

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING October 29th, 2020

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from October 8th, 2020
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through October 29th, 2020 and Payroll for the month of October
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Anthony Morin – Application to Vary Standards for a new access to Locust Lane, an arterial roadway
- **9:30 A.M.** – **ACTION ITEM:** Jennifer Bullock requesting to release the C of O for house without paved apron completed on Map Rock Rd
- **10:00 A.M.** – **ACTION ITEM:** Public Hearing for Vacation of Right-of-Way & Portion of Public Highways within Hill Creek Subdivision
- **10:00 A.M.** -**ACTION ITEM:** Bid openings for Star Road & Cherry Lane roundabout construction
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Happy Valley & Victory Roundabout project – Amendment to MOU with City of Nampa
 - **ACTION ITEM:** Happy Valley & Victory Roundabout project – Resolution 2020-06 – Order for Utility Moves
 - **ACTION ITEM:** Star & Cherry Roundabout project – Resolution No. 2020-07 – Order for Utility Moves
 - **ACTION ITEM:** NMID Crossing Agreement for Structure #11001 (Fieselman Lateral on Lewis Ln)
- **NEW BUSINESS**
 - **ACTION ITEM:** RE: Personnel discussion regarding NHD Vehicle take-home policy
 - **ACTION ITEM:** Sign mylars for North Fork Ranch Sub Final Plat off Sky Ranch Rd
- **DIRECTOR’S REPORT**
 - **ACTION ITEM:** Discussion regarding the IACERS dues if membership is warranted
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Eric Shannon, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant District Engineer Nick Lehman
GUESTS: Anthony & Irma Morin; Michael Verhagen; Jennifer Bullock; Jim Buffington; Colby Buffington; Kyle Brush;

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from October 8th, 2020. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through October 29th, 2020 and Payroll for the Month of October. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with the mylar for North Fork Ranch Subdivision final plat for Chairman signature. Commissioner Millar made a MOTION to approve the plat and authorize the Chairman to sign. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon began the Engineer's work report.

For the Midland & Ustick Roundabout, Assistant Engineer Nick Lehman advised that there are a few items still not completed on the punch list. He advised that Century Link's legal team is working on the utility delay claim and on how much of the damages they are willing to cover.

Engineer Shannon requested that the Board go into Executive Session to discuss personnel issues regarding company vehicles. EXECUTIVE SESSION: At 8:29 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1)(b) to discuss personnel and company vehicles. Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye". The Board concluded Executive Session at 8:38 a.m.

Commissioner Noble made a MOTION to increase a certain personnel's salary for compensation of the loss of a company vehicle. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Happy Valley & Victory Roundabout, Engineer Shannon advised the Board that comments are due back to the FAA by November 2nd, 2020. Engineer Shannon advised that the 2nd Pre-Construction virtual meeting for utility coordination is scheduled for December 1st, 2020. Construction is currently scheduled to begin on December 14th, 2020.

Engineer Shannon presented the Board with the MOU Amendment provided back from the City of Nampa for approval. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the MOU. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon presented the Board with Resolution 2020-06, for the Board to order Utility Moves. Commissioner Noble made a MOTION to approve and adopt Resolution 2020-06, A Resolution to Order Utility Moves for the Happy Valley Rd and Victory Rd Roundabout project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon presented the Board with the Nampa Meridian Irrigation District crossing agreement for the Fieselman Lateral (Structure #11001) on Lewis Lane for approval. Commissioner Noble made a MOTION to approve the agreement and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Idaho Center & Cherry Roundabout project, Engineer Shannon advised the Board that he had a meeting with the City of Nampa on October 27th, 2020 to discuss the project. The City was considering changing the project to a signal but at this time will continue with the roundabout project.

At 9:00 a.m., Anthony & Irma Morin appeared before the Board to discuss an application to vary the standards to allow for a new point of access to Locust Lane. Right-of-Way Agent Eddy Thiel discussed the details with the Board. Commissioner Millar made a MOTION to approve the variance to allow a new point of access onto Locust Lane subject to a deed restriction. Commissioner Noble SECONDED the Motion. MOTION CARRIED.

Engineer Shannon requested that the Board go into Executive Session to discuss details of pending litigation for Middleton and Orchard Signal project.

EXECUTIVE SESSION: At 9:00 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 76-206(1)(f). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 9:21 a.m.

At 9:30 a.m., Jennifer Bullock appeared before the Board requesting a variance to the standards to allow for the release of the certificate of occupancy without the paved apron requirement completed on Map Rock Rd. Michael Verhagen proposed to the Board that he pay an additional deposit in the amount of what it will cost him to pave the approach that is currently being delayed because of most contractors being delayed in scheduling before winter. Commissioner Noble made a MOTION to accept an additional \$1400 deposit and release the C of O for Mr. Verhagen's property. Commissioner Millar SECONDED the motion. MOTION CARRIED.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

The crusher crew is working on maintenance of the machine and installing a new Cone on the crusher.

The bridge crew is working on culverts on Randolph in Melba.

The road crew is filling the Blue sand shed for the winter, doing some brushing and crack sealing for maintenance work.

Director Muchow advised the Board that the shop would like to change out a bunch of the lights in the yard to LED. It would be a huge savings per year and Idaho Power has a program for reimbursements for energy efficiency improvements. The Board advised Director Muchow to get some more information regarding the cost of the contractor and the lights.

Director Muchow advised the Board that the Christmas Party has been postponed due to Corona Virus. He stated that Wahooz would hold our party for Summer when hopefully the pandemic will be over. The Board advised Staff that summer would be okay and that Longevity Checks and Christmas gifts should still be given out this year like normal.

Director Muchow advised the Board that he would like to know if they would like to piggy back road side weed spraying from ITD or put it out for bid. The Board advised that a piggy back would probably be fine and to have it on the agenda as an action item for the next meeting.

Director Muchow advised the Board that he received an email about IACERS membership dues and wanted to verify the Board that they did not wish to be a party to IACERS still. The Board advised Director Muchow that the IACERS membership was not necessary for the Board.

Director Muchow advised the Board that he would like to discuss the employee clothing allowance with the Board. An issue arose from employees getting clothing that the highway district purchases and then the employee not needing it after its purchased. The Board advised Director Muchow that will continue purchasing coats and coveralls but the employee is to turn in their old worn out on prior to the purchase of a new one.

Director Muchow advised the Board that IAHD has scheduled the Day at the Capitol for February 17th and 18th, 2020.

This completed Director Muchow's work report.

10:00 a.m. Bid Opening for the Star & Cherry Roundabout Project

Chairman Smith announced this portion of the meeting was to publicly open bids for the Star & Cherry Roundabout project. He asked Assistant Engineer Nick Lehman to open and read the contents of the sealed bid packages, which had been received.

Assistant Engineer Lemman opened each bid in the order of which was received, read the name of the bidder, verified presence of the bid form and bid bond, and identification of their public works license, and read the bid amounts aloud. The bids were as followed:

- Sunrock \$2,669,669.00
- Central Paving \$2,947,947.34
- Knife River \$1,996,560.00
- Idaho Materials \$2,375,980.00
- Granite Construction \$2,487,036.96
- Cougar Excavation \$2,834,320.00

Commissioner Noble made a MOTION for Staff to review the bids and award the contract to the lowest responsive bidder. Commissioner Millar SECONDED the motion. MOTION CARRIED.

10:00 a.m. Public Hearing for Vacation of Right-of-Way & Portion of Public Highways within Hill Creek Subdivision

At 10:00 a.m. Chairman Smith opened the Public Hearing for Vacation of Right-of-Way & Portion of Public Highways within Hill Creek Subdivision. Right-of-Way Agent Thiel addressed the Board with the reasoning behind the vacation request. Ms. Barrett, whom owns the property appeared today to testify. She advised the Board that they are in agreement with this proposal. Chairman Smith closed the Public Hearing. Commissioner Millar made a MOTION to Vacate the Right-of-Way & Portion of Public Highways within Hill Creek Subdivision. Commissioner Noble SECONDED the motion. MOTION CARRIED

Engineer Shannon requested a motion to adopt Resolution 2020-07. Commissioner Noble made a MOTION to approve and adopt Resolution 2020-07, A Resolution to Order Utility Moves for the Star Road and Cherry Lane Roundabout project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman Smith discussed the IAHD magazine and how well it turned out.

Commissioner Millar made a MOTION to adjourn at 10:29 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble