



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Eric Shannon, District Clerk Paige Rhoades, Right of Way Agent Eddy Thiel; Assistant District Engineer Nick Lehman

**GUEST:** Jeff Barnes, City of Nampa; Justin Hofeldt

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from May 12<sup>th</sup>, 2020. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through May 28<sup>th</sup>, 2020 and Payroll for the Month of May. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Jeff Barnes with the City of Nampa, appeared before the Board to discuss a few updates on some projects for the City of Nampa.

- Franklin Rd & McDermott – the City is working with ACHD and NHD to put together a project to install turn lanes on Franklin Rd. at the intersection of McDermott. The City would be able to contribute impact fees toward this.
- I-84 Corridor – Construction is progressing well along this corridor, with work now underway at the Northside Interchange.
- SH-45 realignment through downtown was being discussed but the cost of it was near \$25 million and the City needs to locate funds for that large project
- 12<sup>th</sup> Ave & Locust – there was a zoom meeting between the City of Nampa and ITD to discuss the future of the intersection. ITD will install a median barricade on 12<sup>th</sup> Ave. to prevent left turns off of or onto 12<sup>th</sup> Ave., and to prevent Locust through traffic from crossing straight through the intersection. They anticipated making these changes within the next few months. This will be a temporary situation, as ITD is planning to signalize the intersection in FY2027.

At 8:30 a.m., Chairman Smith presented Rachel Davis with one of the Idaho Association of Highway District college scholarships.

Engineer Eric Shannon began his work report.

Engineer Shannon presented the Board with Resolution 2020-02 for adoption. Engineer Shannon advised the Board that the resolution is to set subdivision speed limits in listed subdivisions. Commissioner Millar made a MOTION to approve and adopt Resolution 2020-02: A Resolution to Alter or Establish Speed Limits on Selected Road Segments. Commissioner Noble SECONDED the Motion. MOTION CARRIED.

For the Happy Valley & Victory Roundabout project, Engineer Shannon advised there was a Pre-Construction meeting held on May 14<sup>th</sup>, 2020 to discuss the utility moves.

Engineer Shannon discussed with the Board his intentions for retirement. He advised that he would like to hire an additional engineer for the transition period to help Assistant Engineer Nick Lehman with the training of the new person as well as the training to take over as District Engineer. Engineer Shannon advised the Board that he plans on retiring on April 1<sup>st</sup>, 2021.

For the Midland & Ustick Roundabout project, Assistant Engineer Nick Lehman advised the Board that there have been some rain delays and some issues with utility companies being non-responsive. Assistant Engineer Lehman advised the Board that he made some contact with a few designers for the roundabout art. This item is still under discussion and they will continue looking for other options.

For the Bowmont Rd, Assistant Engineer Nick Lehman advised the Board that they received a letter from a citizen regarding the speed limit. After discussion with the Board, the Board advised this matter to be added to the next agenda as an ACTION ITEM for further discussion.

This completed Engineer Shannon's work report.

At 9:00 a.m., Justin Hofeldt appeared before the Board to discuss a variance request to vary the setback for the 70' building setback along Lewis Lane between S. Powerline and Southside. ROW Agent Eddy Thiel discussed the details behind Mr. Hofeldt request. Commissioner Noble made a MOTION to approve the setback for the building along Lewis Lane. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

Director Muchow advised the Board that the Crusher Crew is finishing up work in the Nelson Deppe pit. Once they finish in that pit, they will have depleted all the pits in the Highway District Yard.

The Road Crew has been working on crack sealing and doing some sweeping and brushing before they begin chip seal.

Director Muchow advised the Board that he has heard from Mitch with NC Services recently and he is concerned that NHD might have to either begin doing their own roadside spraying or find someone else to do it. Director Muchow advised the Board that NC Services is having issues with insurance claims and he feels it is getting too much out of hand.

Director Muchow discussed with the Board that Roger Schoeber contacted him to discuss his current insurance claim. Director Muchow had District Clerk Paige Rhoades contact ICRMP for information. District Clerk Paige Rhoades advised the Board that she was told that if Mr. Schoeber contacts anyone that they need to refer him to ICRMP from now on. Director Muchow also advised the Board that Mr. Schoeber is wanting to buy NHD's irrigation water rights like he has in the past. The Board instructed Director Muchow to talk with the Irrigation Company regarding the number and cost of shares.

Director Muchow introduced the Board to the shop's new employee, Jacob Hirtle.

Director Muchow advised the Board that staff has begun working on the Budget for FY 21 and they were needing guidance as to what they would like to do with any cost of living pay increases. The Board advised staff to go with a 3% increase at this time. Director Muchow also discussed with the Board a few of the equipment purchases that are on the list. The Board advised Director Muchow to get them a written description of the cost effectiveness of purchasing an oil distributor.

District Clerk Paige Rhoades discussed with the Board what the intentions on the special levy amount would be and what they would like to do with the 3% growth increase. The Board advised District Clerk Rhoades that they would like to continue the 3% growth increase as they have been doing in the past and to put that growth into the special levy. District Clerk Paige Rhoades advised the Board that the budget will be presented to them at the next Board Meeting although the final levy numbers will not arrive until the 2<sup>nd</sup> or 3<sup>rd</sup> week in July.

This completed Director Muchow's work report.

District Clerk Rhoades presented the Board with a Public Records Request regarding previous year's audits. The Board advised District Clerk Rhoades to have the patron fill out the request form for clerical purposes and once that was received then the documents could be delivered as requested.

ROW Agent Thiel presented the Board with Valleyview Ranch Subdivision #2 final plat for approval. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the plat. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the license agreement for Owyhee High School Roadway Improvements. Commissioner Noble made a MOTION to approve the license agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the license agreement for Wickstrom, LLC. Commissioner Millar made a MOTION TO approve the license agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 9:54 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble