



**LEPPÄVAARAN  
BUDOSEURA**

# Rules

*About the translation:* The official rules of *Leppävaaran Budoseura ry* are in Finnish. This English version is an unofficial translation provided for convenience. In the event of any conflict or discrepancy between the two versions, the Finnish version shall prevail.



## **1. Name and registered office of the association**

The name of the association is Leppävaaran Budoseura ry (meaning: Leppävaara budo club, registered association) and its registered office is in Espoo. In these rules, the association is referred to as the club.

## **2. Purpose and activities**

The purpose of the club is to promote and disseminate the practice of budo arts., improve the physical condition and health of its members, and inspire them with the spirit of budo.

In order to achieve its purpose, the club:

- organises training and coaching sessions
- provides educational instruction
- organises competitions, demonstrations, courses and celebrations.

The club may accept donations and raise funds to support its activities.

## **3. The club may join a sports federation or other association**

The club's meeting shall decide on the club's membership of a sports federation or other association, or on withdrawal from a federation or other association.

The club and its members undertake to comply with the rules of the organisations of which the club is a member.

Any memberships of the club are described in the operating manual approved by the club's board.

## **4. Members**

Any person who accepts the purpose of the club may be accepted as a full member of the club. A private individual or a legal person wishing to support the purpose and activities of the club may be accepted as a supporting member. Full members and supporting members are approved by the club's board upon application.

A person who has significantly promoted and supported the club's activities may be invited to become an honorary chairperson or honorary member at a club meeting, based on a proposal by the board.

## **5. Commitment to ethical principles and the jurisdiction of the Sports Legal Protection Board and the Ethics Disciplinary Committee**

The club and its members commit to:

- The sports community's responsibility programme and the principles of fair play
- The jurisdiction of the Sports Legal Protection Board appointed by the Finnish Olympic Committee and the joint Disciplinary Committee for Ethical Violations of the sports community
- The joint disciplinary regulations of the sports community concerning serious misconduct and serious ethical violations



- to comply with the decisions of the above-mentioned Legal Protection Board and Disciplinary Board.

## **6. Resignation from the club**

A member has the right to resign from the club by notifying the board or its chairperson in writing or by announcing their resignation at a club meeting for inclusion in the minutes. Resignation shall be deemed to have taken effect immediately upon notification, but the resigning member shall be obliged to pay their membership fee and to fulfil their financial obligations related to their participation in the club's activities until the end of the current calendar year in accordance with the club's operating principles.

## **7. Expulsion of a member due to unpaid membership fees**

A member shall be deemed to have resigned from the club if their membership fee has remained unpaid for six months after the due date.

## **8. Expulsion of members and other disciplinary measures**

The club has separate disciplinary rules, which are confirmed and may be amended at a club meeting. Penalties and disciplinary procedures based on these disciplinary rules shall be implemented in accordance with the disciplinary rules.

Club members and other persons participating in the club's activities, who have accepted these rules in writing, undertake to comply in particular with

- the club's rules or other regulations and decisions issued on the basis of them
- the international and national anti-doping regulations in force at any given time, and the anti-doping regulations of the international sports federation
- the common disciplinary regulations concerning serious misconduct and serious ethical violations in sport
- the common ethical principles of the sports community, as well as the jurisdiction of the Disciplinary Committee for Ethical Violations in Sport and its rules and decisions.

If the club belongs to an club or sports federation, its members and other persons involved in its activities, who have accepted these rules in writing, also undertake to comply with

- the rules of the organisations of which the club is a member, or other regulations or decisions issued on the basis of those rules
- the disciplinary rules of the sports federation and the jurisdiction and decisions of the disciplinary committee of the sports federation.

A club member or anyone involved in the club's activities, who has accepted these rules in writing, may be punished.

The board may expel a member from the club if they have significantly harmed the club through their conduct within or outside the club, does not comply with the club's rules and the decisions of the club's meetings and board based on them, or no longer meet the conditions for membership specified in the law or the club's rules. A member may also be expelled as a disciplinary measure in accordance with the club's disciplinary rules.



If there is suspicion of a violation of the rules and regulations of a sports federation or other umbrella organisation, these organisations shall have primary disciplinary authority. If the matter falls within the jurisdiction of the disciplinary committee for ethical violations of the sports community, the disciplinary matter shall be dealt with by that disciplinary committee. The club shall take into account decisions made by other bodies in its own disciplinary proceedings.

## **9. Membership fees and other fees**

The annual general meeting shall decide on the amount of membership fees and other possible fees charged to full members and supporting members.

The fees may vary between different member groups.

The honorary chairperson and honorary members do not pay membership fees.

## **10. Board**

The affairs of the club are managed by the board, which consists of a chairperson and at least two (2) and at maximum nine (9) other full members elected at the annual general meeting. The chairperson and other board members must be members of the club.

The term of office of the board is the period between annual general meetings.

The board elects a vice-chairperson from among its members and appoints a secretary, treasurer and other necessary officials from among its members or from outside the board.

The board shall meet at the invitation of the chairperson or, in his or her absence, the vice-chairperson, when they deem it necessary or when at least half of the board members so request.

The board constitutes a quorum when at least half of its members, including the chairperson or vice-chairperson, are present. Votes shall be decided by a simple majority. In the event of a tie, the chairperson shall have the casting vote, except in elections, when the decision shall be made by drawing lots.

## **11. Writing the name of the club**

The name of the club shall be signed by the chairperson, vice-chairperson or treasurer of the board, each acting alone. The board may grant signing rights to persons of its choosing.

## **12. Financial year and audit**

The club's financial year is the calendar year.

The financial statements with the necessary documents and the board's annual report shall be submitted to the auditor (operations inspector) no later than four weeks before the annual general meeting. The auditor shall submit a written statement to the board no later than two weeks before the annual general meeting.



### **13. Club meetings**

The club's annual general meeting shall be held annually on a date determined by the board between January and May.

An extraordinary meeting shall be held when the club's meeting so decides, when the board deems it necessary, or when at least one tenth (1/10) of the society's voting members request it in writing from the board for a specific matter. The meeting shall be held within thirty days of the request being submitted to the board.

At club meetings, each full member, honorary chairperson and honorary member shall have one vote. Supporting members shall have the right to attend and speak at meetings.

Unless otherwise specified in the rules, the decision of the club meeting shall be the opinion supported by more than half of the votes cast. Votes shall be decided by a simple majority. In the event of a tie, the chair of the meeting shall have the casting vote, except in elections, when the decision shall be made by drawing lots.

### **14. Convening of club meetings**

The board must convene club meetings at least seven days before the meeting by email to members.

If the board or the meeting so decides, members may also participate in the meeting via a data connection or other technical means during the meeting.

### **15. Annual general meeting**

The following matters shall be dealt with at the club's annual general meeting:

1. Opening of the meeting
2. Election of the chairperson, secretary, two minutes checkers and, if necessary, two vote counters
3. Confirmation of the legality and quorum of the meeting
4. Approval of the agenda
5. Presentation of the financial statements, annual report and auditor's statement
6. Decision on the approval of the financial statements and the discharge of the board and other responsible parties from liability.
7. Confirm the action plan, income and expenditure estimate, and the amounts of membership and joining fees
8. Elect the chairperson and other members of the board
9. Elect one auditor and one deputy auditor.
10. Other matters mentioned in the meeting invitation shall be dealt with.

If a member of the club wishes to have a matter discussed at the club's annual meeting, they must notify the chairperson in writing at least 14 days before the meeting.



## **16. Amending the rules and dissolving the club**

A decision to amend the rules must be made at a club meeting by a majority of at least three-quarters of the votes cast. The meeting invitation must mention the amendment of the rules.

Dissolution of the club requires a decision at two consecutive club meetings held at least one month apart (the first and second dissolution meetings), at which the dissolution decision must be approved by at least three-quarters of the votes cast. The meeting invitations must clearly state that the meeting is a dissolution meeting.

If the club is dissolved or terminated by law, its assets shall be used to promote the club's purpose in the manner determined by the meeting that decides on the dissolution. When the club is terminated, its assets shall be used for the same purpose.