

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING January 28th, 2021

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from January 12th, 2021
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through January 28th, 2021 and Payroll for the month of January
 - Quarterly Financial Report and Savings account changes
- **8:15 A.M.** – City of Nampa
- **8:30 A.M.** - Kevin Congo, Harris & Co CPA’s FY2020 Audit report
- **10:00 A.M.** – **ACTION ITEM:** Bid Opening for FY21 Seal Coat project and authorization for Staff to award the contract to lowest responsive bidder
- **10:30 A.M.** – **ACTION ITEM:** John Hill – Application to Vary Standards for access to West Locust Lane, arterial roadway
- **ENGINEER’S REPORT**
- **NEW BUSINESS**
 - **ACTION ITEM:** Lower Boise Watershed Council dues for FY2021
 - **ACTION ITEM:** Accept Nampa Paving’s Piggyback offer for FY2021 Misc. Paving Project
 - **ACTION ITEM:** Authorize the Chairman to sign NMID Crossing Agreement for Structure #10713 (Ridenbaugh Canal on Locus Lane)
 - **ACTION ITEM:** Piggyback quotes for FY2021 District Paint from Ennis-Flint and Beads from ITD bid from Potters Industry
- **DIRECTOR’S REPORT**
 - Discussion regarding Office Staff changes
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Eric Shannon, District Clerk Paige Rhoades, Right-of-Way Agent Eddy Thiel, Assistant District Engineer Nick Lehman, Assistant Engineer Noble Lafferty

GUESTS: Monte Mason, Idaho Asphalt; Josh Giudice, Ergon Asphalt & Emulsions Inc

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from January 12th, 2021. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that he would like to add a discussion about the Court ruling on Middleton & Orchard to be discussed during Executive Session and add a discussion about the Table Meadows Subdivision. Commissioner Noble made a MOTION to approve the agenda with the added discussion topics. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through January 12th, 2021. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right-of-Way (ROW) Agent Eddy Thiel advised the Board that the City of Nampa is working on a subdivision development on Can Ada Road between Cherry Lane and Ustick Road. ROW Agent Thiel advised the Board that they are proposing some lane changes that he felt the Board needed to be made aware of.

Assistant Engineer Nick Lehman began the Engineer's work report.

For Star & Cherry Roundabout project, Assistant Engineer Lehman advised the Board that the pipe work is scheduled to start on February 16th, 2021 with a full closure on February 22nd, 2021. He advised the Board that the mailers about the closures will be going out soon.

For Southside & Lewis Roundabout project, Assistant Engineer Lehman advised the Board that the Public Information Meeting is scheduled for February 2nd, 2021 held via ZOOM.

For Southside & Kuna Roundabout project, Assistant Engineer Lehman advised the Board that the Public Information Meeting is also scheduled for February 2nd, 2021 also held via ZOOM.

For the 2021 Paving, Assistant Engineer Lehman advised the Board that Nampa Paving has submitted a piggyback offer for the same pricing as given last year. Assistant Engineer Lehman requested a motion to accept the piggyback. Commissioner Noble made a MOTION to accept the piggyback offer from Nampa Paving for FY2021 Paving. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Official District Map, Assistant Engineer Lehman presented the Board with a Draft copy of the Updated District Map. He advised the Board that there will be a Public Hearing held on February 11th, 2021 for any comments.

For the Crossing Agreements, Assistant Engineer Lehman presented the Board with the Crossing Agreement with Nampa-Meridian Irrigation District for the Ridenbaugh Canal Structure No. 10713. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Crossing Agreement for the Ridenbaugh Canal. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the discussion regarding Osprey Meadows Subdivision, Engineer Shannon advised the Board that the City of Nampa's attorney has updated the MOU for the subdivision. Engineer Shannon advised that Attorney Wynkoop is reviewing the MOU due to some items in the MOU that Engineer Shannon did not feel comfortable with.

Engineer Shannon requested that the Board go into Executive Session to discuss right of way acquisition and litigation. EXECUTIVE SESSION: At 8:25 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c) and IC 74-206(1)(f) to discuss litigation. Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye". The Board concluded Executive Session at 8:49 a.m.

The Board advised District Clerk Rhoades to add the Middleton & Orchard signal project to the next Board meeting for formal decision on how to proceed after litigation.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

The bridge crew is working on pipe work at the roundabout at Happy Valley & Victory.

The road crew has Randolph Road in Melba ready for asphalt and they have gone back to help the bridge crew at the roundabout at Happy Valley & Victory. If the weather changes the crew will go to Big Foot Rd to start the rehab project.

Director Muchow presented the Board with the piggy back quotes for Paint and Beads for FY21.

- For Beads, Director Muchow stated that Potter's Industries got the ITD bid. Bridge foreman will need 153,600lbs or 64 totes of beads at \$0.396 a pound. Total cost \$60,825.60 for beads.
- For Paint, Director Muchow stated that Ennis Flint got the ITD bid. Bridge foreman will need 13,000 gallons of white or 52 totes at \$10.06 a gallon. Total cost \$130,780.00 for white paint. 8,000 gallons of yellow or 32 totes at \$10.21 a gallon. Total cost \$81,680.00 for yellow.
- Total cost for paint \$212,460.00. Total cost for beads \$60,825.60.

Commissioner Noble made a MOTION to accept the piggy backs for both paint with Ennis Flint and beads with Potters. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow advised the Board that Showalter's have finished stripping of 4.63 acres or 35,517 yards of topsoil off the Lola pit. Director Muchow advised the Board that the invoice was less then the original quote. Payment to Showalter's has been issued today for \$53,275.00. Director Muchow advised the Board that he will contact Case Houweling about his bill and what portion of the land he intends to farm.

Director Muchow stated he had the Boise River Flood Control District contact him about possibly trading river rock they are going to pull out of the Boise River for some lava rock. He advised the Board that they will be bringing in the river rock and hauling out the lava rock with their own forces. The Board advised Director Muchow it was acceptable to do the trade.

Director Muchow presented the Board with the small structure report from Dave Hughes.

Director Muchow advised the Board that the Distributor has arrived from Metroquip and they have scheduled a training with Etnyre on June 1st, 2nd, and 3rd for them to help show how to run the machine.

This completed Director Muchow's work report.

District Clerk Paige Rhoades presented the Board with the dues for Lower Boise Watershed Council. Commissioner Millar made a MOTION to approve the \$217.00 dues for the Lower Boise Watershed Council for FY21. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the Quarterly Financial Reports.

Director Muchow requested that the Board go into Executive Session to discuss salary changes and office staff changes. EXECUTIVE SESSION: At 9:19 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1)(b) to discuss personnel. Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye". The Board concluded Executive Session at 9:35 a.m.

The Board directed District Clerk Rhoades to add Personnel Changes to the next Board meeting for decisions.

10:00 a.m. Bid Opening for FY2021 Seal Coat Project:

Chairman Smith announced this portion of the meeting was to publicly open bids for FY2021 Seal Coat Project. He asked Assistant Engineer Lehman to open and read the contents of the sealed bid packages, which had been received.

Assistant Engineer Lehman opened each bid in the order of which was received, read the name of the bidder, verified the presence of the bid form and bid bond, and read the bid amounts aloud. The bids were as followed:

- Idaho Asphalt \$758,901.00
- Ergon Asphalt & Emulsions Inc. \$607,342.00

Commissioner Noble made a MOTION for staff to review the bids and award the contract to the lowest responsive bidder. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 10:30 a.m., ROW agent Thiel presented the Board with a request from John Hill for Variance to the Standards for access onto W Locust Lane. After discussion, Commissioner Millar made a MOTION to approve the variance request subject to deed restriction for access to W. Locust Lane. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:33 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble