

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 10, 2020

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from February 27th, 2020
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through March 10th, 2020
- **8:15 A.M. – City of Nampa**
- **9:30 A.M. – Taylor Merrill (West Park Co.) and John Carpenter (T-O Engineers) – Osprey Meadows Subdivision- Continuation of discussion regarding private Sewer in Public Right-of-Way**
- **10:00 A.M. - ACTION ITEM:** Bid Opening for Midland & Ustick Roundabout project and authorization Staff to award the contract to lowest responsive bidder
- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Happy Valley & Victory Roundabout – Consider/Approve Right-of-Way Counter-offers
 - **ACTION ITEM:** Revoke Deed Restriction on Happy Valley Rd. Instrument No. 2018-038265
 - **ACTION ITEM:** Star & Cherry Roundabout project – Consider/Approve Right-of-Way Counter-offers
 - **ACTION ITEM:** Idaho Center & Cherry Roundabout – Authorize Chairman to sign MOU with City of Nampa
- **NEW BUSINESS**
 - **ACTION ITEM-** Application to accept right-of-way dedication from St Luke's Medical Center along Cherry Lane
 - Discussion regarding Resolution 2020-01 declaration of surplus property
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Canyon County Registration Fees – Approve/Sign County-wide MOU (continued from 2/27/20 Meeting)
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Bryce Millar & Randy Noble, Director Devin Muchow, District Engineer Eric Shannon, Attorney David Wynkoop, District Clerk Paige Rhoades, Assistant Engineer Nick Lehman, Right of Way Agent Eddy Thiel

GUEST: Jeff Barnes, Daniel Badger, Don Barr & Jeff Kasma, City of Nampa; Josh Fry; John Carpenter; Taylor Merrill; Pat Colwell; Triston Hylton; Cole Cantrell; Kyle Brush; Colby Buffington; Jim Buffington

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from February 27, 2020. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through March 10th, 2020. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow and Road Foreman Frank McClintick gave a demonstration on a communication system and headphones set that they would like to purchase from Metroquip in the next year. Director Muchow stated that he was wanting to do this presentation while the City of Nampa was present to get their input about them since the City of Nampa already owns a set of them. The Board advised that the headphones could really benefit the Nampa Highway District crews and they advised Director Muchow to look into the cost for them for the next Fiscal Year budget.

Don Barr, with the City of Nampa, advised the Board his crews really enjoy the headphone system and highly recommends them. Mr. Barr advised the Board that his crews have been doing a lot of sweeping still. He advised that he has some of his crew doing some training sessions with the grade machine. He stated that some of his crew is also doing some LHTAC training this week as well. Mr. Barr advised the Board that he has put in a request with the City Council to get some temp workers to begin in April to help with chip seal. Paint striping will begin in April as well.

Chairman Smith asked Mr. Barr about the possibility of using the City's oil distributor for chip seal. Mr. Barr advised the Board that the City of Nampa has increased their chip seal routes for the year. They believe that the timing for them to finish their chip seal list and for NHD to begin will be a conflict. Mr. Barr advised the Board that he just doesn't feel that would work out.

Jeff Barnes, with the City of Nampa, was present today to answer questions from the last meeting in regards to how the highway districts will split the funding as written in the MOU. Mr. Barnes stated that it was a great question and that they have re-written the MOU to state that the Highway District shares will be split the same way as the Highway Distribution Account from the State. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the MOU. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Mr. Barnes stated that the City will not be seeking a grant funding for the Idaho Center and Cherry Lane roundabout project and that the City will have to find other sources of funding. He advised that for the Midland and Lake Lowell intersection improvement the City voted on a traffic signal but it could be going back to City Council for a revote. Mr. Barnes advised that the Roundabout would cost \$500,000 more if they chose the roundabout vs the traffic signal. Mr. Barnes advised the Board that Idaho Center is currently closed they are shifting a lane on Franklin in preparations of removing the roundabout. Mr. Barnes also stated that the State has now released that they have 12th Ave and Locust Lane in their 5-year work plan. They have stated that they are looking at a roundabout, which will be the first on a State Highway.

Attorney Wynkoop addressed the Board regarding a new large subdivision that was published in the newspaper.

Right-of-Way Agent Eddy Thiel addressed the Board regarding an application he received from St Lukes. No action was needed at this time.

Engineer Eric Shannon began his work report.

For the Happy Valley & Victory Roundabout project, Engineer Shannon presented the Board with counter offers he received from owners of Parcels 21 (Wakelam) and 22 (Chapparo). The Wakelam counter offer was conditioned on voiding a deed restriction granted by the owner in 2018. For the Wakelam parcel, Commissioner Noble made a MOTION to accept the counter offer and void the previously issued deed restriction. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Chapparo parcel, Commissioner Millar made a MOTION to accept the counter offer. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that all right-of-way for this project from private parties has now been acquired, but he is still waiting on the City to settle the rest with FAA before the project can move forward.

For the Idaho Center & Cherry Roundabout project, Engineer Shannon advised the Board that the MOU with the City of Nampa has been accepted by City Council. Engineer Shannon requested adopting the MOU. Commissioner Millar made a MOTION to adopt the MOU with the City of Nampa and authorize the Chairman to sign. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For the Star & Cherry Roundabout project, Assistant Engineer Nick Lehman advised the Board that the final plans should arrive today and that staff is still working on acquiring all the property needed.

This completed Engineer Shannon's work report.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report. Director Muchow discussed with the Board the cost of the distributor through Metroquip would cost. He discussed the details of what kind of distributor he would be looking for. The Board advised Director Muchow to look into putting a distributor into the next Fiscal Year budget.

Director Muchow advised the Board that the Crusher is still working on crushing 1 inch and also doing some clean up down in the pit.

The Bridge Crew has begun working on the pipe work for the Happy Valley and Victory Roundabout project

The Road Crew is still working on Stage Coach Road between Pump Road and Sky Ranch. They will move down Stage Coach Road between Rim and Dry Lake Road as well.

Director Muchow advised the Board that depending on weather, Nampa Paving shall begin paving on Surrey Lane today.

Director Muchow provided the Board with the Small Structures report that they received from Dave Hughes for review.

Director Muchow advised the Board that the shop department is requesting hiring another person to help in the shop. After discussion, the Board decided that they would consider this request and let Director Muchow know at a later date.

This completed Director Muchow's work report.

District Clerk advised the Board that the public hearing to declare property for surplus will be held during the next meeting on March 31st, 2020 at 9:00 a.m.

At 9:30 a.m., Taylor Merrill (West Park Co), John Carpenter and Josh Fry (T-O Engineers) appeared to discuss the Osprey Meadows Subdivision. This continued discussion from the November 26, 2019 Meeting, regarding whether the Board would allow private sewer facilities in the public right-of-way.

Mr. Merrill proposed allowing the private sewer in exchange for paying NHD \$400.00 per year for ten years. This followed the historic precedent of the 2007 Agreement between Norco and the City of Nampa. The Board countered with a higher amount and single up-front payment. Following much negotiation, Mr. Merrill finally proposed a single up-front payment of \$6,500.00, which the Board tentatively accepted.

Staff will draft a Development Agreement that includes Mr. Merrill's proposal, and otherwise follows the 2017 Development Agreement for the Table Meadows Subdivision. Actual acceptance of the deal will come with approval of the Development Agreement, License Agreement, and Plat.

10:00 a.m. Bid Opening for the Midland & Ustick Roundabout Project

Chairman Smith announced this portion of the meeting was to publicly open bids for the Midland & Ustick Roundabout project. He asked Assistant Engineer Nick Lehman to open and read the contents of the sealed bid packages, which had been received.

Assistant Engineer Lemman opened each bid in the order of which was received, read the name of the bidder, verified presence of the bid form and bid bond, and identification of their public works license, and read the bid amounts aloud. The bids were as followed:

- Sunrock \$2,920,523.00
- Knife River \$2,316,630.00
- Cougar Excavation \$2,391,023.70

Commissioner Millar made a MOTION for Staff to review the bids and award the contract to the lowest responsive bidder. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:09 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble