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SOUTHEAST ALASKA POWER AGENCY (‘SEAPA’)

REQUEST FOR PROPOSALS

SEAPA 2026 Cleveland Helipad Installation Project



October 1, 2025

SOUTHEAST ALASKA POWER AGENCY

Request for Proposals for SEAPA 2026 Cleveland Helipad Installation Project

Solicitation

The Southeast Alaska Power Agency (SEAPA) is seeking proposals from qualified contractors to provide all labor, materials, supplies, tools, equipment, manufactured articles, transportation, and services, including all fuel, power, water, and communications necessary for the Installation of seven (7) owner-supplied aluminum and fiberglass helipads. Installation sites are located along the Tyee-Wrangell electrical transmission line on Cleveland Peninsula in Bradfield Canal, near Wrangell in Southeast Alaska. Bids are due November 7, 2025 at 4:00 p.m. AKST.

GENERAL PROJECT INFORMATION

For the purposes of this solicitation, the Southeast Alaska Power Agency may be referred to interchangeably as Owner, SEAPA, or Agency and the terms bidder, consultant, contractor, offeror, proposer, respondent, and vendor are used interchangeably and mean a person(s) or firm(s) submitting a response. Any proposal or modification to a proposal received after the due date will not be considered and will be deemed non-responsive. The bidder is responsible for all costs and expenses of bid preparation. Bidders are advised that their bid may be subject to full public disclosure.

Submission of Proposals: Bidders shall deliver their bid and are responsible for assuring receipt of their bid by Owner prior to the deadline for submittals no later than:

November 7, 2025 at 4:00 p.m. Alaska Standard Time (AKST)

This Request for Proposals includes the Appendices and Attachments referenced herein, which may be downloaded from SEAPA's website at:

<https://www.seapahydro.org/opportunities/bids-projects>

All submittals shall be transmitted electronically in .pdf format using direct computerized conversion to .pdf files. To preserve legibility in reproduction, printing and rescanning shall only be used for the signing of documents or similar occurrences and only with the original document. All submittals shall be clear and legible for further reproduction by the Owner. Scanned copies of original signatures will be treated in all aspects as having the same effect as an original signature. Submittals shall be emailed to: contadmin@seapahydro.org

The e-mail subject field shall be marked with the following project name: 2026 Cleveland Helipad Installation Project. SEAPA will not accept faxed or hard copies of bids.

CONFIRMATION OF RECEIPT BY OWNER OF BIDDER'S ELECTRONIC SUBMITTALS ARE THE RESPONSIBILITY OF THE RESPONDENT.

Southeast Alaska Power Agency Background

The Southeast Alaska Power Agency ('SEAPA', 'Agency' or 'Owner') is a joint action agency organized and existing pursuant to the laws of the State of Alaska. The members of the Agency are the City of Ketchikan, the City and Borough of Wrangell, and the Petersburg Borough. SEAPA's member utilities (Ketchikan, Wrangell, and Petersburg) provide electric utility services to their respective service areas utilizing power generated by Agency facilities and purchased from the Agency under a Power Sales Agreement, which was executed in February 2009. The Agency's headquarters is in Ketchikan, Alaska.

The Agency facilities are principally comprised of the Swan Lake and Tyee Lake hydroelectric projects in southern southeast Alaska and approximately 175 miles of transmission lines spanning from Ketchikan to Petersburg. Power and energy from the Agency's hydroelectric projects are dedicated to Ketchikan, Wrangell, and Petersburg pursuant to the Power Sales Agreement.

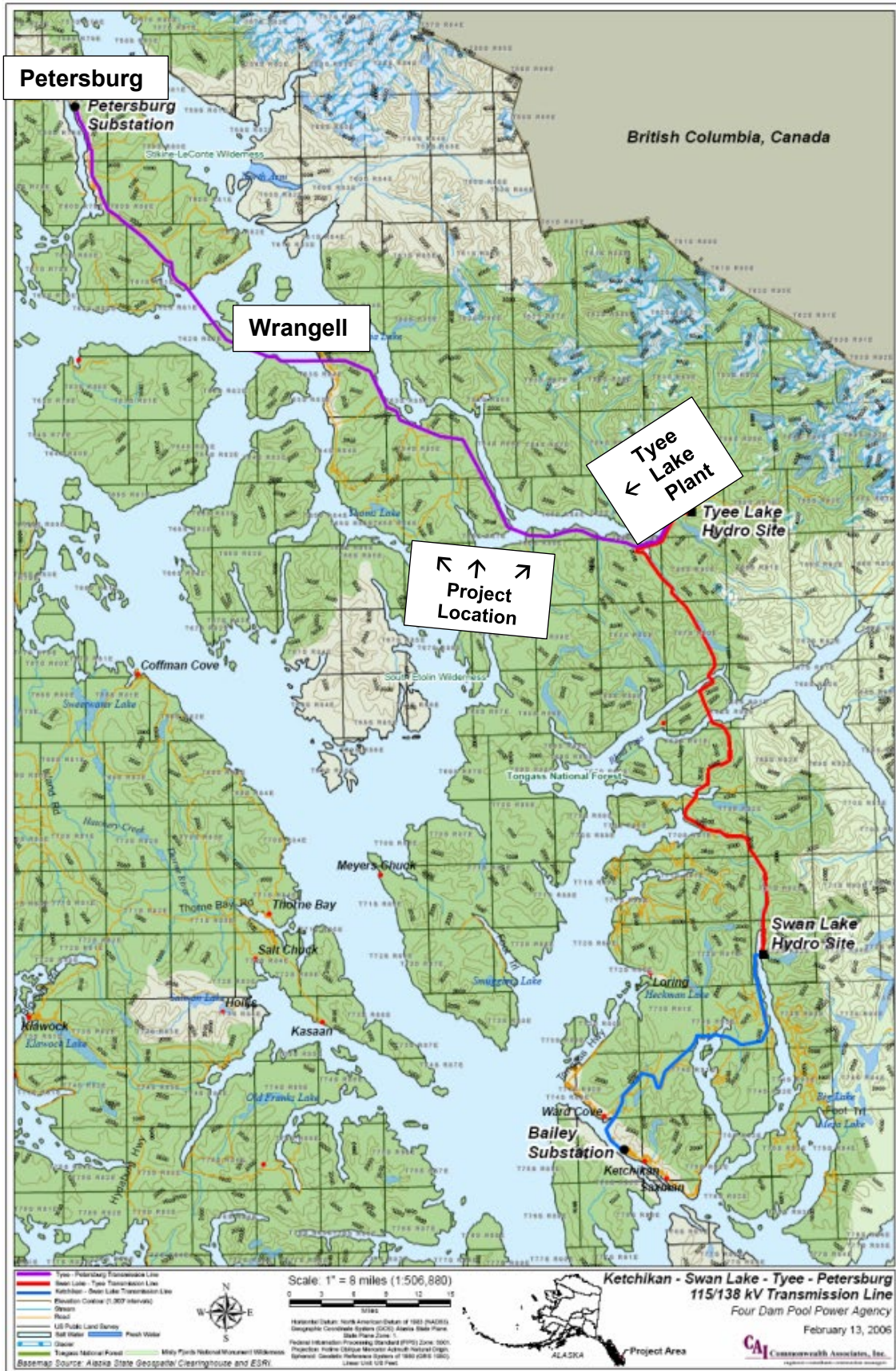
In 2009, the Agency completed the Swan–Tyee Intertie Project which connected the Swan Lake and Tyee Lake hydroelectric projects. With the completion of that 57-mile segment, Ketchikan, Wrangell, and Petersburg became interconnected for the first time.

Site Information

Sites that may be referenced in this RFP are in Southeast Alaska. The locations and accessibility options for each site are listed below:

Site	Location	Accessible Via
SEAPA Office	Ketchikan	Commercial Airlines Alaska Marine Highway Ferry
Petersburg Substation	Petersburg	Commercial Airlines Alaska Marine Highway Ferry Charter Aircraft / Vessel
Wrangell Switchyard	Wrangell	Commercial Airlines Alaska Marine Highway Ferry Charter Aircraft / Vessel
Tyee Lake Hydroelectric Facility (TYL)	Remote	Charter Aircraft / Vessel
Swan Lake Hydroelectric Facility (SWL)	Remote	Charter Aircraft / Vessel
Cleveland Peninsula (Bradfield Canal)	Remote near Tyee	Helicopter / Vessel

A region map is provided on the following page:



Project Background

SEAPA's Tyee Lake Hydroelectric Project located at the head of the Bradfield Canal delivers power to Wrangell and Petersburg through the Tyee-Wrangell electrical transmission line (Tyee Line). The line was constructed using helicopters as there is no continuous road connection along the remote and rugged terrain of the transmission line alignment. Maintenance is conducted using helicopters to access each tower location. Existing helipads have been removed and disposed of by Owner. The new helipads need to be installed for tower access.

The Work associated with this Project is the Installation of six (6) new aluminum and fiberglass, and one (1) steep-slope, owner-supplied, helicopter landing pads which will be installed along the Tyee Lake Power Transmission Line on National Forest System (NFS) lands on Cleveland Peninsula in Bradfield Canal, near Wrangell in Southeast Alaska. For the steep-slope helipad, the helipad manufacturer has developed a new leg configuration that may reduce concrete foundation height requirements which may also reduce installation costs in certain steep slope circumstances. The contractor may choose which site receives the steep slope helipad. All of the helipads are currently located at SEAPA's Tyee Hydroelectric Project and Contractor will be responsible for moving them via helicopter to their respective installation sites. Owner will be responsible for staging the helicopter kits at Tyee for helicopter pickup.

The Work is more particularly described in this Request for Proposal and attachments hereto, all of which shall become a part of the Contract Documents.

Scope of Services

The respondent's bid must include the necessary labor and other associated costs and services to develop the following scope and deliverables:

SEAPA is seeking a qualified contractor to provide all labor, materials, supplies, tools, equipment, manufactured articles, transportation, and services, including all fuel, power, water, and communications, necessary for the Installation of six (6) aluminum and fiberglass helipads, and one (1) steep-slope helipad, all of which are located along the Tyee-Wrangell electrical transmission line, Cleveland Peninsula in Bradfield Canal, near Wrangell in Southeast Alaska. The project must be performed in strict accordance with the Project Manual attached as **Attachment 1** hereto and incorporated herein by reference, which is in strict accordance with the US Forest Service approval dated April 3, 2025 attached to Attachment 1, all of which shall become a part of the Contract Documents.

The existing helipad locations for the helipads to be installed are as follows:

Helipad Count	Tower Number	Tower Type	Existing Helipad Location	Helipad Type	Latitude	Longitude	Approximate Elevation (Ft)	Approx. Bedrock Depth / Notes
1	04-02	2 Leg	Right	10 x 10 PT Lumber	56.176653	-131.576663	1600	shallow bedrock, observed
2	05-02	2 Leg	Left	14 x 14 PT Lumber	56.173850	-131.592271	1260	1 to 4 ft,
3	06-2A	V	Left	14 x 14 PT Lumber	56.170312	-131.637479	1630	shallow bedrock
4	08-02	X	Left	14 x 14 PT Lumber	56.172788	-131.684814	860	1 ft, measured
5	09-01	3-Pole	Right	10 x 10 PT Lumber	56.174026	-131.694434	850	1 to 2 ft
6	09-02	X	Left	10 x 10 PT Lumber	56.174021	-131.701741	710	1 to 2 ft
7	11-02	X	Left	14 x 14 PT Lumber	56.187129	-131.744830	1670	shallow bedrock, observed

The old helipads at the location for the new helipads to be installed have already been removed and disposed of by Owner. The following photographs taken on 09/30/2025 depict the helicopter landing pads after removal of the old helipads:

**Tower
04-02**



**Tower
05-02**



**Tower
06-2A**



**Tower
08-02**



**Tower
09-01**



**Tower
09-02**



**Tower
11-02**



Photo of steep slope helipad kit (note: all kits are similar):



Photo of Vessel with helipad kits stacked on top (photo from previous project):



Owner will be responsible for staging the kits at Tyee and transport as necessary for helicopter pickup to the installation site.

The Work generally consists of, but is not limited to the following:

- mobilization
- equipment storage and staging (permitted at Tyee Hydroelectric Facility, SEAPA's Wrangell Warehouse and/or a contractor-supplied floating camp in Bradfield Canal). No long-term storage may occur on National Forest System lands.
- transport of helipad kits from the Tyee Lake Hydroelectric Facility via helicopter to their respective installation sites on the Cleveland Peninsula
- clearing and grubbing
- construction surveying
- excavation, rock chipping and drilling for reinforced concrete foundations (no blasting of surface material, rock, or any other material shall occur)
- construction of reinforced concrete footings
- field Installation of aluminum bolt-together structural frames and associated work to construct the seven helipads
- transport of helipads from Tyee to the installation location
- connecting landing pads directly to bedrock or cast-in-place concrete foundations
- installing access ramps
- removal of all refuse and demobilization

Owner-supplied materials include, but are not limited to, the following:

- Six complete aluminum helipad kits, including aluminum structural framing members with associated fasteners painted per USFS specifications
- One steep-slope helipad

Contractor-supplied materials include, but are not limited to, the following:

- Foundation, and foundation materials

Each helipad frame weighs approximately 650 lbs. The fiberglass deck weighs approximately 550 lbs. The Contractor may elect to assemble the helipads in full or in part at the Tyee Hydro Facility.

Site accessibility:

Each site is accessible primarily by helicopter. Some sites may be accessible by hiking through steep woods and heavy brush; however, these sites will require helicopter support for mobilizing equipment and materials.

Contractor must field locate the final landing zone at the tower site with Owner's concurrence which shall not be unreasonably withheld.

As a follow-up and clarification to Section 3.2.E of Section 05141 of the Project Manual (Attachment #1 to the RFP), due to the nature of the Work and the remoteness of the location, the Owner and the Owner's Designated Representative will most likely use the same transportation provider that the Contractor is using for efficiency, cost savings, familiarity, etc. to conduct site visits, inspections, or other tasks related to this project. The Owner and/or the Owner's Designated Representative will coordinate and work

cooperatively with the Contractor to avoid occupying the transportation provider to avoid potentially negatively impacting the Contractor's Work and/or schedule. The Owner expects the Contractor to coordinate and work cooperatively with the Owner and/or the Owner's Designated Representative in the sharing of the Contractor's transportation.

Payment for the transportation will be as follows:

- The Contractor will pay for the transportation in full when the Contractor has transportation already going to the site and has room to include the Owner and/or the Owner's Designated Representative.
- The Owner will pay for flying time directly to the transportation provider based on recording the fractional hours on the Hobbs meter, or other mutually agreed upon measure, for flying time distinct from the Contractor where additional flying time is required to service the Owner and/or the Owner's Designated Representative.

Camping and overnight accommodations:

- Contractor's preferred method in accordance with the attached Project Manual
- Forest Service cabins or the bunkhouse at the Tyee Hydroelectric Facility may be available with advance notice

Schedule of Events

The following is a list of estimated dates/times with respect to this RFP:

RFP Release Date	October 1, 2025
Final Date for Bidder Inquiries and Clarifications	October 27, 2025 @ 4 PM AKDT
Proposals Due	November 7, 2025 @ 4 PM AKST
Notice of Recommendation of Award	On or before November 14, 2025
Estimated Board Meeting Date for Contract Approval	December 3, 2025
Notice of Award	December 10, 2025
Contract Conformance Period	December 5, 2025
Project Completion Date	July 31, 2026

Preparation of Bid | Bid Requirements

It is assumed that at the time of the bid, each bidder will (a) examine the bid documents thoroughly, (b) become familiar with any weather and shipping conditions that may, in any manner, affect cost and/or delivery, and (c) study and carefully correlate bidder's observations with the bid specifications. Failure to do so will not relieve the successful bidder of the obligation to complete the contemplated work in strict accordance with the Bid Specifications. Each bid must be submitted as required by these instructions and include the forms prescribed herein. Bids shall be submitted complete, including all bid forms and other documents as required. Complete sets of bidding documents shall be used in preparing bids; neither SEAPA nor the Owner's Representative assume any responsibility for error or misinterpretations resulting from the use of incomplete sets of bidding documents or for failure to submit all bid documents required.

The successful Contractor shall be an independent contractor, not an employee or subsidiary of the Agency. Nothing in the contract documents shall create any contractual relationship between SEAPA and any of Contractor's subcontractors, suppliers, or other persons or organizations, nor shall it create any obligation on the part of SEAPA to pay or see to the payment of any monies due any such subcontractor,

supplier, or other person or organization except as may otherwise be required by regulatory requirements. SEAPA will not undertake to settle any differences between or among the Contractor, subcontractor, suppliers, or other persons or organizations.

Before bid submission, Bidder shall carefully examine the Project Manual and Drawings and read the Contract Documents.

SEAPA will not provide a site visit to the project location. Bidders are highly encouraged to familiarize themselves with the terrain, conditions, and weather of the project area in preparing their response.

The bid proposal must include the following:

1. *General Information Form.* Bidder must complete and submit the attached *General Information Form* (Attachment 2 hereto).
2. *Contractor's Bid Form.* Bidders shall complete the *Contractor's Bid Form* (Attachment 3 hereto), which shall set forth a statement of intent by the bidder to perform the work required by the Bid Documents for prices in U.S. Dollars indicated on the Bid Summary. Bidders shall break down the costs of the work into the Bid Units indicated on the Bid Summary.

Also on the *Contractor's Bid Form*, provide acknowledgment of addenda, if any issue.

Also on the *Contractor's Bid Form*, identify the company name, address, and contact information; and the name and contact information of the proposed project manager.

3. *Bidder Experience Record.* Bidders must submit descriptions of at least four (4) previously completed projects similar in scope as indicated for this Project, with a record of successful in-service performance on the attached *Bidder Experience Record Form* (Attachment 4 hereto). Attach additional sheets as necessary for further explanations and to describe relevant experience and unique qualifications of your company to accomplish the work.

Submit evidence of experience working on projects that are remotely located and required intense logistical coordination.

Submit a company résumé that identifies four (4) similar projects successfully accomplished in the past. For each experience project submitted, provide the following information:

- a. Project name and description
- b. Project location
- c. Date of completion
- d. Owner
- e. Owner's representative and phone number
- f. Description and dollar value of the completed project
- g. Name and responsibility of key employees involved with the project

Attach a sheet with names of three (3) references and their contact information.

4. *List of Subcontractors.* Subcontractors may be used to perform work under the contract to be awarded to the successful proposer. If a bidder intends to use a subcontractor, the bidder must submit a list of subcontractors with their bid who will be used on the Project on the *List of Subcontractors Form* (Attachment 5 hereto). All subcontractors doing work on the Project are subject to SEAPA approval and insurance requirements.

If a proposal with subcontractors is selected, the successful proposer will be required to provide the following additional information concerning each subcontractor within five (5) working days of SEAPA's request:

- (a) evidence that the subcontractor holds a valid Alaska business and Construction Contractor's license; and,
- (b) a written statement signed by each proposed subcontractor that clearly verifies that the subcontractor is committed to render the services required by the contract and the main contractor will pay subcontractor for the services rendered.

The substitution of one subcontractor for another may only be made at the discretion and prior written approval of SEAPA.

Contractor must agree to pay subcontractor(s) for services rendered by the contract to be awarded. SEAPA will not issue separate payments from the main contract to various subcontractor(s).

5. *Non-Collusion Affidavit.* Bidders must submit a signed and notarized *Non-Collusion Affidavit* (Attachment 6 hereto).
6. *Construction Schedule.* Bidders must submit a *Bidder's Proposed Construction Schedule Form* (Attachment 7 hereto) by calculating the Milestones and start and completion dates for the project and describe their capacity to respond to the required work in a timely and efficient manner. Additional pages may be attached to the form if necessary.
7. Describe the general approach you will take in completing the work. The Bid submittal shall include a Plan of Operation of no more than five (5) pages. The Plan of Operation shall be a brief narrative or outline describing the following:
 1. Proposed strategy for performance
 2. Anticipated equipment
 3. Understanding of local terrain and conditions
 4. Expected time of installation for each landing pad and proposed work schedule
 5. Other information the bidder considers pertinent or beneficial to the Agency in evaluating the Bid submittal

In addition, the Contractor may include in the Plan of Operation a description of relevant experience and unique qualifications of the firm to accomplish the work.

8. Indicate your company's capacity to complete the required work and to do so within the currently estimated project schedule.
9. The proposal submittal shall include any assumptions, clarifications, and exceptions made in the development of the proposal on the *Assumptions, Clarifications, and Exceptions Form* (Attachment 8 hereto).
10. Submit additional items or information you judge to be pertinent or beneficial to the Agency in evaluating your proposal.
11. *Bid Bond.* Bids must be accompanied by a certified check or cashier's check drawn on a

bank in good standing, or a bid bond issued by a surety authorized to issue such bonds in the amount of at least five percent (5%) of the total amount of the bid submitted payable to the Southeast Alaska Power Agency. The bid security shall be given as a guaranty that the bidder will not withdraw their bid for a period of one hundred twenty (120) days after bid opening. Bid Bonds shall be submitted on the *Bid Bond Form* (Attachment 9 hereto) or a similar standard form used by a surety company. The Attorney-in-Fact (resident agent) who executes bonds on behalf of the surety must attach a notarized copy of a Power of Attorney as evidence of authority to bind the surety on the date of execution of the bond. Since bids are to be received electronically, the certified check, cashier's check or bid bond must be submitted to Owner at the following address:

Southeast Alaska Power Agency
55 Don Finney Lane
Ketchikan, Alaska 99901
Attn. Contracts Administrator

on or before the bid due date. Confirmation of receipt by Owner is the responsibility of the respondent.

12. *Contractor's Warranty.* Bidders shall specify the term of the warranty, when the warranty starts, and other applicable terms and conditions that may apply on the *Contractor's Warranty Form* (Attachment 10 hereto). A minimum term of one (1) year may be submitted; however, a term of five (5) years is preferred. The term and conditions of the warranty will be considered by SEAPA in its evaluation and ranking of Bidders. Also, see, Section 01700 in the Project Manual (Attachment 1 hereto) for additional warranty requirements.
13. *Alcohol and Drug Free Workplace Acknowledgment of Policy.* Bidders must submit acknowledgment that they have an alcohol and drug abuse policy. A typical *Alcohol and Drug Free Workplace Acknowledgment of Policy Form* is attached as (Attachment 11 hereto). No use or possession of alcohol or non-prescription drugs are permitted on the project site.
14. *Safety Program/Record.* Bidders must submit with their bids a description of their active, ongoing safety accountability program, list any site areas of concern, and state their approach for these areas of concern. Add a description of leading and lagging (include recordable lost time incident records for the last five years) indicator use and reference any Safety Award(s) or documentation of being recognized for any Safety Program.
15. *RFP Signature Page.* Bidder must complete and submit the *RFP Signature Page Form* (Attachment No. 12 hereto).

There will be no limitation of the number of pages submitted with the proposal, however SEAPA is not interested in non-pertinent information, brochures, or standard website advertising downloads. The proposal will be evaluated on information submitted; non-pertinent information will be viewed as a deduction in proposal evaluation.

Weapons

Firearms and other weapons are not allowed on site unless specifically approved, on a case-by-case basis, by SEAPA's Designated Representative. Upon approval, possession of weapons within the project site

boundaries is permitted, but discharge of firearms or use of other weapons is not allowed except for the protection of human life.

Modified Proposals

Any proposal may be modified provided such modification is received prior to the due date for submission of proposals and submitted in the same manner as the original proposal. Provide a cover letter with the modified proposal, indicating it is a modified proposal and that the original proposal is being withdrawn.

Addendums

Changes or amendments to this RFP made prior to bid opening shall be issued in writing via addendum through direct e-mail transmission to potential respondents. No oral statement of any person shall modify or otherwise change or affect the terms, conditions or specifications stated in the RFP. Bidder is responsible for ensuring that the attached Contractor's Bid Form (Attachment 3 hereto) reflects any addenda that may issue prior to the bid due date regardless of when the bid is submitted. SEAPA recommends Bidders consult with SEAPA prior to the bid due date to assure that all addenda have been received. If any addenda issue and Bidder fails to acknowledge their receipt on the bid form, the failure to acknowledge may render the bid non-responsive.

Contract Type

This contract will be a lump-sum unit price contract to furnish all labor, materials, supplies, equipment, transportation and to complete the project in accordance with the contract documents, within the time set forth therein, and at the prices submitted by the successful bidder. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

Contract Requirements

The successful bidder will be required to enter into a contract substantially in the form of the attached Contract No. 25031 (Attachment 13 hereto). Before bid submission, bidder shall carefully read the Contract. The final contract will be negotiated with the successful bidder.

Terms of Bid and Awarded Contract

Terms of Bid. Submission of a bid signifies that the quoted services and prices are valid for one hundred twenty (120) calendar days after submission.

Term of Awarded Contract. Following contract conformance, a fully executed contract between Agency and the successful contractor signifies that the quoted services and prices submitted by the successful contractor are valid through to completion of the project unless the parties agree otherwise in writing.

Payments / Expected Billing Procedure

The firm-fixed unit prices submitted on the successful Contractor's Bid Form shall serve as the basis for progress payments and will be incorporated by the successful Contractor into a form of Application for Payment acceptable to SEAPA. Progress payments on account of Unit Price work will be based on the Unit of the work completed.

SEAPA's payment terms are Net 30. Payment Requests by the successful Contractor must be submitted to Owner by e-mail in electronic format (Adobe or Word) to accounting@seapahydro.org and to the

Owner's Designated Representative in an email to be provided following contract conformance.

Award of Contract

1. Appeals Process. Unless Owner elects to reject all bids, Bidders shall be given a notice of recommendation of award of the bid.

Any Bidder which has any objection to the recommended award of bid and which claims to be the lowest responsible Bidder may file a written notification of appeal with SEAPA's CEO. The notification of appeal shall specifically state all of the reasons for the appeal, the specific action requested by the Bidder, the specific parts of the bid or bid documents on which the appeal is based, the reasons the Bidder claims to be the lowest responsible Bidder, and all statements, documents, and other relevant materials which the Bidder will submit in support of its appeal. The notification of appeal shall be received by SEAPA within five (5) calendar days from the date the notice of intent to award was delivered to the Bidder which filed the notification of appeal. It is the Bidder's responsibility to assure that SEAPA has received Bidder's appeal. In no event, however, shall a Bidder have less than two (2) weekdays from the time the Bidder receives the notice of intent to award until the time it is required to have filed a notification of appeal.

2. Response to Appeal. The Board shall hear any appeal, and responses or information from other Bidders. The Board shall issue a final determination as to such an appeal within sixty (60) business days of receipt of such appeal. The Board may then, without further opportunity for appeal, award the contract to the Bidder.

3. Failure to Follow Appeal Procedure. A Bidder which objects to the notice of intent to award a bid, but which fails to timely and completely file a notification of appeal with SEAPA under the terms hereunder shall have no right to appeal or contest the award of bid and shall have no claim or cause of action relating to the bid process, the bid documents and specifications, the bids themselves, or the award.

A Bidder which has submitted the bid recommended for award, but which does not respond to a notification of appeal by either submitting a written response to each of the reasons for appeal, or by presenting such response when the appeal is heard, shall have no right to appeal or contest the results of an appeal ruling, and shall have no claim or cause of action relating to the bid process, the bid documents and specifications, the bids themselves or the award. The Board may, in its discretion, consider any objection whether a complete and timely notification of appeal or response has been filed or presented but any such consideration shall be final and not subject to appeal, contest, claim or cause of action.

4. General. Owner's staff will present their recommendation of award to SEAPA's Board of Directors at a Regular Board Meeting tentatively scheduled for December 3, 2025. The Board of Directors will determine whether the contract will be awarded to the recommended proposer. In the event the selected proposer is unable or unwilling to alter the scope or budget or key personnel proposed or any other aspect of the proposal necessary to meet the Owner's requirements or is not agreeable to the terms and conditions of the Owner's contract for services, negotiations will then be initiated with the next ranked proposer. Proposers are advised that the project may not be awarded to the lowest-price Bidder.

5. Notice of Award. SEAPA will issue a Notice of Award to the successful Bidder following the Board Meeting. The Notice of Award will set forth the deadline for receipt of Performance and Payment Bonds, and a Certificate of Insurance. Contract negotiations will commence following the Notice of Award.

6. Return of Documents. Following contract negotiations and during contract conformance, the successful Bidder shall execute the Contract and submit it to Owner within a time period specified by Owner. A final fully executed Contract will be returned to the successful Bidder, together with Bidder's Bid Bond.

7. **Notice to Proceed.** After contract conformance has been successfully completed, a Notice to Proceed shall issue and Contractor shall proceed with the Work according to the work schedule under the contract.

Evaluation Criteria

Proposals timely received by SEAPA will be carefully reviewed and a shortlist may be created. Selection will be made primarily based on the following criteria:

	Evaluation Criteria	Points
<input checked="" type="checkbox"/>	Experience with Alaska generally and Southeast Alaska in particular in carrying out similar projects	20
<input checked="" type="checkbox"/>	Competitive pricing	25
<input checked="" type="checkbox"/>	Safety/Program Record	15
<input checked="" type="checkbox"/>	Appropriateness of the proposed general approach to the work as described in the written proposal	15
<input checked="" type="checkbox"/>	Schedule and capacity to respond to the required work in a timely and efficient manner	10
<input checked="" type="checkbox"/>	Completeness and quality of bid proposal documents	10
<input checked="" type="checkbox"/>	Contractor's Warranty	5
Total		100

The Agency will evaluate and rank all proposals received based on the above criteria. The highest ranked proposal will receive a recommendation by Agency's staff for contract award.

Reservation of Rights

The Agency reserves the right to accept other than the apparent lowest-priced bid and to reject any bid in whole or in part, or to reject all bids, with or without notice or reasons, waive any formalities, and if no bid is accepted, to abandon the work or to have the work performed in such other manner as the Agency may elect. SEAPA also reserves the right to terminate this RFP and issue a subsequent solicitation and/or remedy technical errors in the RFP process. This RFP does not commit SEAPA to enter into any contract, award any services related to this RFP, nor does the RFP obligate SEAPA to pay any costs incurred in preparation or submission of a proposal or in anticipation of a contract. If selected, respondent will be required to comply with the requirements established herein, unless otherwise agreed to in writing by SEAPA and respondent.

Bid Bond | Performance Bond | Payment Bond

Bid Bond. See paragraph 11, above, under Preparation of Bid / Bid Requirements.

Performance Bond. The successful bidder will be required to furnish a Performance Bond with SEAPA within the time frame set forth in the Notice of Award to the successful bidder. The bond shall be one hundred percent (100%) of the total contract amount on forms acceptable to SEAPA as security for the faithful performance of the contract. The surety furnishing this bond shall have sound financial standing and a record of service satisfactory to SEAPA, and if applicable, shall be authorized to do business in the State of Alaska.

The attorney-in-fact (resident agent) who executes performance bonds on behalf of the surety must attach a notarized copy of the power-of-attorney as evidence of the authority to bind the surety on the dates of execution of the bonds. A copy of an acceptable Performance Bond Form will be provided to the successful bidder.

Payment Bond. The successful bidder will be required to furnish a Payment Bond with SEAPA within the time frame set forth in the Notice of Award to the successful bidder. The bond shall be one hundred percent (100%) of the total contract amount on forms acceptable to SEAPA as security to subcontractors and materials suppliers to ensure payment for their work, labor, and/or materials on the project. The surety furnishing this bond shall have sound financial standing and a record of service satisfactory to SEAPA, and if applicable, shall be authorized to do business in the State of Alaska.

The attorney-in-fact (resident agent) who executes payment bonds on behalf of the surety must attach a notarized copy of the power-of-attorney as evidence of the authority to bind the surety on the dates of execution of the bond. A copy of an acceptable Payment Bond Form will be provided to the successful bidder.

Contractor's Licensing Laws

All bidders and contractors shall be licensed at the time of submitting a bid in accordance with the laws of the State of Alaska and any bidder or contractor not so licensed is subject to the penalties imposed by such laws and the bid proposal of such bidders may be rejected.

Requirements of Laws, Regulations, Licenses, Permits, and Taxes

It is the bidder's responsibility to be familiar with all Federal, State, Borough and City laws, ordinances, statutes, and regulations, which in any manner may affect the work, and they will be deemed to be included in the bid documents the same as though herein written out in full. The bidder shall not be excused in the performance of the work or any part thereof because of the bidder's misunderstanding or lack of familiarity with such laws.

All required Federal, State, and local sales and use taxes shall be paid by the bidder as required by the laws and statutes of the State and of any of its political subdivisions and shall be included in the prices quoted in the bid.

The successful bidder shall, at no cost to SEAPA, procure all necessary licenses, permits, applications, variances, approvals, and other documents needed to conduct the work under this contract. Additionally, the successful contractor shall ensure that all subcontractors procure all necessary licenses and permits needed to conduct their respective jobs under the Project contract.

Bidder Inquiries

Respondents may submit questions or requests for clarification in writing, via email, concerning this RFP until **October 27, 2025 at 4:00 PM AKDT** to the following: ContAdmin@seapahydro.org. Please note "2026 Cleveland Helipad Installation Project" in the subject line of the email. Questions and requests for clarification received after the stated deadline will not be answered. All questions shall be sent by email as instructed above.

Restrictions on Communication with SEAPA Board Members

Each respondent is prohibited from communicating regarding this RFP with SEAPA Board Members for a period beginning with the release of the RFP, until a contract has been approved by Board action, and awarded. These restrictions extend to phone calls, emails, and any other contact that result in the discussion of the RFP and/or proposal submitted by respondent. Violation of this provision by respondent and/or its agent may lead to disqualification of respondent's proposal from consideration.

Attachments

1. Project Manual
2. General Information Form
3. Contractor's Bid Form
4. Bidder Experience Record Form
5. List of Subcontractors Form
6. Non-Collusion Affidavit
7. Bidders Proposed Construction Schedule
8. Assumptions, Clarifications, and Exceptions List
9. Bid Bond Form
10. Contractor's Warranty
11. Alcohol and Drug-Free Workplace Acknowledgment of Policy
12. RFP Signature Page Form
13. Sample Contract No. 25031