



# STUDENT AFFAIRS SUPERVISOR

Student Affairs Supervisor is looking after students during the Selection Piscine and later on in the curriculum, offering support and guidance, and making sure our (future) students have an amazing experience at Codam.

You will be joining a team who are all driven, ambitious and want to make a difference in Computer Science education. Could this be your dream job? We think so!

We are looking for someone easily approachable and enthusiastic, but also organised with an eye for detail and a responsible attitude. Someone that enjoys helping others and is energised by seeing young people do well and maximising their potential.

Codam Coding College is the only peer-to-peer coding institution in the Netherlands, with a world-class curriculum empowering the next leading generation of tech talent. Through our educational model, students are trained to become qualified software engineers and design inclusive solutions for the challenges of today and tomorrow!

## What you will be doing

- Student Wellbeing
  - The first point of contact for both students and "Piscine" candidates
  - Assist students with day to day matters
- Education Support
  - Monitor attendance and progress of students, and identify areas of concern
  - Reach out and meet students on a regular basis to understand their needs
  - Handle miscellaneous requests, such as proof of registration or operations on the school's intranet
- Codam Campus Life
  - Keep students well informed (weekly Standups, community emails)
  - Organise and maintain an active and engaged student community

## What makes us happy

- Passionate about Codam's mission to empower the next generation of tech talent
- Open-minded, empathetic, and with a positive attitude
- Well organized
- Creative and not afraid to think "outside the box"
- Worked with young adults. Background in teaching, psychology or pedagogy is a plus
- Experience with working in Excel. Experience with Python is a plus
- Clear communicator, both verbal and written
- Proficient in English and Dutch

## What we offer you

- Part of a small, agile and passionate team
- Possibility to. Make a real difference in an impactful organisation
- Working in the heart of Amsterdam, on a state-of-the-art campus
- Full-time job (40 hours), starting as soon as possible.
- Competitive remuneration, depending on experience

## Next steps

- This job offer is posted on 4 January 2021, and is still open.
- If you recognize yourself in this description, apply here: [codam.homerun.co/student-affairs-supervisor](https://codam.homerun.co/student-affairs-supervisor)
- If you have questions, feel free to email us at [jobs@codam.nl](mailto:jobs@codam.nl)

People with previous experience with the Codam education model, for example by participating in a Selection Piscine, are encouraged to apply.