2027 GROUP LEADER PLANNING PACKET



Tourism & Group Sales Department

FIELD MUSEUM

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FREQUENTLY ASKED QUESTIONS

How Do I Book My Group Reservation?



You can fill out the online reservation form at **www.fieldmuseum.org/visit/group-visits**. If you are making a reservation with less than one week before the visit date, please email us directly at groupsales@fieldmuseum.org, so we can email you a credit card authorization form to submit your payment. You can also fill out the Reservation Form on page 8 and send it via email.

How Many Tickets Do I Need To Purchase To Get The Group Discount?



You must purchase 10 or more tickets to get the group discounted rates.

When Is The Best Time To Visit The Museum?

Visitors arriving on a weekday by 10am or after 2pm will find fewer crowds.

When Is The Museum Open?



The Field Museum is open from 9am to 5pm seven days a week, with the last general admission at 4pm and the last special exhibition entry time at 3:30pm. The museum is only closed on Thanksgiving and Christmas Day. Please check **www.fieldmuseum.org** for early closures and extended hours.

How Do I Get To The Museum?

The Field Museum is located on Chicago's beautiful lakefront Museum Campus. Take DuSable Lake Shore Drive to the 18th Street exit. Follow Museum Campus Drive and the posted signs. See **www.fieldmuseum.org/visit/directions-parking** for a detailed map.

Where Can Our Motorcoach Park?



Free staging for motorcoaches is available in designated areas west of the museum on the east side of Canal Street, south of Roosevelt Rd. Parking is also available on the Museum Campus at the Adler Planetarium. Coaches cannot stage on Solidarity Drive or in the museum drop-off areas.

How Do I Check In?

There is a convenient drop off loop in the East Lot for motorcoaches. Please enter the East Door and check in at any desk.

Where Can Our Group Eat Lunch?



The group sales department offers multiple lunch options for purchase. See page 6 for a detailed menu. Lunch purchases come with an assigned window of seating time plus a $75 staffing fee. You can also pre-purchase $15, $20, and $25 food vouchers to The Field Bistro or Explorer Cafe to be used at any time on the day of your visit.

FIELD MUSEUM

EXHIBITIONS

Explore our permanent exhibitions showcasing our core collections. See SUE, the most complete *T. rex* ever found, and meet Máximo, our two-story-tall Titanosaur. Step inside a Pawnee earth lodge in *Native Truths*, and admire the *Grainger Hall of Gems* and *Malott Hall of Jades*. Encounter the man-eating Lions of Tsavo, travel the ancient Aztec empire, and trace thousands of years of Chinese history in the *Cyrus Tang Hall of China*. Then, journey through time in *Griffin Halls of Evolving Planet*, with giant sloths, woolly mammoths, and dinosaurs abound.



SPECIAL TICKETED EXHIBITIONS

After the Age of Dinosaurs — August 29, 2025 – January 3, 2027

Discover how a colossal asteroid ended the dinosaurs' reign and paved the way for life's astonishing comeback, shaping the world we know today. Meet unfamiliar creatures, explore immersive media experiences, and marvel at fossils from the Field Museum's renowned collections.

Pokemon Fossil Museum — May 22, 2026 – April 11, 2027

This one-of-a-kind experience brings together the worlds of Pokémon and paleontology, inviting visitors to compare Fossil Pokémon like Tyrantrum and Archeops with real-world fossils—including SUE the *T. rex*.

Cleopatra & Egypt's Sunken Cities— February 20 – September 19, 2027

Descend into the lost world of Cleopatra & Egypt's Sunken Cities — a spectacular journey about some of ancient Egypt's most famous goddesses, queens, and legends, featuring more than 200 treasures hidden underwater for 2,000 years.

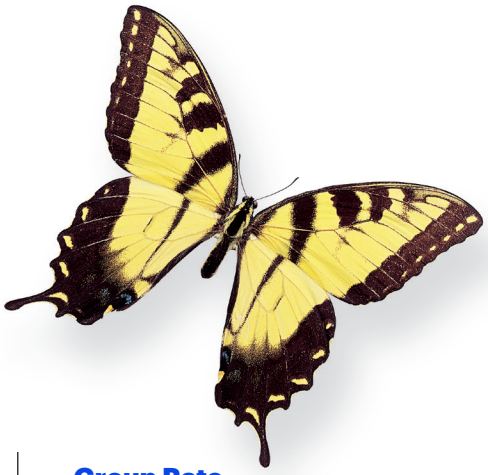


3D Movies

Get up close to dinosaurs, mummies, and other fantastic creatures in our 3D theater! Please inquire about current showings.



NET TICKET RATES



Select a ticket package from the following choices

All tickets include Basic Admission.

Performance Pass	Retail Rate	Group Rate
Adult (ages 18+)	$36.00	$33.00
Students/Seniors	$32.00	$29.00

For performing bands, choirs and orchestras. Includes admission and performance.

Basic Admission	Retail Rate	Group Rate
Adult (ages 18+)	$29.00	$27.00
Students/Seniors	$26.00	$24.50

Includes all permanent exhibitions.





Pricing valid for group visits during 2027. The Museum is closed on Thanksgiving and Christmas.

FIELD MUSEUM

GROUP MEAL OPTIONS

Plan a meal for your group to enjoy during their group visit! Book a gourmet or bagged lunch, and we'll deliver it to a private space set up with tables, chairs, and linens ($75 staffing fee applies). We offer $15, $20, & $25 food vouchers, which can be used both in The Field Bistro and Explorer Cafe ($25 administrative fee applies).





Gourmet Boxed Lunch — $21

Includes Chips, Fruit Cup or Fresh Baked Cookie, and Mini Bottled Water
Minimum of six per selection.

Roasted Turkey Club Sandwich
Vine-ripened Tomato, Apple-wood Bacon, Herb Aioli, Crispy Lettuce on Nine Grain Bread

Black Forest Ham and Swiss Sandwich
Crispy Lettuce, Vine-ripened Tomato, and Herb Aioli on a Pretzel Roll

Caprese Sandwich (V)
Fresh Mozzarella, Heirloom Tomatoes, Fresh Basil Aioli, on Nine Grain Bread (V)

Grilled Vegetable Sandwich (V)
Arugula, Vine-ripened Tomato, Cucumber and Roasted Red Pepper Spread on Nine Grain Bread

Grilled Chicken Caesar Salad*
Chopped Romaine, Shaved Parmesan, House-made Croutons, and Caesar Dressing

Mediterranean Salad
Mixed Greens, Black Olives, Cucumber, Red Onion, Feta Cheese, Cherry Tomato, Lemon Oregano Vinaigrette

Field Trip Bag Lunch — $15

Includes Chips, Fresh Baked Cookie, and Mini Bottled Water
Minimum of six per selection.

Roasted Turkey and Cheddar Sandwich
Crispy Lettuce and Vine-Ripened Tomato on Sourdough Bread
Black Forest Ham and Swiss Sandwich
Crispy Lettuce and Vine-Ripened Tomato on Sourdough Bread
Sunflower Seed and Grape Jelly
On Nine Grain Bread (V)

Please mention any dietary requirements when placing your order. Prices above for the boxed and bag lunches do not include tax. The current food tax rate is 11.75%. For canned and bottled beverages the tax rate is 14.75%. All prices subject to change without notice. All tickets and services are subject to availability. At least two weeks' notice is required to provide food service. Last-minute food order changes are non-negotiable. Thank you for understanding. Pricing is subject to change.

*Can be made vegetarian by removing the grilled chicken and/or gluten free by removing the croutons.

FIELD MUSEUM

EARLY ACCESS VIP TICKET

Visit the Field Museum like a VIP on this one-hour early access VIP tour.

Head inside the Field Museum at 8am before it opens to the general public and see our most famous exhibition with a museum expert. Start your visit with a personalized tour of the Field's awe-inspiring and ever-popular *Griffin Halls of Evolving Planet* and SUE the *T.rex*. Get to know the many creatures that have roamed the earth throughout history. Spend time with SUE, the world's largest and most complete *T.rex* and take pictures without crowds.

Head down to Stanley Field Hall to learn about Máximo the titanosaur before stopping in the Field Bistro for a break. You can continue exploring the rest of the Museum on your own (Early Access VIP Ticket: $73.00 per person).









Please contact us at **groupsales@fieldmuseum** or **312.665.7300** for pricing and availability.

FIELD MUSEUM

RESERVATION FORM

Ready to book your trip to the Field Museum?

You can fill out this form and email it to **groupsales@fieldmuseum.org**, or visit **fieldmuseum.org/visit/group-visits** and fill out the online form.





Your Name | Phone Number

E-mail Address

Group Name | Tour Operator

Group's Address and Zip Code

When would you like to visit the museum? Month Day Year

What TIME would you like arrive at the museum? | Depart?

Enhance your Visit:

- ☐ **After te Age of Dinosaurs** ($10.00) Open Aug 29, 2025 – Jan 3, 2027
- ☐ **Pokemon Fossil Museum** ($18.00) Open May 22, 2026 – April 11, 2027
- ☐ **Cleopatra & Egypt's Sunken Cities** ($10.00) Open February 9 – September 19, 2027
- ☐ **3D Movie or Virtual Reality** ($10.00) Select from below

How many people are coming?

_____ Adults

_____ Students

_____ Seniors

_____ Total

Choose: ☐ Titanosaur 3D: The Story of Máximo ☐ *T.Rex* 3D

Would you like to plan a breakfast, lunch or snack for your group? ☐ Yes ☐ No

Which meal option would you like? ☐ Lunch ☐ Snack ☐ Meal Vouchers $15, $20, $25 (select one value type)

Would you like to request a tour? ☐ Yes ☐ No

Choose: ☐ Docent Led Tour ☐ Early Access VIP Tour (8am start time)

If you are a music group, would you like to perform at the museum? ☐ Yes ☐ No

Choose: ☐ Perform at The Field ☐ Rent Clinic/Practice Space at The Field

FIELD MUSEUM

GROUP MUSIC PERFORMANCES

We are pleased to offer complimentary performance space for student band, choral, and orchestral groups with the purchase of the Performance Pass. Perform for museum visitors in Stanley Field Hall – home of Máximo, the world's biggest itanosaur, 35-foot long flying Pterosaurs, the fighting African Elephants and 40 foot tall monument poles!





Please fill out the form below and send it in with your reservation form.

Performing Group's Name:	Type (i.e. band, choir etc.):
Desired performance time:	Name of outside contracting equipment vendor (if applicable):
Performance Date:	Director's Name:
Group's Hometown:	Age/Grade Level of Performers:
Number of Performers:	Number of Chairs Required:
Please use the space below to diagram out your desired seating arrangement.	Performance Repertoire (limit 30 minutes):

Please read and sign that you acknowledge the following performance guidelines:

- Music of religious nature, "The Star-Spangled Banner," fight songs or anthems, and music that is culturally insensitive, offensive, or otherwise inconsistent with our mission is not allowed.
- Chairs are provided at no extra charge, as well as access to electrical outlets. Any equipment needed beyond chairs (i.e. stands, piano, power cords) must be provided by the group.
- No batons, flags, throwable props, risers or staging are allowed.
- There is NO storage for equipment or carts available for equipment transportation. We recommend performance groups store their equipment on their motorcoaches immediately following the performance.
- Since the venue is indoors, volume level of the group must not exceed 85 decibels.

Director's Signature:

The Field Museum strives to create an environment that is inclusive and promotes human dignity and mutual respect among all people. As part of our ongoing effort to celebrate diverse communities and address social inequity, we review setlists to ensure we are not providing a stage to inadvertently cause harm.

FIELD MUSEUM

NEXT STEPS

I sent in the reservation form for my group visit!



What happens now?
You will receive a confirmation in approximately two to three days. Your tickets are not reserved until we send you the official confirmation for your group visit. Please review the confirmation upon receipt and make sure the date, time and group count are correct.



When do I make payments for the group tickets?
A 50% deposit is due 14 days after the confirmation is received. The final payment an final numbers are due 14 days prior to the visit date, otherwise the reservation is subject to cancellation.

Can I get a refund if I cancel?
A full refund is available if the cancellation is made 14 days prior to the date of the visit. No refunds are available after that time. We don't offer refunds for unused tickets due to illness or last minute cancellations.



How do we check-in when we get to the museum?
All group members should enter through the East Entrance upon arrival. Please send the group leader to check-in. Tickets are not printed for groups. Please bear in mind that while the museum makes every effort to be flexible, timed events (exhibitions, tours, movies etc.) are subject to cancellation if your group is late.



What if we ordered a meal?
At your designated meal time, proceed to the space indicated on your confirmation. Last-minute food changes are not guaranteed.

How do we enter a special exhibition?
Entry into the specially ticketed exhibitions should be done as a group. You do not need printed tickets, just check in under your group name with our staff.



What do we do if we have 3-D Theater tickets?
Please gather and queue up 15 minutes prior to the show start time in the theater lobby located on the ground level of the museum near the West Entrance. Late arrivals will not be allowed into the theater due to safety reasons.

FIELD MUSEUM



CONTACT US!

Questions? Want to make a reservation? We're here to help! Here's how to reach us:

Tourism And Group Sales Office Hours:
Open: Monday to Friday, 8:30am - 4:30pm
Closed: Saturday and Sunday and on select holidays
Phone: 312.665.7300
Email: groupsales@fieldmuseum.org

Mailing Address:
Field Museum
Attn: Group Sales
1400 S. DuSable Lake Shore Dr.
Chicago, IL 60605

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