

Southeast Alaska Power Agency Regular Meeting Minutes

Location: Petersburg, Alaska

Date/Time: August 19, 2025 (12pm-5pm)

August 20, 2025 (8:30am-10:30am)

Agenda Items

1) Call to Order

A. Roll Call.

Chairperson Lynn called the regular meeting to order at 12:00 p.m. AKDT on August 19, 2025. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present Electronically (E) In Person (IP)	Alternates	Present Electronically (E) In Person (IP)	Representing	Community
Bob Sivertsen	E	Rodney Dial	IP	Swan Lake	Ketchikan
Lacey Simpson		Jeremy Bynum	IP	Swan Lake	Ketchikan
Dick Coose	IP	Peter Amylon	IP	Swan Lake	Ketchikan
Bob Lynn	IP	Karl Hagerman	IP	Tyee Lake	Petersburg
Mason Villarma	IP	Patricia Gilbert	IP	Tyee Lake	Wrangell

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present Electronically (E) In Person (IP)	Staff	Present Electronically (E) In Person (IP)	Staff / Counsel	Present Electronically (E) In Person (IP)
Robert Siedman, P.E., CEO	IP	Clay Hammer, Ops. Mgr.	IP	Tim Ross, Intern	IP
Mark Hillson, P.E., Proj. Mgr.	IP	Kay Key, Controller	IP	Sharon Thompson, EA/CA	IP
Kris Womack, Elec. Cont. Eng.		Marcy Graves, Ofc. Mgr.	IP	Joel Paisner, Counsel	E

B. Communications / Lay on the Table Items: None.

C. Disclosure of Conflicts of Interest: None.

2) Approval of the Agenda

Chairperson Lynn requested a motion to approve the Agenda.

➤ Motion

M/S (Sivertsen/Bynum) to approve the Agenda as presented. The motion was approved unanimously by polled vote.

✓ Action
25-1181

3) Persons to be Heard: None

4) Consideration of Approval of Minutes

A. Minutes of June 25-26, 2025 Regular Meeting & July 18, 2025 Special Meeting

➤ Motion

M/S (Bynum/Coose) to approve the minutes of SEAPA's regular meeting held on June 25-26, 2025 and special meeting held on July 18, 2025. The motion was approved unanimously by polled vote.

✓ Action
25-1182



5) Financial Reports

➤ Motion

M/S (Sivertsen/Bynum) to accept year-to-date financial statements through June 2025 and disbursements for June and July 2025 totaling \$1,191,079.17. Following Mr. Siedman's review and presentation of the financial statements, discussion of key financial data, and fielding director comments and questions, the motion was approved unanimously by polled vote.

✓ Action
25-1183

6) CEO Report

Mr. Siedman discussed pertinent highlights of legislative activities and explained how SEAPA has supported strategic projects in Southeast Alaska to help streamline regulatory compliance and capitalize on funding opportunities for SEAPA projects. He reported it will be necessary to re-apply for grant funds for SEAPA's grid resiliency project under Round 18 of the Alaska Energy Authority's renewable energy fund and discussed his efforts to address the delays in the disbursement of federal grant funds awarded under Section 247 of the Infrastructure and Jobs Act. Mr. Siedman provided updates on SEAPA's contracts, RFPs, union negotiations, and progress of the various projects highlighted in SEAPA's five-year strategic plan. He announced that the Governor appointed him to serve a second term on the Alaska Energy Authority's Board of Directors which will expire in 2028, and provided an update on his activities as an Alaska Power Association board member. He also announced that Tyee's foreman, Nathan Stewart, submitted the winning photo in a first-ever SEAPA photo contest he initiated to enhance team engagement.

7) Staff Reports

A. Plant Operations Quarterly Report (Hammer)

Mr. Hammer provided a summary of the Swan and Tyee Lake Hydroelectric Project monthly inspections that take place at each facility noting work orders that have been completed, maintenance and repairs scheduled or completed, and provided an update on inspections at the substations and switchyards. He reported that in-house work that will take place at the Wrangell Switchyard includes replacement of a battery bank, charger, and inverter. He presented the highlights of staff safety training and discussed several photos of various projects that had taken place.

B. Operations Manager Projects Report (Hammer)

Mr. Hammer provided updates on renewal and replacement projects, brushing maintenance, and right-of-way clearing activities, and a culvert replacement at Tyee.

The meeting recessed at 1:35 p.m. and resumed at 2:00 p.m.

The Chair announced that Joy Merriner of BDO joined the meeting electronically, and that the agenda will advance accordingly to New Business Item 8.A. to allow Ms. Merriner to present the results of SEAPA's FY2024 Audited Financial Statements. He requested a motion for the audited financials.

➤ Motion

M/S (Bynum/Villarma) to accept the Audited Financial Statements of the Southeast Alaska Power Agency for the year ended December 31, 2024, as presented at the August 19-20, 2025 board meeting. Following Ms. Merriner's presentation of the audited financial statements, the motion was approved unanimously by polled vote.

✓ Action
25-1184

The Chair announced that the meeting will resume with Agenda Item 7.C. to hear SEAPA's Project Manager's Report.



C. *Project Manager (Hilson)*

Mr. Hilson presented a PowerPoint slideshow to accompany his board report. He provided an overview of FERC and project-related activities, including Swan Lake drone mapping, the Tyee 3rd Turbine FERC capacity license amendment, Swan and Tyee FERC relicensing, and noted that a consultant will perform an audit following their field inspection of Swan Lake for SEAPA's Owner's Dam Safety Plan. He discussed photos of Swan Lake road work and water piping projects, and provided an overview of upcoming project activities.

D. *Electrical Controls Engineer Report (Womack)*

Mr. Siedman provided the progress of Mr. Womack's projects including the Tyee Station Service and 15kV Switchgear, Ketchikan Substation Design, and Tyee Third Turbine, and discussed photographs provided for each project.

The meeting recessed at 2:59 p.m. and resumed at 3:14 p.m. The Chair requested a motion for New Business Item 8.B. since Item 8.A had already been heard.

8) New Business

A. *Item 8A (FY2024 Audited Financial Statements) was heard earlier in the Agenda.*

B. *Consideration of SEAPA's NRECA 2026 Employee Group Benefit Plans*

Motion	M/S (Villarma/Bynum) to renew the NRECA 2026 employee group benefit plans as presented. Following a discussion of the proposed benefit plans, the motion was approved unanimously by polled vote.	✓ Action 25-1185
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C. *3rd Quarter Operations Plan Update*

Mr. Hammer reported that both Swan and Tyee Lakes had spilled in July following wetter-than-expected precipitation which accelerated snowpack runoff. He provided rainfall averages for the respective member communities and recited NOAA's three-month outlook through August for precipitation and temperature. He discussed the Agency's water management strategy and expressed confidence that the lakes will be full approaching winter and that staff will continue their efforts to balance lake elevations.

D. *Consideration of Tyee Relicensing Services Contract*

Motion	M/S (Sivertsen/Villarma) to authorize staff to enter into a contract with Kleinschmidt Associates, Inc. for SEAPA's Tyee Lake FERC Relicensing Services Contract. The motion was approved unanimously by polled vote.	✓ Action 25-1186
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E. *Consideration Sole Source Contract Re Tyee Crew House Renovation*

Motion	M/S (Villarma/Bynum) to authorize staff to enter into a sole source contract with H Construction LLC for SEAPA's Tyee Crew House #5 Renovation Project (RR25401) for the not-to-exceed value of \$286,005 and accordingly increase the project's budget by \$50,305. The motion was approved unanimously by polled vote.	✓ Action 25-1187
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The meeting recessed at 3:48 p.m. on August 19, 2025.

The meeting resumed on August 20, 2025 at 8:30 a.m. The Chair requested a roll call. The same directors that were present on August 19 either electronically or in person were in attendance. The Chair requested a motion to enter into executive session.



F. Executive Session

Motion	M/S (Bynum/Sivertsen) to recess into Executive Session to be conducted pursuant to SEAPA's Bylaws consistent with Alaska Statute 44.62.310 for discussions on union contract negotiations and cyber security issues, which are matters the immediate knowledge of which would clearly have an adverse effect on the finances of the Agency, the Projects, or any of the Member Utilities represented on the Board. The motion was approved unanimously by polled vote.	✓ Action 25-1188
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The meeting recessed for the executive session at 8:34 a.m. and resumed into regular session at 10:17 a.m.

The Chair announced that discussions took place during the executive session and no action was taken.

9) 2025 Meeting Dates

There were no objections to the special meeting scheduled for October 30, 2025 and regular board meeting scheduled for December 3, 2025 in Ketchikan.

10) Discuss Future Topics

Topics discussed for future discussions included SEAPA Solar in the fall, revisiting the investment policy in 2026, reservoir management, and financing of SEAPA projects.

11) Director Comments

Directors exchanged brief comments.

12) Adjourn

The Chair announced the meeting adjourned at 10:34 a.m. There were no objections.

