

ATTACHMENT NO. 2
GENERAL INFORMATION FORM

Provide the following information regarding the respondent. (Note: If respondent is proposing as a team or joint venture with each entity signing the contract, if awarded, each should complete this information. Subcontractors are not co-respondents and should not be identified here. If additional space is required to answer fully, please attach extra sheets, listing the question and response.)

	Question	Response
1.	Respondent name (exact legal name as it will appear on any contract awarded) and address	
2.	Principal office address	
3.	Corporate headquarters address (if different from principal office address)	
4.	Address and contact numbers of office from which this project would be managed (if not listed previously).	
5.	Printed name and title of person with legal binding authority for Contract Documents	
6.	Single point of contact for SEAPA to communicate with concerning your proposal, the contract, or setting dates for meetings. Include name, title, email address and office/cell number(s)	
7.	Name of Supplier's Project Manager for this project. Include their email address and office/cell number(s)	
8.	Name and title of individual responsible for Project Safety.	
9.	Federal Employer Identification Number. (If respondent is an individual, sole proprietor, or single-member LLC, a W-9 form will be sent for your taxpayer ID number – <u>do not write your social security number on this form</u>)	
10.	List jurisdictions in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.	
11	Planned mergers, transfer of organization ownership, management reorganization, or departure of key personnel expected within the next twelve (12) months of which respondent or its affiliated individuals are aware.	
12.	Has the respondent, its affiliated individuals, or affiliated entities ever been disbarred or suspended from contracting, or had a contract terminated for cause or otherwise? If so, identify the other entity and the name and current phone number of a representative of the entity familiar with the disbarment or suspension, and state the reason for or circumstances surrounding the disbarment, suspension, or termination, including but not limited to the period for any debarment or suspension.	
13.	Has the respondent or any related entity ever had a bond or surety canceled or forfeited? If so, describe the circumstances.	
14.	Has the respondent or any related entity ever been declared bankrupt or filed for protection from creditors under bankruptcy laws? If so, state the date, court, case number, and status (disposed or active case)	