

Southeast Alaska Power Agency Regular Meeting Minutes

Location: Ketchikan, Alaska
Date: March 26, 2026
Time: 9 a.m. - 5 p.m. AKDT

Agenda Items

1) Call to Order

A. Roll Call.

Chairperson Lynn called the regular meeting to order at 9:00 a.m. AKDT on March 26, 2026. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present Electronically (E) In Person (IP)	Alternates	Present Electronically (E) In Person (IP)	Representing	Community
Bob Sivertsen	IP	Robert Briggs	IP	Swan Lake	Ketchikan
Dick Coose	IP	Shawn Hart	IP	Swan Lake	Ketchikan
Mason Villarma	IP	David Powell	IP	Tyee Lake	Wrangell
Patricia Gilbert	IP	David McHolland	IP	Tyee Lake	Wrangell
Bob Lynn	IP	Karl Hagerman	IP	Tyee Lake	Petersburg

Others in attendance electronically: Stephan Harbor (incoming Petersburg Board Director)

The following SEAPA staff and Joel Paisner, SEAPA counsel, were present for all or part of the meeting:

Staff	Present Electronically (E) In Person (IP)	Staff	Present Electronically (E) In Person (IP)	Staff / Counsel	Present Electronically (E) In Person (IP)
Robert Siedman, P.E., CEO	IP	Clay Hammer, Ops. Mgr.	IP	Sharon Thompson, EA/CA	IP
Mark Hilson, P.E., Proj. Mgr.	IP	Kay Key, Controller		Tim Ross, Engineering Intern	E
Kris Womack, Elec. Cont. Eng.	IP	Marcy Graves, Ofc. Mgr.	IP	Joel Paisner, Counsel	IP

B. Communications / Lay on the Table Items: None

C. Disclosure of Conflicts of Interest: None

2) Approval of the Agenda

The Chair requested a motion to approve the Agenda.

➤ Motion	M/S (Villarma/Coose) to approve the Agenda as presented. The motion was approved unanimously by polled vote.	✓ Action 26-1231
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3) Persons to be Heard: None

4) Consideration of Approval of Minutes

A. Minutes of Annual (Special) Meeting held on January 22, 2026

➤ Motion	M/S (Gilbert/Villarma) to approve the minutes of SEAPA's annual (special) meeting held on January 22, 2026. The motion was approved unanimously by polled vote.	✓ Action 26-1232
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B. *Minutes of Special Meeting held on February 26, 2026*

Motion	M/S (Gilbert/Coose) to approve the minutes of SEAPA's special meeting held on February 26, 2026.	✓	Action 26-1233
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5) **Financial Reports**

Motion	M/S (Villarma/Gilbert) to accept year-to-date financial statements for December 2025, financial statements for January 2026 and disbursements for the period December 2025 through February 2026 totaling \$1,427,638.74. Following the CEO's report on the Agency's current financial position and financial statements, and fielding questions and comments from directors, the motion was approved unanimously by polled vote.	✓	Action 26-1234
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6) **CEO Report**

Mr. Siedman reported steady operational performance with no safety incidents, continued navigation of a volatile federal and state funding environment, and strong advocacy for major hydropower, transmission, and solar projects. The Agency is pushing for release of its \$5 million DOE Section 247 award, seeking correction of a reduced Renewable Energy Fund recommendation, and advancing key components of its 5-Year Strategic Plan—including fabrication of the Tye Third Turbine, a shovel-ready Ketchikan Substation, and pre-construction work on the Wrangell solar project. Multiple RFPs and FERC actions are progressing, federal and state engagement remains active, and SEAPA is preparing for future staffing needs while maintaining full current staffing.

7) **Staff Reports**

A. *Project Manager Report (Hilson)*

Mr. Hilson provided an update on Swan and Tye project statuses, highlighting ongoing FERC compliance activities including stability analysis, dam safety surveillance, and road embankment reconstruction. He reported that relicensing and license amendments are in progress, along with key infrastructure upgrades, including helipad installations, control room renovations, and a generator uprate study. The presentation materials will be available on SEAPA's website.

The meeting recessed at 10:40 a.m. and resumed at 11:00 a.m.

B. *Electrical Controls Engineer (Womack)*

Mr. Womack provided the progress and next steps on several technical projects, including the Tye Station Service and 15kV Switchgear, Ketchikan Substation Design, Tye Third Turbine Design and Procurement, and the Grid Reliability and Stability (solar generation) projects.

C. *Operations Manager (Hammer)*

a. *Plant Operations Quarterly Report*

Mr. Hammer reported that first-quarter inspections at SEAPA's Swan Lake and Tye Lake hydroelectric plants were completed with all work orders current, no major safety issues identified, and no reportable injuries. Routine winter maintenance focused on generator availability, snow removal, and addressing weather-related impacts such as minor landslides at Swan and flood-related cleanup at Tye. Both plants completed notable repairs including HVAC installations, equipment replacements, and continued monitoring of the Swan/Bailey B-phase neutral bushing, which is scheduled for evaluation during the 2026 maintenance outage. Substation and switchyard inspections in Ketchikan, Wrangell, and Petersburg revealed no significant concerns. Crews also completed required quarterly safety training across multiple topics.



b. *Projects Report*

Mr. Hammer discussed the current status of a pole replacement project on the Swan-Bailey Line and announced that the Tye Crew House #5 Interior Renovation and Tye Response Skiff projects were complete. He reported that a heavy duty crimping tool kit is expected to arrive prior to the shutdown in June for Tye Lake, and that acquisition is underway for a 10-yard Dump Truck.

The meeting recessed at 12 Noon for lunch and resumed at 1:00 p.m.

8) **New Business**

A. *Consideration of 2026 Cleveland Peninsula Transmission Line Brushing Contract*

➤ <i>Motion</i>	M/S (Sivertsen/Gilbert) to authorize staff to enter into a contract with Gig Harbor Tree Service LLC for SEAPA's 2026 Cleveland Swan-Tye Intertie Transmission Line Brushing Contract for the firm-fixed value of \$395,000, and further authorize a 20% contingency of \$79,000 for unforeseen operational complexities inherent in right-of-way maintenance, for a total not-to-exceed amount of \$474,000. The motion was approved unanimously by polled vote.	✓ Action 26-1235
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B. *Consideration of Replacement of Two Wooden Transmission Towers Contract*

➤ <i>Motion</i>	M/S (Villarma/Coose) to authorize staff to enter into a contract with Electric Power Constructors, Inc. for SEAPA's Replacement of Two Wooden Transmission Towers Contract for the firm-fixed value of \$197,506 and further authorize a 10% contingency of \$19,751 for potential delays or logistical or other unanticipated challenges inherent in utility infrastructure work for a total not-to-exceed amount of \$217,257. The motion was approved unanimously by polled vote.	✓ Action 26-1236
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C. *Consideration of New RR26425 (Swan Lake Road Embankment Reconstruction)*

➤ <i>Motion</i>	M/S (Villarma/Sivertsen) to approve capital project, RR26425 Road Embankment Swan Lake in the amount of \$380,000, as presented at the March 26, 2026 board meeting, and further move to increase SEAPA's FY2026 capital budget by \$380,000. The motion was approved unanimously by polled vote.	✓ Action 26-1237
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D. *Executive Session Re Discussions Related to an Employee and Strategic Initiatives*

➤ <i>Motion</i>	M/S (Sivertsen/Villarma) to recess into Executive Session to be conducted pursuant to SEAPA's Bylaws and Alaska Statute 44.62.310 for discussions related to a subject that could prejudice the reputation and character of any person, provided that the persons may request a public disussion, and also for discussions which are matters the immediate knowlege of which would clearly have an adverse effect upon the finances of the Agency, the Projects, or any of the Member Utilities represented on the board. The motion was approved unanimously by polled vote.	✓ Action 26-1238
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The meeting recessed at 1:30 p.m. for the executive session. The meeting returned to open session at 2:43 p.m.

The Chair reported no action was taken in executive session and moved to New Business.



E. Placeholder for Possible Action following Executive Session

➤ Motion	M/S (Villarma/Sivertsen) to authorize the Chairman to finalize the terms and conditions of the revised employment agreement for the Chief Executive Officer and to bring the signed contract to the board for approval at the April 28th meeting. The motion was approved unanimously by polled vote.	✓ Action 26-1239
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The meeting recessed at 2:45 p.m. and reconvened at 3:00 p.m.

F. First Quarter Operations Plan Update

Mr. Hammer provided a hydrologic update, noting that winter snow and rain accumulation exceeded NOAA projections, coming in at approximately 125-130% of normal at sea level. He presented updated NOAA Spring Quarter predictions and graphs detailing plant lake levels. Mr. Hammer noted an expected transition to an El Niño pattern, which historically supports high reservoir levels for Swan and Tyee even if snowpack is below average. Both facilities are currently operating at record high levels, with favorable projections for further inflows.

9) Discuss Future Topics

There was discussion but no motions or action taken on the following topics:

- SEAPA Solar Design in the Fall
- Revisiting the Investment Policy in 2026
- Reservoir Management
- Financing SEAPA Projects / Incremental Hydro
- Self-Insured Risk Fund (4R Plan)
- Renewable Energy Certificate
- Incremental Hydro

10) 2026 Meeting Dates

A Special Meeting will be held on April 28, 2026 at 2PM to discuss a lease. There were no objections to the next regular meeting date of May 27-28, 2026 in Wrangell.

11) Director Comments

Directors exchanged brief comments.

12) Adjourn

The Chair requested a motion to adjourn.

➤ Motion	M/S (Sivertsen/Villarma) to adjourn the meeting. Following the Chair's request for a voice vote, the motion to adjourn was carried by voice vote with the 'ayes' prevailing.	✓ Action 26-1240
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The meeting adjourned at 3:50 p.m.

Signed:

Attest:

Secretary/Treasurer

Chairperson

