election of Officers
March	27	Thursday	Ketchikan	9-5PM Regular Meeting
May	29	Thursday	Electronic	2PM Special Meeting: Consideration of Tyee 3 rd Turbine Procurement Contract
June	25-26	Wed-Thurs	Wrangell	25 th : 1-5PM; 26 th : 9AM-1PM Regular Meeting
August	19-20	Tues-Wed	Petersburg	19 th : 1-5PM; 20 th : 9AM-1PM Regular Meeting
October	30	Thursday	Ketchikan	Time: TBD - Special Meeting to be held in person for an executive session to evaluate the Agency's CEO and potential Work Shop
December	3	Wednesday	Ketchikan	9-5PM Regular Meeting: Highlight is FY2026 Budget

(See attached for additional information on 2025 meeting dates and events)

2025

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1							1			1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
														30	31												
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30
																					31						
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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14	15	16	17	18	19	20	12	13	14	15	16	17	18	14	15	16	17	18	19	20	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
														30													

SEAPA Board Meeting dates are highlighted in yellow.

2025

MEETING DATES / EVENTS

(Updated 03/14/2025)

JANUARY

Date	Organization / Event	Location
1 (W)	SEAPA Holiday (New Year's Day)	N/A
2	KTN Council Mtg	KTN
6	PSG Assembly Mtg	PSG
14	WRG Assembly Mtg	WRG
16	KTN Council Mtg	KTN
17 (Fri)	SEAPA Special (Annual) Bd Mtg 2-5PM ***Elect Officers***	Electronic
20	PSG Assembly Mtg	PSG
28	WRG Assembly Mtg	WRG

FEBRUARY

Date	Organization / Event	Location
3	PSG Assembly Mtg	PSG
4-6	APA Legislative Conference	Juneau
6	KTN Council Mtg	KTN
11	WRG Assembly Mtg	WRG
11-13	SE Conference-Mid Session Summit	Juneau
17 (M)	SEAPA Holiday (President's Day)	N/A
18	PSG Assembly Mtg	PSG
20	KTN Council Mtg	KTN
24-26	NW Hydro Association Conference	Seattle
25	WRG Assembly Mtg	WRG

MARCH

Date	Organization / Event	Location
3	PSG Assembly Mtg	PSG
6	KTN City Council Mtg	KTN
11	WRG Assembly Mtg	WRG
17	PSG Assembly Mtg	PSG
20	KTN Council Mtg	KTN
25	WRG Assembly Mtg	WRG
27 (Th)	SEAPA Regular Board Mtg	KTN
31	NHA Waterpower Week	Wash DC

APRIL

Date	Organization / Event	Location
1-2	NHA Waterpower Week	Wash DC
3	KTN Council Mtg	KTN
7	PSG Assembly Mtg	PSG
9	WRG Assembly Mtg	WRG
17	KTN Council Mtg	KTN
21	PSG Assembly Mtg	PSG
22	WRG Assembly Mtg	WRG
30	NWHA Technical Workshop	Kennewick WA

MAY

Date	Organization / Event	Location
1	NWHA Technical Workshop	Kennewick WA
1	KTN City Council Mtg	KTN
5	PSG Assembly Mtg	PSG
13	WRG Assembly Mtg	WRG
15	KTN Council Mtg	KTN
19	PSG Assembly Mtg	PSG
26 (M)	SEAPA Holiday (Memorial Day)	N/A
27	WRG Assembly Mtg	WRG
29	SEAPA Special Bd Mtg 2-5PM	Electronic

JUNE

Date	Organization / Event	Location
All Month	SEAPA Hydro Plants Shutdown	SWL/TYL/STI
2	PSG Assembly Mtg	PSG
3-5	APA Federal Legislative Conf	Wash DC
5	KTN Council Mtg	KTN
10	WRG Assembly Mtg	WRG
16	PSG Assembly Mtg	PSG
19	KTN Council Mtg	KTN
24	WRG Assembly Mtg	WRG
25 (W)	SEAPA Regular Bd Mtg 1PM-5PM	WRG
26 (Th)	SEAPA Regular Bd Mtg 9AM-12NOON	WRG

JULY

Date	Organization / Event	Location
3	KTN Council Mtg	KTN
4 (Fr)	SEAPA Holiday (Independence Day)	N/A
7	PSG Assembly Mtg	PSG
17	KTN Council Mtg	KTN
21	PSG Assembly Mtg	PSG
21-24	AEGIS Policyholders Conference	Boston
22	WRG Assembly Mtg	WRG

AUGUST

Date	Organization / Event	Location
4	PSG Assembly Mtg	PSG
7	KTN Council Mtg	KTN
18	PSG Assembly Mtg	PSG
19 (T)	SEAPA Regular Board Mtg 1PM-5PM	PSG
20 (W)	SEAPA Regular Board Mtg 9AM-1PM	PSG
21	KTN Council Mtg	KTN
26	WRG Assembly Mtg	WRG

2025 MEETING DATES / EVENTS

SEPTEMBER

Date	Organization / Event	Location
1 (M)	SEAPA Holiday (Labor Day)	N/A
2	PSG Assembly Mtg	PSG
4	KTN Council Mtg	KTN
9	WRG Assembly Mtg	WRG
15	PSG Assembly Mtg	PSG
16-18	Southeast Conference Annual Mtg	Sitka
18	KTN Council Mtg	KTN
23	WRG Assembly Mtg	WRG
23-26	APA Annual Meeting	Cordova

OCTOBER

Date	Organization / Event	Location
2	KTN Council Mtg	KTN
6	PSG Assembly Mtg	PSG
14	WRG Assembly Mtg	WRG
16	KTN Council Mtg	KTN
20	PSG Assembly Mtg	PSG
28	WRG Assembly Mtg	WRG
30 (Th)	SEAPA Special Board Mtg	KTN

NOVEMBER

Date	Organization / Event	Location
3	PSG Assembly Mtg	PSG
6	KTN Council Mtg	KTN
11 (Tu)	SEAPA Holiday (Veteran's Day)	N/A
12	WRG Assembly Mtg	WRG
17	PSG Assembly Mtg	PSG
20	KTN Council Mtg	KTN
25	WRG Assembly Mtg	WRG
27 (Th)	SEAPA Holiday (Thanksgiving)	N/A
28 (F)	SEAPA Holiday (Day After)	N/A

DECEMBER

Date	Organization / Event	Location
1	PSG Assembly Mtg	PSG
3 (Wed)	SEAPA Regular Board Mtg 9AM-5PM	KTN
4	KTN Council Mtg	KTN
TBD	Alaska Municipal League Annual Mtg	Anchorage
9	WRG Assembly Mtg	WRG
15	PSG Assembly Mtg	PSG
18	KTN Council Mtg	KTN
24 (W)	SEAPA Holiday (Christmas Eve)	N/A
25 (Th)	SEAPA Holiday (Christmas Day)	N/A

SEAPA Board Meetings noted on the above calendar are scheduled around the following:

Petersburg Borough Assembly Meetings	1st & 3rd Monday every month
Ketchikan Gateway Borough Meetings	Same as Petersburg every month
City and Borough of Wrangell Meetings	2nd & 4th Tuesday every month, except only one meeting held in July, August, and December: July & August: <u>only 4th Tuesday mtg held</u> December: <u>only 2nd mtg held</u>
Ketchikan City Council Meetings	1st & 3rd Thursday every month