

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING

August 11th, 2020

REVISED

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from July 30th, 2020 and Special Meeting Minutes from July 27th, 2020
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through August 11th, 2020
 - Review and Approve Holiday and Meeting Schedule for FY2021
 - Employee Costco Membership
 - Life Flight Membership renewals
- **8:15 A.M.** – City of Nampa
- **9:00 A.M. –ACTION ITEM:** Craig Bean Application to Vary Standards for a new access onto Lewis Ln, an Arterial roadway
- **9:30 A.M. –ACTION ITEM:** Andres Trejo Application to Vary Standards for access onto Robinson Rd, an Arterial roadway
- **10:00 A.M. –ACTION ITEM:** Public Hearing for FY2021 Budget, possible adoption of FY2021 Budget and authorization for Chairman to sign the County L-2 Form
- **10:30 A.M. – ACTION ITEM:** Bailey Engineering for Application to Vary Standards for access onto Lewis Ln
- **11:00 A.M.** – Kirk Hansen – discussion regarding Midland & Ustick roundabout project
- **ENGINEER’S REPORT**
- **NEW BUSINESS**
 - **ACTION ITEM:** Sign mylars for the Valleyview Ranch Sub #3
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Sign the License Agreement for Anthony Armijo
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Eric Shannon, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant District Engineer Nick Lehman

GUESTS: Craig Bean; Andres Trejo; Mary Lou Leal; Jeff Barnes; Shawn Brownlee; Kent Brown

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from July 30th, 2020 and Special Meeting Minutes from July 27th, 2020. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through August 11th, 2020. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel and Engineer Shannon discussed with the Board a proposal they received to vacate the right-of-way on the border between Lots 20 and 21 of the Hill Creek Subdivision.

Engineer Shannon began the Engineer's work report.

For the Happy Valley & Victory Roundabout, Engineer Shannon advised the Board that they are working on the Idaho Power utility moves. NHD Crews have done some preparation work to help with the utility moves.

For the Middleton Road Freeway Overpass (ITD Project), Engineer Shannon advised the Board that construction will begin on August 14th for a 9-month estimated duration. He advised the Board that ITD will be doing some updates to the intersection of Middleton & Cherry with a functional signal along with this project.

For the Midland & Ustick Roundabout, Assistant Engineer Lehman advised that he has drafted a letter to Century Link for damages for the utility delays with the project. With the Boards approval, they would like to send the letter to Century Link as soon as possible with details of the damages owed to the Highway District. The Board concurred. Assistant Engineer Lehman stated that due to Century Link's delay with their utility moves it has put the completion of this project out until end of September and it has huge impacts on the community around the project. He stated that Knife River is doing the best they can to get the project completed as soon as possible to cut down the completion time if possible.

For the Star & Cherry Roundabout, Assistant Engineer Lehman advised the Board that the Utility Notifications for relocation of utilities was sent out on August 3rd, 2020. He stated that they have sent a letter to all the patrons in and around the Cherry Creek Estates Subdivision looking for opinions on detour options. Engineering staff feel that with this closure there will be a significant increase in traffic cutting through this subdivision. He is hoping to get good feedback from the patrons.

For the Draft FY2021-2025 Five Year Work Plan, Assistant Engineer Lehman advised the Board that there was a slight modification and that the final draft will be presented for adoption at the last meeting in August.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

The crusher crew is working on 5/8 inch chips in Pit 8 Nelson Deppe. He stated that the pit is almost completed and they will move to the Tomer pit to finish up.

The bridge crew has been working on painting roads in the district during the night hours to avoid the traffic.

The road crew is working on Happy Valley and Victory to help prepare for the utility moves.

Director Muchow advised the Board that Jason with Western States will be here on Thursday at Noon for a barbecue as a thank you for the continued business.

Director Muchow and District Clerk Paige Rhoades discussed with the Board the proposed plan for the Surplus Equipment.

This completed Director Muchow's work report.

District Clerk Paige Rhoades presented the Board with the Holiday and Meeting Schedules for FY2021. Commissioner Noble made a MOTION to approve and adopt the Holiday Schedule and the Meeting Schedule for FY2021. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow advised the Board that there is a Utility company that is causing some damages to the Roundabout landscape at Robinson & Victory. He is in contact with the company to fix the issue.

District Clerk Paige Rhoades advised the Board that Costco memberships are beginning to come due for renewal and would like to know if the Board will like to continue reimbursing the employees for half of the membership. District Clerk Rhoades stated that membership dues are now \$60 a year so if the Board would like to continue paying for half it would now be \$30 reimbursed to each employee. Commissioner Millar made a MOTION to approve the Costco membership reimbursements of \$30 each employee. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the Life Flight membership renewals. District Clerk Rhoades advised the Board that the membership dues increase slightly but would like to know if the Board would like to continue the membership for the employees. Commissioner Noble made a MOTION to continue the memberships for Life Flight for all employees. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:00 a.m., Craig Bean appeared before the Board to discuss a variance to the standards to allow for a new access onto Lewis Lane. Right-of-Way Agent Thiel discussed the details of Mr. Bean's request for the access. Mr. Bean advised the Board that he has no other intentions for the property so a single-family access would be acceptable. Commissioner Noble made a MOTION to approve the variance request for access onto Lewis Lane subject to a deed restriction and authorize the Chairman to sign the document. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:15 a.m., Assistant Engineer Nick Lehman advised the Board that the 11:00 a.m. scheduled appointment will be handled via telephone. He advised the Board that Mr. Kirk Hansen wasn't opposed to taking the call earlier so Assistant Engineer Lehman called him at this time. Mr. Kirk Hansen thanked the Board for taking time to listen to his call. He discussed his concerns about what the delays were at the Midland and Ustick Roundabout Project. The Board advised Mr. Hansen that the delay was out of the Highway Districts control but that District is doing the best they can to get the project completed. The Board thanked Mr. Hansen for his call to discuss the situation.

At 9:30 a.m., Andres Trejo and his Aunt MaryLou appeared before the Board to discuss a variance to the standards for access onto Robinson Rd on behalf of his parents Jesus and Ramona Trejo. Right-of-way Agent Eddy Thiel discussed the details with the Board. Mr. Trejo discussed with the Board what the access would be used for. Commissioner Millar made a MOTION to approve the Variance Request subject to a deed restriction for access onto Robinson Rd. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Attorney Wynkoop requested that the Board go into Executive Session to discuss details of pending litigation for Middleton and Orchard Signal Project.

EXECUTIVE SESSION: At 9:35 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 76-206(1)(f). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 9:54 a.m.

At 10:00 a.m., Chairman Smith declared the Public Hearing open for testimony for the proposed Fiscal Year 2021 Budget. Jeff Barnes from the City of Nampa, addressed the Board regarding the budget and upcoming projects within the joint districts. He thanked the Board for the continued support and great partnership with the City. After no further testimony, Chairman Smith closed the Public Hearing. Commissioner Noble made a MOTION to adopt FY2021 Budget as presented. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades requested a motion to authorize the Chairman to sign the County L-2 dollar certificate form for the County for property tax funding. Commissioner Noble made a MOTION to authorize the Chairman to sign the L-2 form. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with the plat for Vallyview Ranch Subdivision for signature and approval. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the plat. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with the license agreement for signature from the last meeting for Anthony Armijo. Commissioner Noble made a MOTION to authorize the Chairman to sign the license agreement for Anthony Armijo. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Attorney Wynkoop provided the Board with some legislature updates regarding validations.

At 10:30 a.m., Kent Brown and Shawn Brownlee appeared on behalf of Jacks Place LLC for access onto Lewis Lane. Right-of-Way Agent Thiel discussed the details and Mr. Brownlee discussed with the Board what the plans were. Commissioner Noble made a MOTION to approve the variance request for access onto Lewis Lane. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:41 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble