

Southeast Alaska Power Agency Regular Meeting Minutes

Location: Wrangell, Alaska

Date/Time: June 25, 2025 (1-5PM)

June 26, 2025 (9AM-1PM)

Agenda Items

1) Call to Order

A. Roll Call.

Chairperson Lynn called the regular meeting to order at 1:00 p.m. AKDT on June 25, 2025. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present Electronically (E) In Person (IP)	Alternates	Present Electronically (E) In Person (IP)	Representing	Community
Bob Sivertsen	IP	Rodney Dial	IP	Swan Lake	Ketchikan
Lacey Simpson	IP	Jeremy Bynum	IP	Swan Lake	Ketchikan
Dick Coose	IP	Peter Amylon	IP	Swan Lake	Ketchikan
Bob Lynn	IP	Karl Hagerman	IP	Tyee Lake	Petersburg
Mason Villarma	IP	Patricia Gilbert	IP	Tyee Lake	Wrangell

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present Electronically (E) In Person (IP)	Staff	Present Electronically (E) In Person (IP)	Staff / Counsel	Present Electronically (E) In Person (IP)
Robert Siedman, P.E., CEO	IP	Clay Hammer, Ops. Mgr.	IP	Sharon Thompson, EA/CA	IP
Mark Hilson, P.E., Proj. Mgr.	IP	Kay Key, Controller	IP	Joel Paisner, Counsel	IP
Kris Womack, Elec. Cont. Eng.	IP	Marcy Graves, Ofc. Mgr.	IP		

B. Communications / Lay on the Table Items: None.

C. Disclosure of Conflicts of Interest: None.

2) Approval of the Agenda

Chairperson Lynn requested a motion to approve the Agenda.

➤ Motion	M/S (Sivertsen/Villarma) to approve the Agenda as presented. The motion was approved unanimously by polled vote.	✓ Action 25-1170
----------	--	------------------

3) Persons to be Heard: None

4) Consideration of Approval of Minutes

A. Minutes of Special Meeting held on May 29, 2025

➤ Motion	M/S (Sivertsen/Villarma) to approve the minutes of SEAPA's special meeting held on May 29, 2025. The motion was approved unanimously by polled vote.	✓ Action 25-1171
----------	--	------------------



5) Financial Reports

➤ Motion

M/S (Sivertsen/Villarma) to accept year-to-date financial statements through April 2025 and disbursements for March through May 2025 totaling \$2,803,617.10. Following Mr. Siedman's review and presentation of the financial statements, discussion of key financial data, and fielding director comments and questions, the motion was approved unanimously by polled vote.

✓ Action
25-1172

6) Staff Reports

A. *Electrical Controls Engineer Report (Womack)*

Mr. Womack provided updates on the Tyee Station Service & 15kV Switchgear, Ketchikan Substation Design, and Tyee 3rd Turbine Design projects.

B. *Project Manager Report (Hilson)*

Mr. Hilson presented comprehensive PowerPoint slides with photos on the progress and next steps of FERC-related activities, which included Swan Lake's Part 12D inspection and FERC relicensing, and Tyee Lake's Third Turbine FERC Capacity License Amendment and FERC relicensing.

The Chair recessed the meeting for a short break at 2:36 p.m.

The meeting resumed at 2:52 p.m. with the continuation of Mr. Hilson's report. Mr. Hilson provided updates on Swan Lake's incinerator and dock electrical panel replacement, road work, and water piping and basket strainer projects. He provided photographs of a sidewalk project recently completed at SEAPA's Headquarters, and reported that the Cleveland Helipad Replacement Project will likely be contracted out in 2026.

C. *Operations Manager Project Report (Hammer)*

Mr. Hammer provided updates on renewal and replacement projects, which included replacement of a pole on the Swan/Bailey line, a Wrangell Switchyard battery bank-inverter, renovation of the interior of a Tyee Crew House, and a skiff and plow truck for Swan Lake. He also reported on the progress of brushing maintenance and right-of-way contract clearing.

D. *Plant Operations Quarterly Report (Hammer)*

Mr. Hammer provided a summary of the Swan and Tyee Lake Hydroelectric Project monthly inspections that take place at each facility noting work orders that have been completed, maintenance and repairs scheduled or completed, and an update on inspections at the substations and switchyards. He noted that the Petersburg Substation was the focus of this year's service to inspect and test all transformers, breakers and related equipment. He reported the highlights of quarterly safety training and discussed photographs presented of several activities that had taken place since the previous quarter.

The meeting recessed at 3:36 p.m. and resumed at 3:47 p.m.

7) CEO Report

Mr. Siedman reported pertinent highlights of legislative activities including the 34th Alaska Legislative Session, portions of the Governor's budget that were vetoed, Renewable Energy Fund appropriations positioning SEAPA in 2026, DOE Section 247 grant fund delays, and an update on key provisions of investment tax credits in the Senate's Reconciliation Bill. He provided updates on SEAPA contracts and RFPs and the progress of SEAPA's Five-Year Strategic Plan projects and goals. He summarized significant takeaways for SEAPA following his participation at the Alaska Power Association's 2025 Federal Legislative Conference in Washington, D.C., and was pleased to report that although SEAPA is 100% staffed, additional staff may be



required for relicensing efforts and future development of potential hydro projects. He noted it is prudent to keep a focus on succession planning for key staff positions.

The meeting recessed at 4:20 p.m. on June 25, 2025.

The meeting reconvened on June 26, 2025 at 9:00 a.m.

The Chair requested a roll call. All directors and staff present on June 25, 2025 were present on June 26.

The Chair announced the meeting will resume with New Business, Agenda Item 8.A.

8) New Business

A. Consideration of Tyee 3rd Turbine, Generator & Transformer Procurement Contract

Motion	M/S (Sivertsen/Villarma) to authorize staff to enter into a contract with Canyon Industries, Inc. for SEAPA's Tyee 3rd Turbine, Generator and Transformer Procurement Contract for the lump-sum amount of \$11,417,618 plus a 5% contingency of \$570,881 for the total not-to-exceed value of \$11,988,499. The motion was approved unanimously by polled vote.	✓ Action 25-1173
---------------	--	---------------------

B. Consideration of Budget Requests and Authorizations Re Tyee 3rd Turbine, Generator and Transformer Procurement Contract

Motion	M/S (Villarma/Coose) to increase the FY2025 budget for RR25408 Tyee Third Turbine project from \$1,740,000 to \$7,902,572. The motion was approved unanimously by polled vote.	✓ Action 25-1174
---------------	--	---------------------

Motion	M/S (Villarma/Sivertsen) to authorize Robert Siedman, CEO, to transfer Five Million Dollars (\$5,000,000) from the Southeast Alaska Power Agency's Reserves Fund to establish a 2025 Construction account at First Bank that shall be dedicated to the RR25408 Tyee Third Turbine Project. The motion was approved unanimously by polled vote.	✓ Action 25-1175
---------------	--	---------------------

Motion	M/S (Villarma/Bynum) to authorize Robert Siedman, CEO, to seek financing proposals for up to Ten Million Dollars to be dedicated funding for SEAPA's RR25408 Tyee Third Turbine project, which will be presented to the board for their consideration in awarding a financing contract to the most competitive proposer.	✓ Action 25-1176
---------------	--	---------------------

Considerable discussion on the motion followed on the sum to be solicited by the CEO for financing proposals, resulting in the following amendment to the motion:

Motion	M/S (Villarma/Sivertsen) to amend the existing motion to authorize SEAPA's CEO to seek financing proposals for up to Twenty Million Dollars (\$20,000,000) incrementally, to be dedicated to the Tyee Third Turbine Project. The motion was approved unanimously by polled vote.	✓ Action 25-1177
---------------	--	---------------------

The Chair requested a vote on the original motion, as amended, for the financing proposals. The original motion, as amended, was approved unanimously by polled vote.

C. Second Quarter Operations Plan Update

Mr. Hammer reported that although snow surveys performed at both Swan and Tyee Lakes were below average, the lake levels were higher than average through the winter. He discussed the weather predictions for Southeast Alaska's summer quarter and provided the statistics of each lake's level noting that the levels at

both lakes are higher than the same time last year. He explained how management of lake elevations through the dispatch of power from each location meets load demands with the goal of minimizing spill. He closed his report with a review of 2nd quarter El Niño/Southern Oscillation (ENSO) predictions for 2025.

9) 2025 Meeting Dates

Staff announced it will be necessary to call a special board meeting in July to consider a resolution. It was determined a quorum could be available on July 18 for the meeting. There were no objections to the next regular board meeting to be held on August 19-20 in Petersburg.

10) Discuss Future Topics

No topics were presented for future discussion.

11) Director Comments

Directors exchanged brief comments.

12) Adjourn

Motion

M/S (Sivertsen/Villarma) to adjourn the meeting. Following the motion, the Chair requested and received a round of ayes for adjournment.

✓ Action
25-1178

The Chair announced the meeting adjourned at 11:10 a.m.

