

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING December 29th, 2020

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from December 10<sup>th</sup>, 2020
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through December 29<sup>th</sup>, 2020 and Payroll for the month of December
  - Approve and Sign the Annual Road & Street Report
- **8:15 A.M.** – City of Nampa
- **8:30 A.M.** – **ACTION ITEM:** Re-Evaluate Concept for the Robinson & Locust Roundabout project and make selection, authorization to proceed with design
- **9:00 A.M.** – **ACTION ITEM:** Jeff Agenbroad – Request to waive Financial Guarantee for JTAP on its S. Powerline Rd Extension Project
- **ENGINEER’S REPORT**
- **NEW BUSINESS**
  - **ACTION ITEM:** Re-Sign the final plat for North Fork Ranch Subdivision
- **DIRECTOR’S REPORT**
  - Discussion regarding the IAHD Day at the Capitol
  - COVID 19 leave discussion
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners Dick Smith, Randy Noble, & Bryce Millar, Attorney David Wynkoop, Director Devin Muchow, District Engineer Eric Shannon, Assistant District Engineer Nick Lehman, Assistant District Clerk Nicole Barlow

**GUESTS:** Tom Points, Daniel Badger, City of Nampa; Jeff Agenbroad, JTAP

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from December 10, 2020. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as presented. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through December 29, 2020 and Payroll for the month of December. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve and sign the Annual Road and Street Report. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Daniel Badger with the City of Nampa appeared before the Board to discuss an upcoming sewer project on Ustick. They are planning to do the project in 3 phases. The City is looking to be able to get permitting for phase one to continue the sewer line into our jurisdiction through the intersection of Ustick & Franklin. The NHD Board was okay with permitting for phase one so the City could continue work through the intersection. They would discuss permitting for the other phases at a later date.

Assistant Engineer Nick Lehman presented the Board with the Subdivision plat for North Fork Ranch Subdivision. Commissioner Noble made a MOTION to approve and authorize the Chairman to re-sign the Plat for the North Fork Ranch Subdivision. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon began the Engineer's work report.

For the Star & Cherry Roundabout, Assistant Engineer Lehman advised the Board that the Pre-Construction meeting was held on December 17, 2020. On January 8<sup>th</sup> there will be an onsite meeting with all utility companies to make sure everyone is on the same page. Construction is set to begin on February 16, 2021.

Engineer Shannon updated the Board with the anticipated schedule moving forward for the Middleton & Orchard Signal project:

- February 2021 – Final Design Review Submittal
- March 2021 – NHD/City Final Design Review Comments
- April 2021 – PS&E Submittal
- May 2021 – Advertise for Construction Contract
- June 2021 – Bid Openings

- July 2021 – Award – Submittal Approvals – Contractor order signal equipment
- December 2021 – Start Construction with irrigation work
- May 2022 – Paving and Substantial Completion

For the Idaho Center & Cherry Roundabout this is a City of Nampa project. The City is to issue the contract for the culvert extensions of the, Purdham Gulch Drain under N. Idaho Center Blvd. (City of Nampa Jurisdiction), and the Groves Branch Lateral under N. CanAda Rd. (NHD jurisdiction – Structure # 12178). The City will issue a separate contract later for the roundabout construction.

At 8:30 a.m., Assistant Engineer Nick Lehman presented the Board with concept options to re-evaluate the Robinson & Locust Roundabout design. After looking at the two alternatives Commissioner Noble made a MOTION to withdrawal the approval of Alternative 1 of the Robinson & Locust Roundabout and replace it with Alternative 2. Commissioner Millar SECONDED the motion. MOTION CARRIED.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

The Bridge crew is currently setting a box on Lewis Ln. They finished setting the bridge on Greenhurst and back filled it, the Road crew plans on patching it with cold mix today and it should be back open by this afternoon. The Bridge crew is also working on pipes out at the roundabout at Victory and Happy Valley.

The Road crew is crack sealing, patching, sealing, snow removal, and working on the roundabout at Victory and Happy Valley.

Director Muchow asked the Board how they would like to handle the IAHD day at the Capitol. The Board advised him that they didn't want to attend any in person events during Day at the Capital. They would attend any virtual meetings but nothing in person. The Board decided that Director Muchow & possibly Assistant Engineer Lehman could attend in person on behalf of NHD if needed.

This completed Director Muchow's work report.

Assistant District Clerk Barlow addressed the Board regarding the Families First Corona Virus leave Act and how the Board would like to handle time off moving forward if the Act is not extended past December 31, 2020. After discussion the Board decided that if the Act is not extended an employee who is sick with COVID-19 will need to use their sick leave, if an employee does not have enough sick leave on the books, the employee can let their sick leave go negative and pay NHD back in the following months.

At 9:00 a.m., Jeff Agenbroad appeared before the Board to give an update on the 450ft extension of S Powerline Rd. and to request a waiver on the financial guarantee. After Discussion, Commissioner Noble made a MOTION based upon the unique facts of this particular situation that they approve to waive the financial guarantee. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 9:02 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble