



AGNSW Venue Risk Assessment

Venue name:	Art Gallery of New South Wales (the Gallery)
Location:	Art Gallery Road, The Domain, SYDNEY NSW 2000
Telephone number:	(02) 9225 1700
Fax number:	(02) 9225 1701
Insurance:	TMF Public Liability \$20 million
Access:	Egress to and from the Gallery are safe and without risk to visitors' health; the Gallery is wheelchair accessible through the car park entrance; disable toilets are available.
Emergencies:	Emergency procedures are in place at the Gallery; Gallery employees are trained to deal with emergency situations.
First aid:	The Gallery has trained first aid officers on duty at all times; there is a first aid room and first aid kits are available.
Construction/ maintenance/ repairs:	Personnel undertaking construction, maintenance and repair are licensed.
Child-rated employment:	Employees engaged in child-rated activities as defined by the <i>Commission for Children and Young People Act 1998</i> and the <i>Child Protection (Prohibited Employment) Act 1998</i> are approved through the Department of Education and Training, a duly authorised screening agency, and all employees engaged in these activities, both paid and unpaid, have signed a Prohibited Employment Declaration.
Equipment:	The following are items provided for specific program activities: easels, paint brushes, scissors, eye protection (where appropriate), aprons and plastic gloves.
Fitness level:	Not rated.
Skills prerequisite:	Not rated.
Other requirements:	Optional – the Gallery recommends covered footwear, comfortable footwear for walking within the Gallery but also to and from transport points outside of the Gallery.

Activity / program	Staff accreditation / competence	Potential risks	Control strategies
General public visitor to venue, including temporary exhibition spaces and visitor facilities spaces.	Gallery officers are licenced security officers; education officers have fine arts/visual arts degrees and/or bachelor of teaching qualifications; certified first aid officers; child protection screening clearance.	<ul style="list-style-type: none"> • Gallery front entrance stairs • Escalators • Interference from members of the general public 	Gallery officers are stationed at the entrance to assist with cloaking large bags and umbrellas and to guide groups, including school groups, into the Gallery; Gallery officers also supervisor the use of the escalators; education officers lead school groups; qualified first aid officers are on duty at all times.
Children and adult education programs <ul style="list-style-type: none"> • Discussion tours • Workshops, including life drawing • Art adventure tours • Student study mornings / days • Film program • Lectures / courses • Symposiums 	As above	As above + <ul style="list-style-type: none"> • Interference from school groups 	As above + all art materials are non-toxic; all tools are well-maintained and where appropriate safety tools (eg scissors, wood easels) and protective equipment (eye protection, aprons, rubber gloves) are used; school students are briefed prior to commencement of assigned tasks.
Accessible tours / programs	As above + employees conducting sessions are trained in accessibility awareness and have experience working people with disabilities.	As above	As above

The above information has been compiled in accordance with the requirements of the Occupational Health and Safety Regulations 2001 and is current as at 15 February 2011.

If further information is required, please contact the Gallery on the telephone number on the previous page.