

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING February 25th, 2021

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from February 11th, 2021 and re-approve the approved minutes from January 28th, 2021
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through February 25th, 2021 and Payroll for the Month of February
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – Kevin Congo, Harris & Co – FY20 Audit Presentation
- **9:30 A.M.** – **ACTION ITEM:** Jeremy Eaton - Application to Vary Standards for commercial access to Airport Road
- **10:00 A.M.** – Kittelson & Associates: Presentation of concepts for Southside & Deer Flat Roundabout project
- **10:30 A.M.** – **ACTION ITEM:** Taylor Homes - Application to Vary Standards for vary the spacing requirement for subdivision approach on Sky Ranch Rd
- **11:00 A.M.** – **ACTION ITEM:** Risk Unlimited – Application to Vary Standards for new point of access to Ustick and Northside
- **11:30 A.M.** – **ACTION ITEM:** Cody Lords - Application to Vary Standards for access to Deer Flat
- **ENGINEER’S REPORT**
- **NEW BUSINESS**
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant Engineer Noble Lafferty

GUESTS: Daniel Badger & Jeff Barnes, City of Nampa; Jeremy Eaton; Sy Eaton; Matt Munger; Michael Torres; Crystal Galindo; Kevin Congo, Harris & Co; Cody & Amy Lords; Evan Reed & Jamie Markosian, Kittelson & Associates (via zoom)

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from February 11, 2021 and re-approve the minutes from January 28, 2021 due to an error. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as presented. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through February 25, 2021 and Payroll for the month of February. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Daniel Badger with the City of Nampa updated the Board on impact fee collections regarding the Osprey Meadows Subdivision.

Jeff Barnes with the City of Nampa advised the Board that there is a Public Hearing for intersection designs on upcoming projects at the City Council meeting on March 15, 2021. Mr. Barnes stated that they sent out a survey regarding roundabouts and they received back 1,200 responses with roughly 60% recommending roundabouts. Mr. Barnes stated that the City of Nampa would like Nampa Highway District's support on recommending roundabouts for their next City Council meeting on March 15, 2021.

Jeff Barnes stated that the City of Nampa is working on developing a 5-year work plan, they currently have 14 intersections to be upgraded. They hope to have the first draft of the 5-year work plan by November 1, 2021.

Jeff Barnes discussed with the Board the plans for Franklin Road and the SH-16 connection. They have hired Parametrix to work on the designs. Mr. Barnes stated that they hope that NHD would be able to help with the costs of this large project.

District Engineer Nick Lehman began the Engineer's work report.

For the Star & Cherry Roundabout project, District Engineer Lehman advised the Board that work has begun, and the full closure began on February 22, 2021. He stated that there have been lots of phone calls and emails about the closure already. This project is anticipated to be completed by May 1, 2021.

For the Southside & Lewis Roundabout project, District Engineer Lehman advised the Board that they have ordered the flashing stop signs instead of the flashing beacons. Per the sign department, the flashing signs are cheaper and easier to maintain. The Board advised that the flashing stop signs would be fine.

For the Robinson & Airport Roundabout project, District Engineer Lehman advised the Board that the Public Information Meeting is scheduled for March 16, 2021 and will be held in person at the NHD office. District Engineer Lehman has begun meeting with the adjacent property owners. He would like to start on negotiations

as soon as possible to give the property owners on the east side of the intersection time to relocate as needed. The Board advised District Engineer Lehman to have John Hill begin the appraisal process. District Engineer Lehman advised the Board that staff is evaluating the intersection for an all-way stop but the traffic volumes on Robinson are much higher than the volumes on Airport. As such staff recommends installing flashing stop signs and monitoring the intersection prior to converting to an All-Way stop to see if that will help reduce accidents.

For the Osprey Meadows, District Engineer Lehman advised the Board that they will receive the final draft of the Development Agreement for a formal approval at the next meeting on March 11, 2021. The City is set to sign the agreement on March 1, 2021 at the City Council Meeting.

For Impact Fees, District Engineer Lehman advised the Board that Canyon Highway District has been working with Canyon County to get them set up to collect impact fees. The County is favorable to impact fee collection and asked Mr. Tim Richards from Canyon Highway District, if all 4 districts in Canyon County were going to look at implementing impact fees. Tim Richards offered to discuss the process of setting up the impact fees with the Board. The Board advised District Engineer Lehman that they would be willing to discuss the process with Mr. Richards but at this time Nampa Highway District is not in need of implementing the collection of impact fees.

At 9:00 a.m., Kevin Congo with Harris & Co Auditor, presented the FY2020 clean audit report. He advised the Board that District Clerk Paige Rhoades will be working with him to prepare a few new reports to help with carry over. The Board thanked Mr. Congo for all his work helping the District.

District Engineer Lehman requested that the Board go into Executive Session to discuss right of way acquisition and litigation for the Middleton & Orchard Signal Project. EXECUTIVE SESSION: At 9:17 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1)(f) to discuss litigation. Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye". The Board concluded Executive Session at 9:30 a.m.

This completed the Engineer's work report.

At 9:30 a.m., Jeremy & Sy Eaton appeared before the Board to discuss a variance to the standards to upgrade a existing residential access, -located at 5310 Airport Rd, to a commercial access on-to Airport Road. Mr. Eaton advised the Board that the proposed access will be used to service an adjacent property to the north he also owns. He plans to use both properties for his trailer storage business. Commissioner Millar made a MOTION to vary the standards and allow Mr. Eaton to upgrade his residential access to a commercial access subject to deed restriction. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that District Clerk Paige Rhoades is scheduling the Budget hearing for August 10, 2021. She will send the proper notices to the County.

The bridge crew and the road crew are all working at the roundabout at Happy Valley and Victory.

Director Muchow advised the Board that he has been contacted by representatives from the Deer Flat Refuge stating that they will be doing a controlled burn that will extend to the edge of Nampa Highway District's pits in our yard. They will use our property to place their equipment.

Director Muchow and District Engineer Lehman discussed with the Board some updates that they have found for the costs of the website. District Engineer Lehman will be getting some more information for the Board at the next meeting.

Director Muchow and District Engineer Lehman discussed the topics from the Day at the Capitol.

This completed Director Muchow's work report.

At 10:00 a.m., Evan Reed and Jamie Markosian with Kittelson & Associates appeared via Zoom to present the concepts for Southside and Deer Flat Roundabout. They will present the concepts to the public on March 4, 2021 via Zoom.

At 10:30 a.m., Matt Munger, on behalf of Taylor Homes, appeared before the Board to discuss a variance to the standards for subdivision spacing requirements on Sky Ranch Road. Mr. Munger discussed the details with the Board. ROW Agent Thiel discussed the highway district standards. After discussion, Commissioner Millar made a MOTION to approve the variance request for subdivision spacing requirements on Sky Ranch Road. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 11:00 a.m., Michael Torres & Crystal Galindo with Risk Unlimited, appeared on behalf of the Browns to discuss a variance to the standards for a new point of access onto two parcels on the corner of Ustick Road and Northside Blvd. After discussion, ROW Agent Thiel recommended that Mr. Torres speak with Mr. Brown on today's discussion. If the Board were to grant the variance request, they would only grant one shared access that would be subject to Deed Restriction. Mr. Torres was not sure how to proceed and the Board advised Mr. Torres that they will table this matter until Mr. Torres discusses with Mr. Brown on how he would like to proceed.

At 11:30 a.m., Cody & Amy Lords appeared before the Board to request a variance to the standards for a new access onto Deer Flat Road. ROW Agent Thiel addressed the Board regarding the details and that the Lords would be somewhat landlocked unless they could get an easement thru the neighboring subdivision. Commissioner Noble made a MOTION to grant the variance request for a new access to Deer Flat Road subject to deed restriction. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 11:28 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble